Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Cynthia Cottrell

Provider Name: Cynthia Cottrell

Provider No.: 30052

Address: 711 Pacific ST, Sioux City, IA, 51105

E-Mail:

County: Woodbury

Phone Number: 7126358920

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 5/8/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [ ] Registered Child Development Home B
- [X] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

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1. Basic Overview

An unannounced compliance visit was completed on 5/8/26 at the C2 registered child development home of Cynthia Cottrell and co-provider Stephanie Cottrell. As a C2 they are allowed 14 full time children with an additional 2 school aged children for a maximum of 16 children at one time. Cynthia has 29 years of experience, having been registered for the whole 29 years. She provides 24/7 care 7 days a week. She accepts children of all ages and state child care assistance.

2. Identify Observed Strengths Of The Program

With 29 years of experience, she has a vast knowledge of child development and behaviors. She provides a multi-cultural environment. She tries to accommodate parent's schedules and has flexible hours.

3. Identify The Aspects That Fall Below The Standard

110.8 (4) b : Procedures are in place for: Evacuation to safely leave the facility, Relocation to a common, safe location after evacuation, Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue, Lock down to protect children and providers from an external situation, Communication and reunification with families, Continuity of operations, and Procedures to address the needs of individual children, including those with functional or access needs.
- The emergency preparedness plan needs to be completed/updated and sent to Dave within 30 days.

110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child’s first day of attendance.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
- Please go through all of the children's files and update and collect necessary forms. These will be checked at next year's compliance visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/recommendations

2026 targeted compliance of emergency preparedness plan revealed missing/outdated practices. This needs to be completed within 30 days and a copy sent to Dave.Jaehrling@hhs.iowa.gov

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HHS Child Development
Home Compliance Worker: Dave Jaehrling Date: 6/23/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at