Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Altoona Campus Kids Klub-Four Mile **Enrollment:** 28 **License ID No. (Reapplications)** 30761

Street: 670 SE 68th ST **City:** Pleasant Hill Iowa **Zip** 50327 **County:** Polk

Mailing Address: 1500 8th ST SW, Altoona, IA, 50009

Director's Name: Ashley Hejlik **Phone Number:** 515-402-1500

On-Site Supervisor(s): Deb Davis **E-Mail:** Ahejlik@altoonacampus.com

Date(s) of Visit: 12-04-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-26-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-08-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				80	80
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2025 to 01-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 12-16-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Altoona Campus Kids Klub - Four Mile Elementary program has been in operation since 1992. This center provides before and after school sessions throughout the school year. The school has secured entrances. The center primarily uses the school's cafeteria and gym for programming. Center supplies are kept in the band room. The band room is also used for programming when the cafeteria is not available. Ashley Heljik is the Administrative Director who oversees all the Altoona Campus Kids Klub sites. Ashley has been in this role since October 2017. Ashley has been with Kids Klub since 2008. Deb Davis is the On Site Supervisor. Deb has been with Altoona Kids Klub since 2011.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in placed by the entrance. The center's schedule and lesson plan, Donut Worry, were posted. The center sets out interest centers for the children when they are in the cafeteria. Children play large motor play activities in the gym. Children's belongings are kept in individual baskets.

Deb was working today and she assisted with today's visit. Two additional staff were working. There were twenty five children present. Children were observed in the cafeteria. Children were playing within the interest areas and playing table activities. Children were also doing an Elf bead craft.

The center serves snack after school. Menus reflect CACFP guidelines are followed. Children can eat breakfast in the cafeteria prior to school starting. Today's snack was a turkey and cheese tortilla wrap.

The center uses the school's playground. There are two large climbing structures and swings. There is pea gravel for surfacing material. There are basketball hoops. There is grass and concrete areas also. School staff maintain the playground. The center completes monthly playground checks.

Altoona Kids Klub uses school buses for off site field trips during breaks and summer programming.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ashley Hejlik has been employed at Altoona Kids Klub for many years. In addition, Deb has been employed with Kids Klub for several years. This center benefits from their experience and leadership. Children are offered large motor play on a daily basis through the use of the school's gym and playground. The center has a nice amount of age appropriate toys and materials.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no licensing violations cited during the visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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