



CHILD CARE ANNUAL EVALUATION

Business Name: Shining Stars Childcare

Provider Name: Shining Stars Childcare

Provider No.: 33502

Address: 312 3rd ST, Washburn, IA, 50702

E-Mail:

County: Black Hawk

Phone Number: 3192961065

- ☐ Pre-Inspection Date:
- ☐ Approval Date:
- ☒ Annual Visit Date: 1/30/2026

Program Type:

- ☐ Registered Child Development Home A (guidelines for ratios on all categories)
- ☒ Registered Child Development Home B
- ☐ Registered Child Development Home C
- ☐ Registered Child Development Home C1
- ☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

- ☐ Infant(0<24 mos)
- ☐ Toddler
- ☐ PreSchool
- ☐ School Age
- ☒ All Ages

1. Basic Overview

Meghan has been a Registered childcare provider since 2010 (15 years). She shared that she worked in a childcare center for 2 years before that and also worked as a Nanny for 3 years. Meghan was previously rated at level 4 on the previous Quality rating system. She is currently rated level 2 on the current IQ4K quality rating scale and working on her level 3. She does participate in the Food Program. Meghan cares for children of all ages (infant through school-aged). Meghan has converted her garage for the use of childcare. She only uses that space and her yard for care of the children. She does have a bathroom and kitchen as well as heat and air in that childcare space. She does not use the main home except for the basement if there would be a tornado or other possible emergency. Meghan does have 3 dogs and 3 cats, but they do not have contact with the childcare children. Meghan's husband Jesse is an approved assistant. Meghan does not currently have an approved substitute. Meghan has a fenced in back yard for the children to play. She had a lot of climbing items for the children.

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2. Identify Observed Strengths Of The Program

Meghan shared that she uses the Playground app for communication with parents. She noted that Playground resource has been helpful as well in streamlining documentation. Meghan did have a binder that was well organized for her documentation. This was helpful for this worker to review her required documentation while she was able to continue to care for the children.

While this worker was present, I observed Meghan to change several diapers while following health and safety standards. I observed appropriate interactions between Meghan and the children and observed her to appropriately re-direct the children when necessary.

As a participant in the IQ4K quality rating system, her policies included much more than the 2 minimum required policies. Her policies were detailed and extensive. Her Emergency Preparedness Plan was also quite detailed.

Meghan described providing a variety of activities for the children including reading, puppets, educational opportunities and activities for large motor skills.

3. Identify The Aspects That Fall Below The Standard

110.8 (4) b : Procedures are in place for:

Evacuation to safely leave the facility,

Relocation to a common, safe location after evacuation, Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,

Lock down to protect children and providers from an external situation,

Communication and reunification with families

Continuity of operations, and

Procedures to address the needs of individual children, including those with functional or access needs.

Meghan had a detailed EPP but needs to make a change to her back-up relocation site.

*Meghan needs to update her EPP with a correct back-up relocation site and she needs to send pictorial verification of the change to HHS.

Meghan did make the appropriate change to her EPP and send verification to HHS on 2/2/26.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

One of Meghan's children is almost 19 and had a physical from 2 years ago but it is not documented on the approved HHS form.

* Meghan needs to obtain the physical on the approved HHS form for her child that is almost 19.

110.9(1)b Certification by an approved trainer/organization in infant and child First Aid and CPR.

The certificate that Meghan had for herself (and Jesse) had expired in October of 2025. Currently Jesse is only listed as an approved assistant but Meghan thought he had been approved as a substitute. As an assistant he does not need to have First aid and CPR. She did report that she is coming up on renewal and will make sure to put him down as both assistant and substitute. If he is an approved substitute, he will also need the First aid and CPR to be current.

*Meghan shared that she and Jesse took the First aid and CPR a few days ago but did not yet have the certificate. She needs to send pictorial verification to HHS.

Meghan did send pictorial verification of First Aid and CPR for both herself and Jesse on 2/2/26 (dated 1/27/26)

110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.

Meghan was missing an updated/annual physical for one of the children.

*Meghan needs to work with the parents to ensure she has all the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 2/20/26) and will be reviewed at the next annual compliance check.

Please send pictorial verification of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

*Meghan has already sent pictorial verification of the items requested.



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Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:

Meghan shared that she does not transport the childcare children. However, she has had her father-in-law who lives in the home (and has had background checks completed) transport a few of the school-aged children to and from Orange elementary. We did discuss that since he is not an approved assistant, he should not be transporting children during childcare hours. We discussed the option of either getting him approved as a substitute and then documenting all the hours he does transport the children, or changing her documentation with families that utilize that transportation. This worker did consult with my supervisor as well. Meghan agreed to write something up, indicating that any parent that chose to have Jack transport their child to and from school, agreed that it was not considered childcare hours. Meghan did write something up and sent it to this worker on 2/2/6.

Meghan shared that she does not ever use a swimming pool but will use a sprinkler for other water play.

We did discuss safe sleep policies.

We did discuss the number of children she is allowed to care for at one time as a Category B provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Meghan had identified a few different relocation sites. She does need to make an update on one of the back-up relocation sites. As noted above, she needs to make that change accordingly and send verification to this worker.

She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:

Meghan did not yet have anything written in regard to notifying parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

HHS Child Development

Home Compliance Worker: Christine Weber

Date: 2/2/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.