Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Immaculate Conception Preschool **Enrollment:** 27 **License ID No. (Reapplications)** 45025

Street: 1203 Clark St **City:** Charles City Iowa **Zip** 50616 **County:** Floyd

Mailing Address: 1203 Clark St, Charles City, IA, 50616

Director's Name: Jody Osier **Phone Number:** 641-228-1225

On-Site Supervisor(s): Laurie Field (school principal) **E-Mail:** dbqe14@dbqarch.org, Jody.osier@iccharlescity.org, laurie.field@iccharlescity.org

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-21-2021

Comments :

LICENSE TYPE: **Child Care** X **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	43	0	43
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2023 to 04-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Raymond Salsbury **Date:** 04-03-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced annual visit was made to Immaculate Conception Preschool in Charles City on 03-22-22 where I met with Jody Osier, the director and lead teacher in the 3 year old preschool classroom, Carrie Shaver the lead teacher in the 4 year old preschool classroom, and Laurie Field who is the school principal. Ms. Osier started with program in August 2017 and has a BA in social work and was previously the assistant in the preschool class. Angel Boucher is the associate teacher in the classroom. The program operates out of two classrooms of Immaculate Conception Elementary School and is overseen by the board for the diocese. The program offers 2 sessions of 3 year old preschool with a MWF, and TTh morning classes, an all day 4 year old preschool, and an afternoon "wrap around" daycare program in the afternoon. There are currently 27 children enrolled between the various sessions. The program does plan to expand the classes offered in the next school year with adding a 5 day 3 year old preschool class, and another 3 day session. All aspects of the program subject to Licensing Standards were reviewed.

The program operates out of two rooms with one room for the 3 year old classes and afternoon child care, and added a second classroom for the 4 year preschool class. The 3 year old classroom remains the same with regard to design and layout as noted in prior visits. Windows along the exterior walls prove ample natural lighting, a view of the outdoors, and ventilation. Both rooms have a secondary exit that provides direct egress to the outdoors. Evacuation notices that include diagram and written instructions for both fire and tornado evacuation were not present by all exits from all programming rooms. The 3 year old classroom had fire evacuation only, and the 4 year old classroom needed all evacuation notices. There is a bathroom located just off the programming space of both rooms, with additional sinks in the classrooms so that the children do not need to leave the room. Additional restrooms are located outside the classrooms off the main corridors. A divider wall separates an area with cubbies where the children can store coats and bags of both rooms and does create a blind area where supervision would be needed when the children are in this area.

Both rooms are divided into activity centers through the placement of furniture, shelving, and play structures. The centers observed on the day of the licensing visit include library, blocks/Legos, table toys, games, puzzles, transportation, art, dramatic play, listening, Ipads, writing, math, science/discovery, play dough, sensory tables. and music. The centers are arranged to provide the children with ample room to move and play without creating any blind areas. A copy of the daily schedule and curriculum was posted for both classes. Jody stated that she has begun using the Hagerty Phonics, and Heavenly Reading curriculums to develop the classroom lesson plans. This curriculum approach is phonics based where children learn rules and sound spellings to help improve the ability to read, spell, and retain information over time.

Good interactions were observed in both classrooms. Each teacher was engaged with the children following the daily schedule and presenting the planned curriculum. The program uses a positive behavior support approach to encourage appropriate behaviors in the classroom. This includes recognizing and praising positive behavior, use of transition activities, and normalizing behavior for children who may not have followed specific instructions but were still engaged in positive behavior by saying, "it's ok to do that".

Good health and safety practices were observed with children being directed to other areas when chemical cleaners were being used. Good hand washing practices were observed with the teacher ensuring that the children not only washed their

hands but did so in an effective manner. The 3 year old classroom also had a "nose blowing" station where tissues and hand sanitizer were available to children. While there were no children taking any medications on the day of my visit the center does have policies in place should it become necessary in the future. This includes storing medications in the school office where only designated trained staff administer medications. Limited first aid kits are maintained in the classrooms, and additional supplies in the school office.

For those children that do not attend the full day programming, snacks are provided. The children take it in turn to provide the snacks and a list of credible food items is provided to parents at the beginning of the year. A limited supply of snack items is maintained at the center to supplement if needed. A small refrigerator is present for those items that need to be kept cold. A menu of snack items that are served is maintained for each session. For those children that remain the full day lunch is prepared by the school cafeteria and a copy of the menu is posted. I was able to observe the lunch service for the full day 4 year old class. The meal was pre-portioned in the cafeteria and brought to the classroom in individual covered containers. The served meal included grilled cheese, tomato soup, pears, carrots, and milk. It was noted that most of the children were provided with chocolate flavored milk and CACFP guidelines do require that children under 6 years of age are provided with non-flavored milk.

In reviewing administrative records all required notices were posted in an area readily accessible and visible to all parents and visitors. Copies of the evacuation notices that include both diagram and written instruction for fire and tornado evacuation are needed by each exit in the 4 year old preschool room. All staff and child files were reviewed and found to contain all required documentation. The center is now using the same electronic system, Power School, as the regular school classes to maintain documentation. All inspection logs and certificates were current and available. The parent and staff handbooks were previously reviewed and contain all required written policies.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program is continuing to look to expand and grow. As noted the program is looking to add classes in the next school year. The center has been working to renovate a preschool playground space and has obtained materials with plans to install later this year.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

NOTE: An administrative change is made to update the licensed capacity of the program to include the second classroom. All other information and recommendations remain unchanged.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.