Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Albert KidzKare **Enrollment:** 74 **License ID No. (Reapplications)** 52554

Street: 400 Gleason Ave **City:** Council Bluffs Iowa **Zip** 51503 **County:** Pottawattamie

Mailing Address: 400 Gleason Ave, Council Bluffs, IA, 51503

Director's Name: Holly DeRocher **Phone Number:** 712-309-6861

On-Site Supervisor(s): **E-Mail:** derocherh@saintalbertschools.org

Date(s) of Visit: 06-17-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-18-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-17-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 06-27-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to St Albert KidzKare on 6-17-2024. The center is located in the St Albert Elementary School, the gym and an additional room can be used. Holly DeRocher is the director, she has her Bachelors Degree in Elementary Education and she has several years of experience working as a teacher. The center provides child care to school age children - kindergarten to 5th grade for before and after school and during school breaks and the summer. This program was previously under the Sherly K Johnson child care license.
There are 74 children enrolled and the capacity is 150 children.
Holly DeRocher wasn't at the center on the day of my licensing visit, I met with Jeremy Clouse.
The program opened on 6-10-2024.

Observation of room:
Thirty one children and seven staff were present on the day of my licensing visit. The children were having fun playing in activity centers in the gym. Staff had excellent interactions with the children, they were positive and attentive to the needs of the children. The program has a fun variety of age and developmentally appropriate toys that are rotated.
You will need lesson plans/activities. Make sure you have a daily schedule posted.
A weekly newsletter is provided to families.

Nutrition:
The program participates in the free summer breakfast/lunch program, they walk to the St Albert High School cafeteria for the breakfast/lunch. If children bring their lunch it is refrigerated. The center provides a morning and afternoon snack of fruits, yogurt, apple sauce etc. Please post all meal menus. Make sure you follow the CACFP food program guidelines.
Make sure you have thermometers in the refrigerators/freezers.

Health and safety:
Make sure you practice and document monthly fire and tornado drills (A fire drill was done on 6-14-24). A copy of the fire/tornado drill form was emailed to Holly on 6-27-24.
Your school is responsible for radon testing, test results must be under 4.0 pCi/L. An annual fuel burning inspection is required if your building has fuel burning appliances. Many school give me the boiler inspection.
Make sure you have an EPA and child care approved product you are using for sanitizing. You need to follow the three bottle procedure 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product. If you are using bleach/water you need to follow the mixing instructions on the specific bottle of bleach you are using, bleach/water needs to be mixed daily. There are other products that are acceptable that don't need mixed. Please contact your child care nurse consultant, Jennifer Minchew for options or your Child Care Resource and Referral worker.
No children were prescribed medication at the time of my visit. You should designate the staff who will distribute medications to take the medication management training.
You need a copy of the emergency policies and procedures and you must review these with all staff i.e.109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose

health hazards.
A large first aid kit has been ordered.

Playground:
The center can use the school playground, and they use the school practice field and take equipment outside. Please complete monthly playground safety inspections.

Transportation:
The program doesn't provide daily transportation services. A school bus is used for field trips. During the summer field trips are taken to the Library, swimming pool etc.

Administrative records:
Child files were read, you need the annual statement of health signed by the parent form. Physicals aren't required for school age children. The center is in the process of getting the permission form back from the parent for photo's and sunscreen. Staff files weren't available during my licensing visit. Please make sure staff files are available. Jeremy Clouse reported they are getting their SING account set up. All staff have had their record checks completed under the previous license of Sheryl K Johnson. The center hasn't had a staff meeting yet, Jeremy reported having daily contact with staff.
Please email me the on-site supervisor qualification form for your on-site supervisor.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Holly DeRocher and staff are very excited and enthusiastic about the program. St Albert KidzKare is a wonderful resource for the school and community. Staff had excellent interactions with the children.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(1)b: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.
109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.
You need a copy of the emergency policies and procedures and you must review these with all staff

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
You will need lesson plans/activities. Make sure you have a daily schedule posted.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
Please post all meal menus. Make sure you follow the CACFP food program guidelines.

Please send me an email by Thursday July 18, 2024 and let me know how the noncompliance items listed above have been corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 6-1-2024 to 6-1-2026.

Please send me an email by Thursday July 18, 2024 and let me know how the noncompliance items listed above have been corrected.
Several forms were emailed to you on 6-27-2024 to help with licensing requirements.
A referral to Child Care Resource and Referral for consultation and training on a variety of topics i.e. lesson plans,

emergency policies and procedures, sanitizer options, licensing rules etc.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.