Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hilltop Learning Academy LLC **Enrollment:** 46 **License ID No. (Reapplications)** 52437

Street: 1234 Ripley St **City:** Davenport Iowa **Zip** 52803 **County:** Scott

Mailing Address: 1234 Ripley St, Davenport, IA, 52803

Director's Name: Saleta Anderson **Phone Number:** 563-322-1234

On-Site Supervisor(s): N/A **E-Mail:** saletaanderson09@augustana.edu

Date(s) of Visit: 04-03-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-19-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-17-2024

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	12	24	24	15	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2024 to 07-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 07-07-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at HILLTOP LEARNING ACADEMY LLC – 52437 for an annual visit on 4/3/2025. The fire inspection was completed on 1/17/2024. The center is for profit and owned by Saleta and Mark Anderson. The center is open year around from 6:00am to 5:30pm. The center provides care for infants to school aged children. The center's current enrollment is 46 children. The center is located inside of Pentecostal Church of God. The center has 5 classrooms, storage areas, large motor room, kitchen, and offices.

The director is Saleta Anderson. She has a bachelor's degree in business administration and management. She opened the center 3/2024.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free.

This worker observed staff sitting on the floor engaged with the children, diaper changes, snacks/lunch and naptime.

Health and safety practices were also reviewed including handwashing, medication management, appropriate cleaning/sanitizing/disinfecting, excluding ill children/staff, incident reports, and first aid kits. The center followed safe sleep practices during my visit.

Nutritional practices and food safety were observed. The center offers breakfast, morning snack, lunch, and afternoon snack.

This worker reviewed required postings. This worker checked staff files and child files. The licensing notebook including emergency drills, first aid supplies, playground checklist, radon testing, HVAC testing and policies were reviewed.

The center is using the Brightwheel Curriculum.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents by via: Brightwheel.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-Staff and child files were in full compliance.
-Licensing notebook was organized and complete.
-The center director and on-site supervisor has established a great working relationship with CCR&R and CCNC.
-Classrooms are clean and nicely organized.
-The center has a Health and Wellness office.
-The center is a secured facility with cameras.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
-Please ensure that the television and humidifiers are secured to prevent tipping. Please review: https://www.anchorit.gov/how-to-anchor/
-Please ensure that cords are inaccessible to the children.
-Please label the sinks "Handwashing" and/or "Food Prep Only."
-Please read the label for the bottle warmers and follow all manufacturers requirements.

109.12(4)a: A safe and properly equipped area is provided for infants that does not allow for intrusion by children over two years of age.
-Children over the age of two years were in the infant room.

109.13(1 and 2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals.
-Please take the time to review information from CACFP website: https://www.fns.usda.gov/tn/cacfp/sample-meals-ages-1-2

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon the annual visit, it is recommended that this center remain in full licensing status. The center must comply with the minimum requirements as defined in state laws and rules governing the standards for childcare centers. The childcare consultant will conduct at least one unannounced visit each year

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps to address each of the violations noted above. It is essential you correct all the above-mentioned violations.

It is imperative that the director has a full understanding of Iowa Code 109 and Comm. 204. They can be found by visiting: https://iowaccrr.org/providers/ccc/ under HHS Regulations.

The director is strongly encouraged to work with their Child Care Resource and Referral Child Care Consultant and their Child Care Nurse Consultant.

Please do not hesitate to contact the licensing consultant, Heidi Brown, if you have any questions or concerns. I can be reached at 515-631-8846 or heidi.brown@hhs.iowa.gov

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.