Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Waukee Head Start **Enrollment:** 32 **License ID No. (Reapplications)** 28400

Street: 425 Ashworth Dr **City:** Waukee Iowa **Zip** 50263 **County:** Dallas

Mailing Address: PO Box 427, Carroll, IA, 51401

Director's Name: Tonya Weber **Phone Number:** 515-978-7428

On-Site Supervisor(s): Kelly Warthan **E-Mail:** tweber@newopp.org

Date(s) of Visit: 09-20-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-22-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-19-2021

Comments : Waukee Fire Marshal. Licensing requirements are that these inspections are done at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	40	0	40
Summer					0

QRS Rating: 2

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2023 to 11-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 09-20-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 9/20/23. The on-site supervisor was present for this visit as were several classroom staff.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Waukee Head Start is one of several Head Start programs operated by New Opportunities Inc. This program moved into a new location and renovated building in 9/2017, but they are still located in downtown Waukee. Tonya Weber is the director of this program as well as other New Opportunity Head Starts. Tonya has a Master's degree as well as a Bachelor's degree. The on-site supervisor at this location is now Kelly Warthan. Kelly has her CDA and has also worked at this program for many years.

The program serves children ages three, four, and five years in age. The program operates Monday - Friday, 8:15am - 2:45pm during the school year. The program utilizes the Creative Learning Curriculum. There are two classrooms and both are licensed for 20 children.

During the visit, one classroom was outside playing on the playground. They later came back into their classroom and the first thing they did was wash their hands before transitioning to free-choice play at the different learning stations set up on the classroom. In the other classroom, children were observed in free-choice play. In both classrooms, staff were spaced out supervising and interacting with children and attending to their needs as it pertained to using the restroom and tying shoes among other things.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program participates in the food program (CACFP).

The program is part of the Head Starts run by New Opportunities in Carroll, IA. This program, as well as other New Opportunities Head Starts, have the same policies and procedures in place so there is continuity.

There are regular staff meetings (weekly and/or monthly) held that are agency wide as well as local programs.

Communication with parents is highly stressed throughout the year in the form of home visits (two per year), parent teacher conferences (two per year), the use of a family advocate, monthly newsletters ,etc.

There are several tenured staff at this location.

There is a secure entrance into the program.

Files were nicely organized.

The center provides services to children five days a week and days are slightly longer than what they were in the past to better accommodate children and families.

Enrollment has increased over the past year.

Good child/staff interactions were observed.

The center has new smart-touch boards/TVs.

There are good community partnerships.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 1
Number not in compliance for dental: 1
Information lacking: One child file was missing the addresses and phone numbers for a doctor and a dentist.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was last tested 12/24/21 - 12/27/21. Radon levels came back below the 4.0 cutoff in both classrooms. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The annual furnace inspection was last completed 8/8/23.

It was previously noted that the center only takes walking field trips around the surrounding area.

The carbon monoxide detector is built into the building system.

I-Power was discussed at the visit. The center will be closed this Friday, 8/22/23, for staff to get annual professional development training.

A new, full, two-year license is recommended. The application has been signed and payment will also be sent in on 9/22/23 per the director.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.