Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Y's Kids at Lowell

Provider No.: 46514

Address: 1707 Williston AVE, Waterloo, IA, 50702

County: Black Hawk

Director's Name: Sherry Davenport

On-Site Supervisor: Victoria Woods Lombard

Phone Number: 3192965789

E-Mail: sdavenport@ywcabhc.org

HHS Visit Date: 10/21/2025

Licensing Period: 11/01/2025 to 11/01/2027

Fire Inspection:

Date Inspected: 09/16/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	0	42	42
Summer					0

1. Basic Overview

On 10/21/25 I made an unannounced licensing visit to Y's Kids at Lowell Elementary in Waterloo. I met with Victoria Woods Lombard, the on-site supervisor. She started with the program in January 2025. She is in school for English education. The program typically has two or three staff members in the morning and two or three staff members in the afternoon.

The program is in Lowell Elementary. They operate out of the cafeteria. They also have use of the gym. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:35-6:00 pm. The program serves children who are in preschool through fifth grade. There are currently 34 children enrolled.

The cafeteria and gym are open spaces that allow free play and organized activities. Artificial lighting is used. The centers observed include art/crafts, magnets, math, Legos, games, table toys, and dramatic play. Centers are stored in a storage closet in the cafeteria.

I visited the program during the morning program. The program was in ratio. The number of children present at the program is always changing because of children arriving and leaving.

The children use two bathrooms in the cafeteria. The girl's bathroom has four toilets and the boy's bathroom has two toilets and two urinals. There are six sinks outside of the two bathrooms. Handwashing procedures were posted. There are additional bathrooms located in the school.

The program has a YWCA cell phone. Emergency numbers with the program's address and phone number were posted in the storage closet. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outside exits in the cafeteria. The evacuation diagram must be posted near all three exits out of the gym. They were only posted near one. The daily schedule was posted on the parent board.

I reviewed documentation of monthly fire and tornado drills. Fire and tornado drills have been practiced during the 2025-2026 school year but only in the afternoon. They must also be practiced in the morning. During the 2024-2025 school year there were no fire or tornado drills documented for August through October 2024 and no documentation for January 2025 or Mach through May 2025. Fire and tornado drills must occur every month during the morning and afternoon sessions because all children must practice them. There are children who only attend morning care and children who only attend afternoon care.

I reviewed documentation of monthly playground inspections.

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A radon test was completed in November 2022 and must be repeated in five years. Results were within EPA guidelines. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site in the storage closet. The fire marshal inspection occurred on 09/16/24.

Staff members keep a binder that details who has permission to pick up each child. It also has information for each child on allergies, medications, photo release and travel permission.

The children are offered breakfast through the school upon release from the program. The children are provided with an afternoon snack while in care. The snack is provided by the school and left in a refrigerator in the kitchen. A thermometer was present. Snack menus were posted on the parent board. Disposable products are used so dishwashing is not necessary. Snacks were stored according to the NHSPS guidelines.

The center uses Sani-T to sanitize the food tables.

The parent information is located on a bulletin board in the entrance of the school. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

The program has use of two fenced-in school playgrounds. They usually use the preschool playground, but on Fridays when the preschool children are not present, they use the school-age program.

The preschool program uses poured-in-place rubber for fall surfacing. It also has a grassy area. There is a playhouse, rocking toys and a music center. There is a climbing equipment with slides, a tunnel, a climbing wall and other activities. There are benches for the children to rest. There is a shade structure and tress for shade.

The school-age program uses poured-in-place rubber for fall surfacing. There are multiple pieces of climbing equipment with slides, climbing walls, steppingstones, different types of monkey bars and rings, climbing ropes and other activities. There is a zip-line, spinning toys and a teeter totter. There are benched for the children to rest.

The children's files were reviewed at the time of the licensing visit. I reviewed six children files. They were in great condition.

On 09/25/25 I reviewed one staff file at the YWCA of Black Hawk County site. The staff member had outdated first aid, CPR and universal precautions training. There was no documentation of on-going training hours. Staff members must completed six hours of on-going training and on-site supervisor must take eight hours of on-going training.

2. Identify Observed Strengths of the program

The children were engaged in free play with centers in the cafeteria when I arrived. Staff members were sitting at the tables with the children and engaged with them in activities. They then moved to the gym. The children were able to grab balls from the storage closet to play with. Staff members used positive redirection when necessary and talked with the children about safe choices. The children were running and laughing in the gym and appeared to enjoy their time at the center.

Ms. Woods Lombard states they try to make every child feel safe and welcome. They do not allow bullying or name calling.

Ms. Woods Lombard states they make things fair for all the children and make sure everyone is included.

One of the assistants stated they try to be respectful to all the children so they are treated equally and welcome. Not all the children celebrate Halloween so instead of having a Halloween party they are having a Fall party.

The assistant stated the children are fun to be around

The assistant stated the children are comfortable with the staff members and they know they can trust the staff members. She states this makes her feel like they are doing something right.

The program provides a valuable resource to parents who require before and after school care. Parents do not have to worry

about transportation for childcare.

The program had easy to read child enrollment forms.

Y's Kids is a time for the children to unwind, relax, be creative, and enjoy the company of friends in a safe and friendly environment with positive caring adult role models.

3. Identify the aspects that fall below the standard

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Fire and tornado drills have been practiced during the 2025-2026 school year but only in the afternoon. They must also be practiced in the morning. During the 2024-2025 school year there were no fire or tornado drills documented for August through October 2024 and no documentation for January 2025 or Mach through May 2025. Fire and tornado drills must occur every month during the morning and afternoon sessions because all children must practice them. There are children who only attend morning care and children who only attend afternoon care. The evacuation diagram must be posted near all three exits out of the gym. They were only posted near one.

109.9(1)c. Personnel Records. Documentation showing the minimum staff training requirements as outlined in rule 441-109.7(237A) are met, including current certifications in first aid and CPR and Iowa's training for the mandatory reporting of child abuse.
The staff member had outdated first aid, CPR and universal precautions training. There was no documentation of on-going training hours. Staff members must completed six hours of on-going training and on-site supervisor must take eight hours of on-going training.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Sherry Davenport as the director. She became the director in April 2025. The change was reported to Barb Sederburg in April 2025.

An administrative change is also being made to name Sarah Braden as the on-site supervisor.

I met with the staff members following my observations.

The administration team must monitor staff training to make sure they are maintaining current mandatory training and taking on-going training hours annually.

Date: 10/22/2025

HHS Licensing Consultant: Becky Frost

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.