Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Delwood Child Care Program **Enrollment:** 161 **License ID No. (Reapplications)** 46382

Street: 311 Delmare Ave **City:** Delmar Iowa **Zip** 52037 **County:** Clinton

Mailing Address: PO Box 292, Delmar, IA, 52037

Director's Name: Martin Marshall **Phone Number:** 563-674-4164

On-Site Supervisor(s): none **E-Mail:** mmarshall@delwood.k12.ia.us

Date(s) of Visit: 10-18-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-08-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			23	25	48
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 10-19-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 10/18/23. The center director is Martin Marshall who is also the school principal. Martin was present on the day of the visit. The center uses identified licensed space within the Delwood Elementary School building. The program operates on school days only and provides care for children age three through school age who attend this school. The school does participate in the Iowa Voluntary Preschool Grant program and offers full day Department of Education programming for five year old children not yet enrolled in kindergarten.

At the time of this visit, the rooms used for programs required to be licensed on the main level of the building include one preschool/child care rooms (Ms. Ruth's room, "green room", right side room, used for three year old preschool/school day care), cafeteria (used for breakfast, lunch, and later afternoon snack for all children), and gym (used for all child care before and after school day hours). Ms. Ruth's room is nicely stocked and organized with accessible and age appropriate materials to meet program needs. The room includes a hand washing sink within the program room and an adjacent restroom area (two toilets and one hand washing sink). Children must travel to use the restroom for the other program space (cafeteria and gym). There is a hallway hand washing sink and restroom area that is near the cafeteria. Hallway restroom areas are used for children when they are in the gym. The preschool age children can use the school gym for indoor large motor activities if available during the school day. The children are able to attend the school library and music class weekly. The center director notes that the DHS licensed staff attend these programs with the children and ratio is maintained. All program space was observed.

The center serves breakfast, morning snack, lunch, afternoon snack, and a later afternoon snack. The center does not participate in the CACFP but does participate in the school lunch program. It is noted that the meals and snacks that are served in the cafeteria when all children (preschool and school age) are co-mingled are allowed to meet school lunch program requirements rather than CACFP requirements. Currently, the center director states that children are combined like this for breakfast, lunch, and later afternoon snack. Breakfast would be considered part of the school day for the school age children. The preschool/child care children eat their morning and earlier afternoon snack in the preschool/child care room. There is an extra charge for breakfast and lunch. Some children do bring their lunch from home. The center is reminded that lunches from home must be monitored and supplemented to meet CACFP guidelines. Meals and snacks are prepared by the school kitchen which is licensed by IDPH. Parents are able to donate items for snack if they choose to do so.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is providing a needed service to the families of this community. The program rooms and materials continue to be well organized and maintained. Rooms provide ample amount of space. The preschool/childcare room is well supplied and materials are accessible. The children have regular access to the school gym and library. Staff were once again observed to be highly engaged with the children in program activities. Child and staff files and other licensing information were again found to be highly organized. The school building has had new flooring and has been repainted in the main building. The school building itself is clean and is well maintained.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(6)d Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
1. _1_ staff file reviewed national record check was due 7/2023.

109.9(1)d All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on
form 470-5152, Child Care Provider Physical Examination Report.
2. _1_ staff file reviewed physical was due 6/2023.

V. SPECIAL NOTES/RECOMMENDATIONS:

The existing licensed rooms have the following capacities:
Green room (Ms. Ruth, room on the right, closest to door that leads to the main school building) = 23 children
Cafeteria = 25 children

Gymnasium not included in license capacity but can accommodate the total license capacity for the center so long as the total number of children present at the center does not exceed the total license capacity.

Discussion occurred regarding the newer rules regarding age group combinations and what is allowed. The center was reminded that three year old children can no longer be combined with school age children unless very specifically if it is during the first two hours and/or last two hours of the center's operation AND only if there are seven or fewer children at the center AND only if there is ONE staff at the center. Three through five year old children can be grouped together, and children age four and older can be grouped together.

1. Ensure snack items meet CACFP requirements for the morning snack served in the preschool room to the preschool age children. Items on the menu such as granola bars and veggie straws are not credible.
2. Ensure documentation of current vaccinations on file for the therapy dog that is new to the center.
3. Hand washing procedure posting is needed in the restroom area near the cafeteria. This was noted previously.
4. Move menu and schedule postings to the main entrance posting board where all parents now enter the building.

The center will continue with a full license. The center is directed to correct the violations and the items noted above in this section of the report so that corrections are obvious and are maintained. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.