Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: YSS United Kids Club

Provider No.: 51476

Address: 1284 U Ave, Boone, IA, 50036

County: Boone

Director's Name: Katie Highland

On-Site Supervisor: Tabi Etten

Phone Number: 5152910374

E-Mail: khighland@yss.org

HHS Visit Date: 07/29/2026

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 08/07/2025

Comments: Boone Fire Marshal. For licensing, inspections are due at least every three years. The Boone Fire Marshal typically does more frequent inspections.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	20	180	200
Summer					0

1. Basic Overview

An off-year inspection was conducted on 7/29/26. The on-site supervisor was present throughout this inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

YSS United Kids Club is a center located within the United Community School that was given permission to open on 6/3/21. YSS took over the previous child care program that was located in this school. The center serves Pre-K children and school-age children and is open year-round. During the school-year, the center is open 6:30am - 8:00am and 3:00pm - 6:00pm. There is one early out per week where children attend earlier. During the summer months and no school days, the center is open 6:30am - 6:00pm. The center uses several areas of the school (Large gym capacity 206, small gym capacity 59, K1 room capacity 23, Pre-K room capacity 37, and potential new classroom capacity 37). However, capacity as a whole has been capped at 200 children. The center uses a YSS based learning curriculum. Total child enrollment on the day of the inspection was 42 children.

The director of this center and the other YSS programs licensed by this consultant is Katie Highland. The on-site supervisor at this location is Tabi Etten. Both individuals meet the qualifications for their positions.

NUTRITION: The center provides an AM snack and a PM snack to children. Children are responsible for bringing in their own lunches during the summer and No School days. The center will supplement food for preschool-age children if what parents provide is not credible per CACFP requirements. All snack items on the monthly calendar met CACFP

requirements.

TRANSPORTATION/FIELD TRIPS: The center takes field trips in the summer months. They contract with the school district for bussing. Parents sign permission for all field trips annually when updating forms. For all field trips, a first-aid kit and children's emergency contacts are taken along.

PLAYGROUND: The preschool playground is currently under construction and not being used. There is a large playground area with climbing structures for older children. This area also has a large grassy area and a blacktop area. Poured in place rubber is used for surfacing around the fall zones. The building provides some shade. Monthly playground checks are being conducted.

During the inspection, children were observed in free-choice play at the different learning stations available to them. Children were only observed in the small gym that was being used at the time of the inspection. Later during the inspection, some children were observed being supervised by staff as they washed their hands and then sat down for morning snack. Toys and tables are being sanitized daily.

For more challenging child behaviors, the on-site supervisor stated communication is highly stressed and this included between staff, with children, and with children's parents. Staff are taught to attempt to get to the root cause of why behaviors are occurring and then processing that with children (and parents). Positive behaviors, during challenging times, are also observed.

2. Identify Observed Strengths of the program

The center meets a need of the community. Enrollment remains steady.

This is one of several YSS programs. They all function in similar way, have the same handbooks, can share staff as needed, and are overseen by the same management.

The on-site supervisor at this location is organized.

Monthly all-staff meetings are held. On-site supervisors of all YSS locations also have weekly staff meetings. Finally, one-on-one meetings are held monthly with staff.

The center has a good working relationship with the school principal and other school personnel. The center also has good family relationships.

The center is using the electronic app, Brightwheel.

3. Identify the aspects that fall below the standard

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
One child was missing dentist information.

109.13(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed. Staff preparing food that have injuries on hands wear protective gloves. Staff serving food use clean serving utensils and have clean hands/wear protective gloves.
There was one issue with dry food storage not being sufficiently sealed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

CHILD CARE CENTER ANNUAL EVALUATION

5. Special Notes/Recommendations

Radon testing was last conducted 1/13/25 - 1/17/25. The preschool classroom came back with radon levels below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The annual HVAC inspection was completed on 8/8/25 so it is again coming due in the near future.

I - Power was discussed at the inspection. It appears all staff have I - Power profiles and training certificates/hours are being uploaded.

As previously mentioned, It is recommended that the director be granted access to staff physicals and record check information as making sure staff have these items and they are always current are part of the director responsibilities.

The CACFP smart phone app was shared with the on-site supervisor during the inspection. This can also be shared with parents since parents are responsible for providing lunches for their children. The center will have to supplement foods for preschool-age children if CACFP components are not present.

In the center's Emergency Preparedness written plan, their nurse consultant contact information will need to be changed.

It was noted that one child needs an annual update to their file.

Date: 07/30/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.