04/16/2024

Jessica's Daycare
715 E Benton ST
Winterset, IA 50273

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 04/02/2024. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7	**Provider Requirements**
441 IAC 110.8	Standards. Conditions in the home are safe, sanitary, and free of hazards.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"a"	The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child's parent, for a responsible person who can be reached when the parent cannot, and for the child's physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information
441 IAC 110.8(1)"h"	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes
441 IAC 110.8(1)"i"	Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported. Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home's hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children. All signs shall include: **1.** The telephone number for reporting complaints, and **2.** The Internet address of the department of public health (www.iowasmokefreeair.gov)
441 IAC 110.8(1)"n"	Providers shall inform parents of the presence of any pet in the home. **1.** Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's

routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.
4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.
5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(4) **Emergency Plans**

441 IAC 110.8(4) Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 110.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)"a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

441 IAC 110.9(1)"b" (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:
- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training

Findings:

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

**Compliance staff has concerns of hazard for the stairs leading to the basement childcare area. The stairs leading to the basement have peeling flooring that could be a trip hazard for children or parents as they take children to the daycare area. The provider reported that she has workers coming before the end of April to install new flooring. She reported that the peeling areas are where she removed carpet to show a contractor the layers of flooring on the steps.

**The upstairs of the split level home is reporedly utilized as eating area there is no space available for a table for the children to sit. The provider reported that the children will stand to eat around a stand that she has in the area. Compliance staff is concerned about cleanliness of the area as the pets are running free and while compliance staff was in the area, the pets were climbing/walking over everything in that area. The kitchen was overrun with weekend dishes that were not clean. Basic spills on appliances and the floor were not cleaned up.

441 IAC 110.8(1)“a” Phone number requirements

**The provider is in need of posted numbers for 911 and poison control on both floors of the home. The provider is in need of emergency contact numbers for children on both floors of the home.

441 IAC 110.8(1)“h” Smoke detector requriement and testing documentation
**The provider is in need to document monthly smoke detector checks.

441 IAC 110.8(1)“i” Smoking and the use of tobacco products

**The provider is in need of no smoking signs on her entry doors. Compliance staff could smell smoke while in the home, but not a fresh smell of smoke. The provider is reminded that anyone who smokes on her property needs to be away from the entrances of the home while smoking and not in child pay areas outdoors.

441 IAC 110.8(1)“n” Providers shall inform parents of the presence of any pet in the home.
Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate.

**The provider did not have documentation past 2021 for the pets in her home.

441 IAC 110.8(4) Emergency Plans:

**The provider is in need of emergency exit route map by her secondary exit on the top floor.

441 IAC 110.8(4) “a” Fire and tornado drills
**Compliance staff did not see monthly drill documentation.

441 IAC 110.9(1)“a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older .

**The provider and other adult in the home will need to have a physical on file.

441 IAC 110.9(1)“b” (1)
**Training certificates for First Aid/CPR and Mandatory reporter training were not available to see at the visit.

Suggestions/Recommendations:

If you have any questions regarding this letter, please contact compliance staff.

Your CCR&R representative is Kelly Phelps. Her contact number is 515-802-7292

Corrective Action Required:

A recheck will be conducted at the childcare home after June 1, 2024.

In regards to the cleanliness of childcare utilized areas, the provider is in need to clean up the upstairs space and remove unnecessary clutter.

If eating continues to occur on the upstairs level of the home, the provider will provide a seated option for children during meal times.

In regards to phone number requirements: both childcare floors are in need of posted emergency 911 and poison control numbers and a visible listing of emergency contacts for each child in the childcare.

In regards to smoke detector checks, the provider is reminded to keep track of monthly smoke detector checks and document a testing date. This information is needed for compliance staff at your annual compliance visit.

In regards to No Smoking signs and use of tobacco products in or around the childcare home, both entry doors to your home are in need of no smoking signs. You can obtain these by printing them off of the No Smoke Iowa website or ordering window clings. Also there was an odor of smoke in the home, compliance staff dies not know if the smell was from clothing in the home, but the provider is reminded that any person smoking on childcare property should not be near the entry ways to the home.

In regards to the veterinary pet forms, any forms that compliance staff observed were from 2021. Pet forms are to be completed on an annual basis.

In regards to emergency routes, the provider is in need to place an emergency route at her secondary exit on the top floor of her home.

In regards to the provider physical and other adult residents of the home, a physical is needed on any adult living in the home.

In regards to provider trainings for First Aid/CPR and Mandatory Reporter Training, the provider reported she had sent all training informaiton in to the registration unit for her renewal. Compliance staff has checked Kindertrack for documented receipt of these trainings, but registration has documented that they have not received these training certificates of this date, April, 16, 2024.

Addendums:

- Addendum1: Compliance staff revisited the home on 8/22/24.

  In regards to the compliance check from April 2024, the provider has cleaned up the upstairs level of the home by removing clutter and supplying a table and chairs for the children to eat at.

  On this date, the provider has not started documenting monthly smoke detector check or monthly fire/tornado drills. The last documentation remains March 2024.

  On this date the provider has not placed no smoking signs at her entrances to the home.

  On this date, the provider has not had her cats in for veterinary checks.

  On this date, the provider has not placed a secondary route guidance at the doorway for emergencies.

  On this date, the provider did report that her physical was completed, but not the other adult in the home.

  As a result of this visit, there are other items that the provider is not in compliance with at this time. This includes an additional household member and an assistant. The provider needs to submit a change application by September 5, 2024 to add these individuals.

  The provider has moved spaces in her home due to a sewage issue. The provider does not have a safety gate at the top of the stairs. A gate will need to be installed by September 5, 2024.

  Cat litter boxes were moved from their original place in the basement due to the sewage issue. The provider needs to relocate them to the main bedroom or return to the basement, they cannot be in the living room area.

  Cleanliness of the childcare area, the provider is in need to maintain this space by sweeping and mopping daily to ensure cleanliness for the children to play on the floor.

  These items will be addressed at the next recheck of the home.

This Addendum is approved by supervisor on 11/5/2024 3:08:46 PM

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 or sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).