Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Koalaty Time Encore **Enrollment:** 264 **License ID No. (Reapplications)** 25466

Street: 2500 NW 128th St **City:** Urbandale Iowa **Zip** 50323 **County:** Polk

Mailing Address: 2500 NW 128th Street, Urbandale, IA, 50323

Director's Name: Jan Castagnoli **Phone Number:** 515-278-5220

On-Site Supervisor(s): Katie M, Jake M, Cortney H, Katelyn C, Alyxis B, Meah O **E-Mail:** jan@koalatytime.com

Date(s) of Visit: 02-07-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-17-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-19-2020

Comments : State Fire Marshal inspections are due every three years. The center will be due again for another inspection in 5/2023.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	82	24	154		260
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2022 to 03-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 02-07-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 2/7/23. The owner/director was present throughout the visit as were several on-site supervisors at times throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Koalaty Time Encore opened in January of 2006. Jan Castagnoli is the owner and director and has been since this center opened for business. Jan has been in the field for many years and has owned other centers at different times throughout her career. This is the only center she now owns and operates. There are six on-site supervisors. They are Katie Murillo, Jake Massetti, Cortney Hougham, Katelyn Cox, Alyxis Beltz, and Meah Ochoa. All six individuals meet the qualifications as on-site supervisors.

This center serves children ages six weeks in age to five years in age using their own learning curriculum which incorporates math, phonics, cite words, and S.T.E.M. There are a total of 18 classrooms located within several pods of the center.

During the visit, children were observed in a variety of activities from napping in cribs, being bottle fed by staff, having tummy time, playing in free-choice play at the different learning stations set up on classrooms, washing their hands, sitting down for lunch, playing tennis in the indoor gym/large motor room, and laying down for naps on mats.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

There is a good mix of tenured and new staff. The owner believes her staff work well together and communicate well with parents. Staff questioned stated they enjoy working at the center and working for Jan because it is like a family environment. Staff stated they enjoyed working with children. Jan stated she makes it a point to highlight good work by her staff in a variety of ways. There are incentive programs in place for staff. The owner/director and staff have good relationships with the families they serve.

Enrollment remains steady.

There is a camera system in classrooms and there is a secure entrance into the building.

There is an indoor gym when weather doesn't permit outdoor play.

The center participates in drama, tennis, and soccer programs. There are other agencies who regularly visit the center to provide activities for children.

The center employs a full-time cook.

The center is very clean and nicely decorated.

The center has averaged between 98% - 100% on their immunization audits for the past few years in a row. Their last audit in 12/2022, they received a 99%.

Good child and staff interactions and activities were again observed.

The center has a website where additional information can be found. They also are using the on-line application, Hi Mama to communicate with families. There is an internal communication system used by staff called Bamboo.

Job responsibilities between the director and on-site supervisors are divided up where there is one staff focused on daily classroom safety, another staff organizes files, etc.

The curriculum used by the center is detailed.

The center is in the process of incorporating a therapy dog to be present at the center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2): All files are updated at least annually and when a change occurs.
Two children needed annual updates to their file (it was noted this was a sibling group).

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 0
Number not in compliance for dental: 1
Information lacking: All children enrolled in the center need to have a doctor and a dentist listed. The names, addresses, and phone numbers are required.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
In one of the two year old classrooms, one of the lower cabinets was not locked and it contained supplies that should be inaccessible to children without staff supervision. THIS IS A REPEAT ISSUE FROM LAST YEAR, BUT A DIFFERENT CLASSROOM THIS YEAR.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing is due every two years and was last tested 11/25/22 - 11/27/22. All classrooms came back with radon levels below the 4.0 cutoff.

The annual furnace inspection was last completed 11/22/22.

As previously mentioned, for transportation/field trips, the center does not transport. For field trips, the center brings in different agencies and organizations for presentations to the children.

I-Power and IQ4K were discussed at the visit.

Staff will need to make sure the sheets used on crib mattresses are tight fitting.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.