Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ankeny BASP-Southeast **Enrollment:** 55 **License ID No. (Reapplications)** 44192

Street: 1005 SE Trilein DR **City:** Ankeny Iowa **Zip** 50021 **County:** Polk

Mailing Address: Ankeny BASP306 SW School ST, Ankeny, IA, 50023

Director's Name: Nancy Jeffs/Jill Heimerman **Phone Number:** 515-965-9604

On-Site Supervisor(s): Layla Sadraei **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 01-23-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-11-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-14-2023

Comments : Fire Inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2024 to 02-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 01-23-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was completed 1-23-24. The on-site supervisor, Layla Sadraei, was present for the entire visit.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs and Jill Heimerman are the director and assistant director over all these child care program sites (program managers). They both meet the 100 points required for this position. Each school has an on-site supervisor who meets the 75 point requirement. Layla Sadraei is the on-site supervisor at this location, starting at this school in September of 2022, however was the on-site supervisor at another school site prior to this school site for 9 years.

The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm.

This school site is licensed for year round use.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The playground was snow covered.

Room Observations/Activities: The program meets primarily in the multi-purpose room. They also can use the computer lab, art room, media center, vocal music room and the gym. The morning care offers the children free play time with the different activity centers that are set out on the tables. The afternoons begin with the children checking in then washing their hands before eating their snack. They will go outside to play for a while and if the weather prevents that, the children play in the gym. Afterwards they split into two groups for their enrichment session. These last for nine weeks. All the materials and equipment needed is supplied, and after nine weeks the materials rotate to another school site. STEM activities are always available, as well as art, adventures, and physicals activities. Time is also allowed for homework and reading.

Nutrition Practices: Snacks per CACFP guidelines are offered along with Milk. This is served cafeteria style in the multi-purpose room.

Health/Safety: Medication is located in secured bag accessible by staff. Handwashing signs are posted in the restrooms, which are maintained by the school. A first Aid kit was readily accessible. Tornado/Fire Plans are posted; Emergency exit plans were in central office and requested from staff. Radon-exempt, HVAC is maintained by the school. CO2 detectors exempt

Playground: the playground has structures, cement for basketballs or other activities; shade structures on the play structures. The playground was covered in snow so observation of the safety surfacing was not possible.

Transportation: NA

Admin Review: Information for mandatory reporter; handbook accessibility, consultant contact, license, fire/tornado exit plans and non-smoking signs were available. Files were located in the central office and were requested for review. Two employee and child files were reviewed and contained all necessary information.

Of note: This school is also used by the children who attend East Elementary and Heritage ELEM. There are not enough children enrolled at East and Heritage to offer a program there. The school district provides the transportation between the two schools.

This school site is licensed for year round use.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff work well and team well together.

The staff are trained in PBIS and each school has its own PBIS team.

The BASP uses an Enrichment program for the after school sessions and this rotates every 9 weeks. This offers academic enrichment for the children.

BASP offers family engagement events and they have staff appreciation week.

The program has a strong partnership with the school.

The staff feel supported by the administrative team.

The program closes for a day each year now to provide professional development training for all staff.

The on-site supervisor has developed strong working relationships with school personnel.

The staff have shown resiliency and flexibility during the pandemic.

Leadership meetings are held.

The two other schools that have their students transported to this school site for care share information about their students with the on-site supervisor, especially for students who have behavior plans or academic plans. There is strong communication.

The staff have stayed positive and they have good engagement with the children; they prioritize the children and the children's safety. Staff strive to know the children and gain their trust.

The on-site supervisor has been a supervisor for the BASP program for 9 yeas and brings expertise to the program and knowledge.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were not aspects of operation that fell below the standards reviewed.

V. SPECIAL NOTES/RECOMMENDATIONS:

The staff were observed to work well together and support one another, while maintaining a nurturing structure for the program.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.