IOWA HHS
Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

02/01/2023

Tracy Edminster
5125 Saratoga RD
Dubuque, IA 52002

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 01/31/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 1 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7	**Provider Requirements**
441 IAC 110.8	Standards. Conditions in the home are safe, sanitary, and free of hazards.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)“h”	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer’s recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

Findings:

On January 31, 2023, Tammi Herbst completed a compliance check at the home. The following was found to be in non-compliance.

441 IAC 110.8 Conditions of the home shall be safe, sanitary, and free from hazards.
441 IAC 110.8 (1)a Smoke Detectors - at top of each stairway
Tracy needed to move the smoke detector at from the kitchen wall to the stop of the stairway. (This was completed during the visit.)

Please note: Tracy was in full compliance of all items prior to the end of the visit.

1305 E. Walnut Street, Des Moines, IA 50319-0114

Suggestions/Recommendations:

Tracy is very organized. Her records are in fantastic order. Keep up the great work!!
She has binders and file cabinet to organize all of her items.

Tracy has a great set up for her childcare and it is bright and welcoming. There are a lot of items to keep kids active.
Tracy was very engaging with the children when I was there.
Tracy has invested a lot of time in acquiring items for her child care. She has a storage room that she keeps additional items for the child care, so she can switch activities out for the children. This keeps the children learning about new things on a consistent basis!! Keep up the awesome work on this!!

Corrective Action Required:

Tracy was in full compliance prior to this worker leaving, as she changed the location of the smoke detector prior to this worker leaving. A follow up visit is not needed.

Tracy should continue to utilize CCRR, Cherie Kennedy, at 557-1628 for support and resources.

Tracy should continue to utilize CCNC, Kelsey Hill, at 563-207-1548. for support and resources.

Tracy should continue to utilize the Food Program, Robin Klima, at 563-590-5435, for support and resources.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at therbst@dhs.state.ia.us or 563-590-1536 if you have any questions regarding this letter.

Sincerely,

Tammi Herbst

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-557-1628

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).