Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Adams Elementary Stepping Stones **Enrollment:** 23 **License ID No. (Reapplications)** 20802

Street: 3029 N Division ST **City:** Davenport Iowa **Zip** 52804 **County:** Scott

Mailing Address: 1002 W Kimberly Rd, Davenport, IA, 52806

Director's Name: Shaney Ford **Phone Number:** 563-528-6062

On-Site Supervisor(s): Alice Dickinson **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

Date(s) of Visit: 01-23-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-24-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				70	70
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2024 to 04-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 1/23/25. This program is owned and operated by the Davenport Community School District and is located in the Adams Elementary School building. Shaney Ford, is the director for all of the Stepping Stones programs. Shaney was not present at this center on the day of the visit. Alice Dickinson is the approved on site supervisor for this site, and she was present along with another staff. Shaney's assistant, Crystal Simmons, arrived at the visit as well. This center serves school age children from this school only. The program operates on school days only.

The cafeteria is the primary space for this center. The gym and library are also included as licensed program space. The center may also use the multi-purpose; however, that space are not part of the licensed space. The center will need to ensure all spaces meet all licensing requirements before each use. The center uses separated boys and girls restroom areas adjacent to the cafeteria and gym. Additional hallway restrooms with multiple toilets and sinks are also available. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in a milk cooler in the cafeteria where accessible for the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families from this school. The staff at this center are experienced and work well together.
The staff know the children well and vice versa. The children respond well to the staff. The center typically provides several various enrichment programs partnering with ISU Extension, the Putnam Museum, and Iowa PBS throughout the week at each site, and these programs are provided at no extra charge to the families. Files and other licensing documentation were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(7): Staff hand washing: The center shall ensure staff demonstrate clean personal hygiene. Staff shall wash hands: Immediately before eating or participating in food service activity.
1. Ensure at least one staff person washes hands and keeps hands clean and free from other touches immediately prior to handling food and prior to and during snack to serve an assist children as needed.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Emergency plan posting missing from one hallway exit doorway from cafeteria.
2. Emergency plan postings incomplete at gym doors (missing center information and phone numbers for police/fire/poison control).

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure children's items are in their baskets and not on the floor.
2. No smoking posting is needed at the program entrance door the center uses.
3. Ensure menu changes/substitutions are noted promptly on the posted menu.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to ensure items remain in compliance. A written response is not necessary. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.