Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Michelle Brown

Provider Name: Michelle Brown

Provider No.: 38124

Address: 203 NewCastle RD, Marshalltown, IA, 50158

E-Mail:

County: Marshall

Phone Number: 6417511963

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 9/14/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [ ] Registered Child Development Home B
- [X] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

CHILD CARE ANNUAL EVALUATION

1. Basic Overview

I conducted a compliance visit with Registered Child Development Home Category C-2 providers Michelle Brown and Alesha Sheets on 9/14/2026. Michelle has been involved in child care for 13 years. She uses the basement level only of her ranch style home. The basement has a walk-out patio door to serve as the second exit. Michelle and Alesha are due for a renewal of their registration effective 10/31/2026. Alesha has accepted full time employment outside of the operation and the current plan is that Michelle will renew as a Category B provider in October. Michelle has only 5 children in care at this time, though she plans to add 2 new infants within a month. Michelle has no HHS-approved substitutes or assistants. She has a fenced back yard for her outside play area and has an above ground swimming pool that is completely fenced off with 4 foot non-climbable mesh fencing. The children do not use the swimming pool. Michelle has 3 cats and 2 dogs, all with current vet statements on file.

2. Identify Observed Strengths Of The Program

Michelle is maintaining low numbers of children in care at this time, allowing for good attention to the children. She describes her strengths as patience and maintaining a routine with the children. Michelle's curriculum involves a loose schedule of activities that include dance, coloring, arts, and reading. They have lots of free play and very regular outside time. Michelle participates in the Food Program to enhance the nutrition of her meals and snacks.

3. Identify The Aspects That Fall Below The Standard

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9(1)b(1): Two hours of approved child abuse and neglect mandatory reporter training.
Certification by an approved trainer/organization in infant and child first aid and CPR.
- Michelle needs to update Alesha's file with a current health statement, Mandatory Reporter training, and CPR/First Aid. The CPR/First Aid and the Mandatory Reporter training will need to be available by their renewal 10/31/2026 if Alesha intends to remain active with a role as a co-provider or substitute. The health statement needs to be on file by 11/30/2026 and will be reviewed at their next visit. If Alesha plans to leave her role as a co-provider or as a substitute, nothing further needs to be completed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/recommendations

The 2026 targeted compliance for the Emergency Preparedness Plan was conducted. Michelle and Alesha were in compliance having a plan consistent with their current operation.

I encourage Michelle and Alesha to work with Julia Green from Child Care Resource and Referral with any ongoing compliance or training needs.
Julia can be reached at: (515) 202-1830

Michelle had one infant under 12 months of age during our visit who was awake. She plans to have two more starting in the coming month. We reviewed safe infant sleeping policies.

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HHS Child Development
Home Compliance Worker: Earl Crow Date: 9/24/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at