Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Colts Corner Bin Town Daycare

Provider No.: 52680

Address: 442 E Gilman ST, Sheffield, IA, 50475

County: Franklin

Director's Name: Sara Shreckengost

On-Site Supervisor: Paige Ries - asst director

Phone Number: 6414400753

E-Mail: ccdcbintown@gmail.com
ccdcbelmond@gmail.com

HHS Visit Date: 08/19/2025

Licensing Period: 10/01/2024 to 10/01/2026

Fire Inspection:

Date Inspected: 09/26/2024

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	25	15	47	33	120
Summer					0

1. Basic Overview

An unannounced annual visit was made to the Colts Corner Bin Town Daycare on 08-19-25 where I met with the center director, Sara Shreckengost. Sara is well qualified for the position having operated a registered home child care for 11 years, obtained an Associate of Arts degree, and completed on-going professional development in early childhood care. The center is a sister program to Colts Corner Daycare in Belmond which provides administrative oversight. The center provides full range child care serving infants through school age children. There are approximately 60 children enrolled in the center served by 20 staff.

The center is located in a building that was designed and built as a daycare center which provides classrooms designated by age groups with infants being divided into two rooms with one for birth to 1 year of age, and the other for infants 1 to 2 years of age. Each classroom has secondary exits that provide direct egress to the exterior. All exits were clear of obstruction and opened easily and freely. Each classroom has large banks of windows along the exterior walls that provide ample natural light, a view of the outdoors, and ventilation. Each room has access to restrooms directly accessible from the classroom, and those serving younger age children also have changing stations. Activity centers are created through the placement of furniture and play structures which are arranged so as not to create any blind areas. The toys and materials present were generally appropriate to the ages of the children present but some were not.

2. Identify Observed Strengths of the program

Good interactions were observed throughout the time of the visit. While a copy of the planned curriculum was not posted it was obvious that staff were engaging in activities to help children develop a variety of skills in each classroom. Examples included the 4 year old classroom where the children were engaged in small group activities of completing letter worksheets, line tracing sheets, and letter cutout sheets. In the school age classroom the teacher was engaged in a large group activity of reading to the children. In the 1 year old classroom the teachers were doing animal cards and reviewing the name and sound each of animal. The teachers were also observed to use simple sign language as a way to help children build communication skills. The center uses a positive behavior management approach of routines, reminders, and redirection to encourage positive behavior choices in the children. This was particularly noticed in one classroom where a child that was identified as having special needs had a teacher that was engaging the child in other activities when the child did not want to join the rest of the class in the group activity, and did redirect the child away from activities that could become disruptive or unsafe. When speaking to the children all staff used calm tones and encouraging word choices. This approach was very effective in that there were no behavioral concerns observed during the time of my visit.

Good health and safety practices were observed during the visit. The center does have all required hygiene postings for

hand washing, and diapering procedures. Good hand washing practices were observed in all classrooms with staff washing their hands, and ensuring the children washed their hands when required and in an manner that was effective. I was able to observe diaper changes in different classrooms and while some did follow good practices others do need to review the posted procedures. Medications, chemical cleaners, and other items that could pose a safety risk to children were stored where they were not accessible. Medications were labeled and administration documentation was maintained. First aid kits are present in each classroom, and additional supplies are maintained in the main office. During the visit one child was observed to require first aid and the teacher attending to the child did follow good practices of wearing gloves, cleaning the wound, and applying a bandage.

The center does have a full kitchen and meals are prepared on site. Good food storage and handling practices were observed in the kitchen. Staff were observed to wear food service gloves, had their hair bound, and clean as needed. As noted good food storage practices were observed in the kitchen but some items maintained in classrooms were not properly stored. This included items where staff had rolled bags closed. It was reviewed that all food items whether intended for child consumption or not must be stored in air tight sealable food grade containers to reduce the risk of spoilage and being an attractant to insects and rodents. A copy of the planned menu was present and the center is using a 6 week menu rotation. The meal that was served on the day of the visit was consistent with the planned menu. When serving meals staff again wore food service gloves, used measured scoops to ensure each child received a full portion, and cut food into smaller pieces for younger children. Staff did provide supervision at the tables when children were eating.

