Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Dorothy Mae Kids Academy **Enrollment:** 110 **License ID No. (Reapplications)** 52099

Street: 2506 142nd ST **City:** Urbandale Iowa **Zip** 50323 **County:** Polk

Mailing Address: 2506 142nd ST, Urbandale, IA, 50323

Director's Name: Karrie Bodecker **Phone Number:** 515-989-8599

On-Site Supervisor(s): Audrianna Arceo **E-Mail:** karrie.dmka@gmail.com

Date(s) of Visit: 06-12-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-21-2025

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-20-2023

Comments : Fire inspections are due at least every three years; completed by Urbandale Fire Dept/Kevin Jakobe

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	28	20	71		119
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2025 to 06-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 06-20-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A unannounced full licensing visit was completed 6-12-25; The owner Karrie Bodecker was present through the entire visit.

This center was given Permission to Open on 2/21/23. Karrie Bodecker is the owner and. Karrie owns another center in Ankeny. Karrie owned an in-home registered daycare for 21 years and has owned the center in Ankeny for 8 years. Karrie meets qualifications to be the director. Audrianna Arceo is Director as of 5/2025. Audrianna had previously been the assistant director and has previous child care experience. She meets the points criteria for director.

This a free standing building, which was once a residential home. The center has sole occupancy of this building.

The center serves children age 6 weeks to age five. Their hours of operation are from 6 am to 6 pm.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room observations/activities: The center is curriculum devised from pulling concepts from Iowa Early Learning Standards; the owner indicated working on updating lesson plans as well. They have a curriculum coordinator and they have a theme of the week, as well as a letter, number, shape and color of the week with lesson plans. They will conduct assessments for each age group. The center maintains email or face to face communication with families along with the Tadpoles application. The older children were resting during this visit; with the infants awake with staff engaged in meeting their individual needs. The classrooms are in ratio. Some children that were not resting, were up doing a quiet activity, to which staff were responsive and nurturing while maintaining structure. Good handwashing and clean/sanitization technique was being used; especially in the infant room. Classrooms offer good varieties of play centers and toys.
Nutrition Practices: There is an on-site kitchen that was very clean and organized. There is a dedicated cook. Menus are displayed and appear in line with CACFP guidelines. Menus are crafted by the cook; rotating monthly. Meals and snacks are served family style in the classrooms.

Health and Safety: Emergency medicines are stored with the first aid kits securely in each room. There are OTC medications stored at the front desk securely. Handwashing signs were posted; first aid kits were in all the classrooms. Tornado/Fire plans/diagrams were posted and drills were documented to have been completed monthly. Radon was completed 5-6-24; all levels below 4.0. HVAC inspection was last competed 4.3.25. There is a carbon monoxide detector on each level of the center.

Playground: The playground is very new, enclosed with chain link fencing; with shade structures and play structures. Surfacing is artificial turf. The playground is in good condition; playground checks not yet completed. There are play areas that are surfaced with cement; the center is working to update the area that is enclosed to increase safety.

Transportation/Field trips: NA

Administrative Review: Fliers with information about mandatory reporting; handbook, and license along with consultant contact information. Fire/Tornado emergency plans are posted; non-smoking signs are also posted. Six staff files were reviewed; with one missing CPR/First Aid Certification that the owner indicated had been completed but the staff was having difficulty with emailed certification of completion. There was also one staff that had not attained the number of annual training hours and one staff file needing to update Mandatory Reporter training. Six Child files were reviewed; one in need of an annual review and update; one missing emergency dental contact information and two files needing updated physicals.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director/owner feels they have a strong and well rounded curriculum; the owner continues to update lesson plans/curriculum.

The classrooms were very clean and organized. Children were content and staff were responsive to the children in their care; maintaining good structure.

The staff are invested in the center and committed.

The center uses the Tadpoles app which allows for real time communication with families.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(2): Center directors and all staff have the required contact hours of training.
Number not in compliance: 1
One staff file reviewed did not contain sufficient annual training hours.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Number not in compliance: 1
One staff file indicated the need for updated mandatory reporter training; the owner also indicated the staff file that was missing CPR/First Aid certification had completed the training, however the completion certificate was to be provided electronically and had been misdirected so the owner would obtain this completion certification and provide it.

109.9(2): All files are updated at least annually and when a change occurs.
One child file was missing an annual review/update.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for dental: 1
Information lacking: One child file missing emergency dental contact information

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 2

V. SPECIAL NOTES/RECOMMENDATIONS:

A new full two-year license is recommended.

The center last completed Radon testing 5/6/24, all levels tested below 4.0 as required for safety.

The menus reflect the center is following CACFP guidelines.

The staff were consistently observed to be engaged in maintaining structure/activities in the classrooms; with children that were content.

The owner remains active in the center's day to day operations, with staff and children.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.