07/27/2023

Ellyn Holzhuter
9958 Ginger Ridge
Dubuque, IA 52001

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 07/27/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"e"	Annual laboratory analysis of a private water supply shall be conducted to show satisfactory bacteriological quality. When children under the age of two are to be cared for, the analysis shall include a nitrate analysis. When private water supplies are determined unsuitable for drinking, commercially bottled water or water treated through a process approved by the health department or designee shall be provided.
441 IAC 110.8(1)"h"	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes
441 IAC 110.9	Files
441 IAC 110.9(1)	**A provider file is maintained and shall contain the following:**
441 IAC 110.9(1)"a"	A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

1305 E. Walnut Street, Des Moines, IA 50319-0114

Findings:

441 IAC 110.8(1)e. An annual laboratory analysis shows satisfactory bacteriological quality if a private water supply is used. Nitrate analysis when children under 2.
441 IAC 110.8(1)h. Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room ad at the top of every stairway.
441 IAC 110.9(1)a. Children 18 years of age or younger residing in the household must have: Admission Physical Exam report. Immunization certificate.

Suggestions/Recommendations:

Ellyn needs updated water test taken and results turned in to this worker by 9/16/2023.
Ellyn needs a smoke detector installed in the basement of her home prior to children starting care.
Ellyn needs physical and immunization certificate for her newest son Leander.

Ellyn is currently not providing child care services and will not resume child care likely until the summer of 2024. The smoke detector needs to be installed in the basement before children are being cared for.

Corrective Action Required:

A follow up visit will not be required. Ellyn needs to send water sample results, picture of installed smoke detector and Leander's physical by 9/16/23. Items can be emailed to khuinke@dhs.state.ia.us or texted to 563-949-6971.

I encourage you to continue working with Child Care Resource and Referral as needed for ongoing child care needs.
Child Care Resource & Referral of Northeast Iowa
2728 Asbury Road, #215
Dubuque, IA 52001
563-557-1628

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at khuinke@dhs.state.ia.us or 563-949-6971 if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).