

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Hand in Hand-Bowman Woods **Enrollment:** 61 **License ID No. (Reapplications):** 47188

Street: 151 Boyson Rd NE **City:** Cedar Rapids **Iowa Zip:** 52402 **County:** Linn

Mailing Address: 3524 35th Ave, Marion, IA, 52302

Director's Name: Kathy Pruitt **Phone Number:** 319-373-3630

On-Site Supervisor(s): Lisa Merry **E-Mail:** hih@handinhandinc.com

Date(s) of Visit: 06-05-2017

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 06-28-2016

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X **Profit** **Non-Profit** NA

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** X NA

Program Serves: **Infants (0-23 mo.)** **2 Years** **Preschool-Age** X **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: X **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				65	65
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 07-01-2016 to 07-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCAION of license

Licensing Consultant: Amy Lyons, MA

Date: 06-08-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

Not applicable.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Hand in Hand – Bowman Woods has been in operation since June, 2016. The program provides full-time and part-time childcare to school-age children. Current enrollment is 61.

Hand in Hand multi-site owner/co-director is Kathy Pruitt. Ms. Pruitt holds a degree in Early Childhood Education and Business Management. Ms. Pruitt has achieved the National Administrators Credential (NAC) and is a member of National Association for the Education of Young Children (NAEYC). On-site supervisor Lisa Merry has 3 years of experience working with children and has participated in numerous child development related trainings.

On 6/5/2017, all program space was observed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Hand in Hand operates multiple sites throughout the community. The various programs offer a wide variety of programming to help meet the needs of children and families.

Hand in Hand has the following website for families and the community to learn more about their programs: <http://handinhandinc.com/>. The program continues to update the use of technology to allow for increased electronic communication with families.

Hand in Hand completes regular newsletter which include program reminders, curriculum details, and upcoming event information. Summer Camp 2017 newsletter included field trip information and in-house guest speaker events. The program also established a “Rules for Summer” document to help children/families become familiar with the various routines and safety procedures.

Hand in Hand – Bowman Woods has an organized parent/program communication center (where required postings and child sign-in/sign-out information is maintained).

The program offers a character counts curriculum as well as a reading incentive program called “Reading Rainbow”. The program also incorporates many hands-on learning opportunities.

The program collaborates well with many community partners including the local nurse consultant, early access services, local school districts, and the CART program.

Hand in Hand – Bowman Woods partners with the school janitorial staff and kitchen personnel to help ensure the building is sanitary and hazard free each day.

Staff were observed reminding children to hand wash at appropriate times.

Hand in Hand – Bowman Woods supports a “safe shoe” policy to encourage ease of play.

Program has a variety of materials to maintain children’s interests. Supplies include puzzles, sensory items, crafts, large gross motor materials, creative dramatics, and blocks. Supplies are easily accessible to the children.

On the day of the monitoring visit, staff were nurturing and attentive to the children’s needs. Staff engaged in programming (especially during large gross motor play experiences) with the children. Many words of encouragement and comfort could be heard throughout the visit. Staff utilized the teaching of PBIS when needed. Children responded well to staff and appeared comfortable at the program.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

None noted.

V. SPECIAL NOTES/RECOMMENDATIONS:

The program’s license remains in full status.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 319-892-6827; email alyons@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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