Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Burlington Area YMCA-Black Hawk Site **Enrollment:** 22 **License ID No. (Reapplications)** 21199

Street: 2804 S 14th St **City:** Burlington Iowa **Zip** 52601 **County:** Des Moines

Mailing Address: 2410 Mt Pleasant St, Burlington, IA, 52601

Director's Name: Lindsey Koopmans **Phone Number:** 319-753-6734

On-Site Supervisor(s): Zoelle Simmons **E-Mail:** lindsey@burlingtony.org

Date(s) of Visit: 03-07-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-15-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-07-2022

Comments : evaluated by Inspector Mark Crooks (Burlington Fire Department), due annually,, this report was held until an approved inspection was procured on 11/17/22

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				50	50
Summer					0

QRS Rating: 3

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 04-06-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Burlington Area YMCA Black Hawk site is a program providing before school childcare to school age children. The program is located in a residential area of Burlington in Black Hawk Elementary School. The director is Lindsey Hohenberry. The director started in 2019 and was on site supervisor at the YMCA Childcare prior to accepting the Director position. She has a Bachelor's Degree in Nursing. She oversees programming at other BASPs and summer programs and the childcare program at the main YMCA site. The onsite supervisor for this program is Zoelle Simmons. She has the 75 pints required to be the OSS. Child care services are offered Monday-Friday from 6:30am-until school begins around 8:30 a.m. Services are offered for school aged children. The program is located inside Black Hawk elementary school.

I visited the program on 3/7/2023 and met with OSS Simmons and other staff. All program areas were observed during the visit. The visit consisted of cafeteria/gym and building area review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

The program is typically located in the school gymnasium/cafeteria. The children were arriving and others were engaged in table activities at the time of the visit.

Nutrition Practices:

The center chooses not to participate in the CACFP Program. Food preparation and storage procedures were consistent with NHSPS. The center had thermometers in all refrigerators and freezers. The center offers breakfast. The menu rotates every 2 weeks. CACFP menu guidelines are followed. We discussed food allergies. We discussed the program is required to have an allergy action plan on file for any child with allergies.

Health and Safety:

Medications are stored in original containers with physician/pharmacist directions and label intact. Medications are inaccessible to public and the center is able to provide documentation of medication given. Staff and children were observed hand washing and they followed recommendations from the IDPH for appropriate hand washing. First aid supplies recommended by the IDPH were available in the centers first aid kits. Tornado and Fire Drills should be practiced and documented once a month as required.

Radon, fuel burning appliances inspection and lead based paint assessments are not required since this program serves school age children only.

Lighting and ventilation is adequate. Restrooms are nearby. Staff assure children are supervised going to and from the restrooms.

Since the program is held in a large area each child has more than 35 square feet each.

All allergy action plans should be signed by a physician.

Playground:

The center playground has slides, monkey bars, climbing structures, benches, grassy fields and basketball court. Surfacing is provided by mulch. Shade is provided by trees. Center staff consult the Child Care Weather Watch to determine if outdoor play is appropriate due to varying weather conditions. Playground Inspections should be conducted monthly. The child care weather watch is utilized if outdoor play is questionable due to varying weather conditions. Generally the area is not utilized since this program is morning only.

Field Trips and Transportation:

Field trips are not taken since the program is before school hours only. Transportation is not provided to or from the program by the center.

Administrative Records:

The following postings were available on the date of my visit: Mandatory Reporter, Handbook Availability, Consultant Contact, License, Emergency Procedures for fire and tornado, and no smoking signs.

The program has a handbook containing all required policies.

Child and staff files are reviewed annually. All children had school age health forms, pick up authorizations, dental and medical emergency information and emergency contact information in files.

Staff files contained updated Iowa Criminal Background checks (due every 2 years), fingerprint results (due every 4 years), Mandatory Reporter training (due every 5 years), Universal Precautions training (due annually), CPR and First Aid training (due every 2 years), updated physicals (every 3 years). Both staff met all requirements.

The emergency preparedness plan was present and staff had signed and dated that they read and understand emergency procedures.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director and on-site supervisors have a working relationship with Child Care Resource and Referral to gain an understanding of DHS rules/regulations. They may also access Nancy Granaman IDPH Child Care Nurse Consultant.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.9(2)g: Any child with allergies, a written emergency plan. Copy shall accompany child if they leave the premises. All allergy action plans should be signed by a physician.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to continue compliance with all rule throughout the year. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

Gina Crabtree, Y Director indicated the following in 2018:

1) Children have been divided into small groups with assigned childcare workers.
2) A daily activity schedule has been implemented for group rotations.
3) Malia Love (CCR&R) is providing additional resources to the Y childcare staff.
4) Childcare ads have been placed on indeed and posted at the YMCA.
5) A childcare staff meeting was held Oct. 29th to review new structure, policies, protocol when someone is sick, incident reports, and active play.
6) Nancy Granaman from the County Health Department visited the Y on October 31st and is available to Black Hawk staff for consultation services.
7) Lindsey is now Director of the programs ensuring DHS regulations are met and maintained.

8) The Y fingerprint check process was reviewed with Jodi Norton (CCR&R).

CCR&R has only visited this site in the past consulting regarding ratio and supervision and is available for future consultation.

DHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out more information: http://idph.iowa.gov/hcci/consultants The center consultant is Jodi Norton. Consultant Copeland and the Director have a good working relationship.

DHS encourages you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: http://www.iowaccrr.org/who_we_are/region_5/ The CCNC for the programs is Nancy Granman. The Director and CCNC Granaman have a good working relationship.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.