Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Linda Oakley

Provider Name: Linda Oakley

Provider No.: 24918

Address: 3777 29th AVE, Marion, IA, 52302

E-Mail:

County: Linn

Phone Number: 3194475665

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 2/16/2026

Program Type:

- [X] Registered Child Development Home A (guidelines for ratios on all categories)
- [ ] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [X] Infant(0<24 mos)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

1. Basic Overview

Linda became a registered childcare provider in 2007. She shared that she was previously rated a level 2 on the prior quality rating system. She is not a current participant of the current IQ4K quality rating system. She does not currently participate in the Food Program but shared that she did in the past. She did express some interest in again participating in the Food Program and this worker did provide her the name and contact number for the Food Program worker in her area. Linda shared she is willing to care for infants to children through the age of 3 or 4. She does not take school-aged children. Linda only utilizes the main level of her home for childcare. She does have a large fenced in yard for outdoor play. Linda does have one dog that is around the children but does not interact with them much. Linda does not have an approved substitute or assistant.

2. Identify Observed Strengths Of The Program

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Linda had 3 children present on this day when this worker arrived. She did have appropriate toys and books and items for the children. She did describe offering a variety of activities in her day including free play but structured play as well.

This worker did observe her to appropriately redirect children when needed.

Her files were organized in one file box, so this worker was able to review her documentation while she continued to supervise the children.

3. Identify The Aspects That Fall Below The Standard

110.8(1)h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Linda did not have any documentation for this year of monthly testing of smoke detectors. Her documentation for last year only included the first couple of months.
*Linda needs to ensure that she tests her smoke detectors monthly and documents those accordingly. (She did pull the form out of her file and left it out so it would be visible in order to help her in remembering to document future testing.)

110.8(4)a. Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
Linda did not have documentation for this year of monthly practice of fire and tornado drills. Her documentation for last year only included the first couple of months.
*Linda needs to ensure that she practices her fire and tornado drills monthly and documents those accordingly. (She did pull the form out of her file and left it out so it would be visible in order to help her in remembering to document future testing.)

110.8 (4) b : Procedures are in place for:
Evacuation to safely leave the facility,
Relocation to a common, safe location after evacuation,Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,
Lock down to protect children and providers from an external situation,
Communication and reunification with families,
Continuity of operations, and
Procedures to address the needs of individual children, including those with functional or access needs.
Linda did have an Emergency Preparedness Plan but she needs to provide additional details so it is more thorough. We did discuss the type of information she needs documented.
This worker did provide her an example format and a blank format as well that she can use if she wants. Otherwise, she can use the current paper she has as long as she adds some additional detail.
*Linda needs to send pictorial verification of that updated EPP to this worker once completed.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
Linda's provider health exam had expired. She did report that she had a more recent physical but did not have documentation of such. This worker did provide her a new form to use and suggested she get that to her doctor who should be able to fill out the required form based on her most recent exam.
*Linda needs to obtain a current physical exam on the approve HHS form.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Linda did have the appropriate documentation for each child, but parents had not updated them annually and signed and dated accordingly.
*Linda needs to ensure that parents review the children's documentation annually and sign and date accordingly.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 3/9/26) and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

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Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Linda shared that she does not transport the childcare children.
Linda shared that she does used a baby pool in years but if she would she is aware that she needs to dump it daily.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category A provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. As noted above, Linda does need to provide additional details, so it is more thorough. We did discuss the type of information she needs documented.

This worker did provide her an example format and a blank format as well that she can use if she wants. Otherwise, she can use the current paper she has as long as she adds some additional detail.

*Linda needs to send pictorial verification of that updated EPP to this worker once completed.

She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
Linda did not yet have anything written in regard to notifying parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

The dog's annual pet exam will expire later this month. This was documented on the approved HHS form and is still current. Linda shared that the dog did recently have updated shots and a pet exam but that was not documented on the approved HHS form. This worker did recommend she get the approved form to her vet to fill out based on the most recent exam and she agreed to do so.

6. ADDENDUMS:

- Addendum1: On 2/26/26, Linda sent pictorial verification of her updated EPP as had been requested.

This Addendum is approved by supervisor on 2/26/2026

HHS Child Development
Home Compliance Worker: Christine Weber Date: 2/16/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Ravyn Phelps with Child Care Resource and Referral if you have any ongoing compliance or training needs. Ravyn Phelps can be reached at 563-594-9683