



<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 04-01-2020 to 04-01-2022
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCACTION</b> of license

Licensing Consultant: Raymond Salsbury

Date: 05-13-2020

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

On 03/05/19 I made an unannounced off year licensing visit to Riceville Community Daycare Inc. I met with Kacie Koenigs, the director. Ms. Koenigs became the director on 01/07/19. Ms. Koenigs has previous experience in a child care center and in-home child care. When Ms. Koenigs is not present Jessica DeVries is in charge. The center has nine employees.

Riceville Community Daycare Inc. was an existing center that opened on 09/04/12, but they moved to a new location on 12/30/13. The program is located in the Riceville Community School. The center operates Monday through Friday and serves children ages six weeks through twelve-years-old. The preschool class meets on Monday, Tuesday and Thursday from 8:30-11:00 am. There are currently 62 children enrolled.

The program operates out of four rooms; infants, toddlers, two-year-olds and preschool/school-age. An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with the children's art projects, and posters to assist the children with the learning process, such as the alphabet, numbers and colors. There is an area for circle time.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, art, dramatic play, writing, science, math, playdough, woodworking, computer, sensory, and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they were easily accessible to the children.

The program has use of two bathrooms across from the office. The girls' bathroom has four sinks and five toilets. The boys' bathroom has three sinks, three toilets and three urinals. Handwashing procedures were posted in both locations.

A variety of resources are used to develop lesson plans. Activities are based on weekly themes. Themes may last longer if there is a strong interest by the children. Lesson plans were available for review.

There was a phone with emergency numbers in the classrooms. Emergency fire and tornado procedures were posted by all the main program and outdoor exits. Daily schedules were posted.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was completed in March 2017 and is good for two years. Results were within EPA guidelines. The program is conducting another radon test this month. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site and located in each room near the sinks. Outlets were protected. The fire marshal inspection occurred on 03/14/17.

The parent information is located on a bulletin board inside the office. The mandatory reporter, child care consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the

entrance.

In the room used for children 18 months through two-years-old, secure the radio cord to the wall or move the radio so the cord is not exposed. Re-label the soap and water bottle, as the marker was rubbed off. You may want to label it with tape. There were medication authorization forms being used for diaper creams that were not signed by parents in this room and the infant room. All medication sheets must be signed by parents prior to using the product. There were snacks that were not stored according to NHSPS guidelines in this room and the infant room. Once a food item is opened it must be stored in a plastic, metal or glass container and be dated.

There is a refrigerator in the room that is going to be used by one-year-old children and you must add a thermometer to the refrigerated area and the freezer. The room was not being used the day of the visit. The center is in the process of transitioning rooms. The refrigerator in the infant room had a thermometer, but it is broken and needs replaced. Ms. Koenigs is aware of this and is purchasing new one.

In the infant room not all of the diaper creams were labeled. They must all be labeled with the child's name even if they are kept in baskets. The daily sheets are difficult to read because they are faded. Please make new copies. In addition, you must add areas to document the children's disposition and activities.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

The program has a Quality Rating System (QRS) level of 4 that will expires on 01/01/20.

The program added cameras to each of the rooms. The cameras have the ability to record.

Ms. Koenigs states their enrollment has increased and they are hiring new staff members.

The center's collaboration with the school is beneficial for everyone. It is convenient for parents to not have to worry about transportation for their children to child care.

The program works with Keystone AEA to provide services to children with identified needs.

The program works closely with Child Care Resource and Referral (CCR&R) to insure they are providing a safe and nurturing environment for the children.

The school recently provided the center with an additional room for child care.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(4): Daily written records are maintained for each child under two years of age and include time periods slept, amount of/time food consumed, time/irregularities of elimination patterns, general disposition, and general summary of activities.

109.10(3)a: All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.

109.15(5): Food preparation and storage procedures are consistent with NHSPS.

### **V. SPECIAL NOTES/RECOMMENDATIONS:**

Note: 05-13-20 As a result of COVID-19 the annual inspection has been delayed

A full license will remain in effect at this time. At least one visit will be made to the center in the next year.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.