The center playground was observed to be in good repair. The playground is fully enclosed by fencing which was in good repair. There is large commercial grade climbing structure present as well as other toys and materials. The equipment was observed to be in good repair. Wood chips are used for fall surfacing beneath the climbing structure and does need to be supplemented as the existing material has settled. A large patio overhang provides ample shade.

In reviewing administrative records all required notices for No Smoking, Consultant Contact, Mandatory Abuse Reporting, and Center License were present at the main parent notice board. The center uses an electronic file and communication system, Brightwheel. The system does allow parents to access and update child contact files, and also allows the center to maintain electronic documentation for physicals. Children with identified health concerns did have response plans present. The system also allows staff to maintain infant daily communication logs but inconsistent documentation was maintained some staff not logging daily Disposition, or Activities for each child as required. In reviewing staff files a random selection of 25% of the files were reviewed and found to contain all required documentation with the exception of FBI background checks. In reviewing inspection logs and certificates the required documentation for emergency drills, and radon testing were not present, but all other documentation was present.

3. Identify the aspects that fall below the standard

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record check Copy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
-- National Record checks based on fingerprints were not present for all employees. Sara stated that she did have fingerprint cards for staff but had not submitted them as she was waiting for other employees to return their cards. All employees must have a clear Iowa SING record check or approved record check evaluation, AND submitted fingerprints for a national background check prior to working at the center. Submission of fingerprints for the national record check are considered to have been made when the cards have been posted in the mail.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
-- Documentation of emergency drills was only present for the month of July 2025. Both fire and tornado drills must be conducted and logged monthly. If drills are not logged they are considered to have not occurred.

109.11(2)a: The center will provide sufficient and safe indoor play equipment, materials, and furniture. It must meet the developmental, activity and special needs of the children.
-- Items and toys with small parts that can break off which are less than 1 1/4 inches diameter and 2 1/4 inches in length are considered to be choking hazards and need to be removed from classrooms serving children under 3 years of age. Purses,

diaper bags, and other personal belongings that may contain items that can be safety risk to children need to be stored in accessible to children.

109.11(8)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
-- Documentation of Radon Testing was not present. Within the first year of operation centers must complete Radon Testing. If tested results are less that the allowable cutoff limit of 4.0 pCu/L and the center does not have a mitigation system testing shall be renewed every 5 years. If tested levels are above the allowable cutoff limit the center shall develop a mitigation plan and testing shall be renewed every 2 years.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
-- A copy of the planned curriculum was not posted where it was visible to parents. If using a center wide curriculum focus a copy of that information can be posted at the main parent notice board. If curriculum is developed and implemented individually by classroom a copy of the curriculum plan shall be posted in each room.

109.12(4)b: Each infant and toddler shall be diapered in a sanitary manner as frequently as needed at a central diapering area. Diapering, sanitation, and hand-washing procedures shall be posted and implemented in every diapering area. There shall be at least one changing table for every 15 infants.
-- During the observed diaper changes staff were observed to not deglove between handling soiled and clean materials. When cleaning the changing station staff used a sanitizing solution rather than an approved disinfectant. Approved disinfectants are identified by having an EPA Registry Number. When using disinfectant solutions staff must read and follow the label directions.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Sara stated she would submit fingerprint cards for all staff who had not yet had them submitted by 08-22-25.

Sara acknowledged that the emergency drills were being completed but not logged and she would ensure that they were conducted and logged monthly as required going forward.

5. Special Notes/Recommendations

A full license will remain in effect at this time. At least one visit will be made to the center during the next year.

Date: 09/01/2025

HHS Licensing Consultant: Ray Salsbury

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.