Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA School Age Care at Orange Elem **Enrollment:** 35 **License ID No. (Reapplications)** 46522

Street: 5805 Kimball AVE **City:** Waterloo Iowa **Zip** 50701 **County:** Black Hawk

Mailing Address: 669 S Hackett RD, Waterloo, IA, 50701

Director's Name: Brandon Bennett & Bekah Stevens **Phone Number:** 319-433-2880

On-Site Supervisor(s): Cole Swieter **E-Mail:** BBennett@blackhawkymca.org

Date(s) of Visit: 12-05-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-02-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 12-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/05/24 I made an unannounced off year licensing visit to YMCA School Age Care at Orange Elementary in Waterloo. Chase Swieter is the on-site supervisor, but he was not present during my visit. Mr. Swieter is the YMCA Youth Program Coordinator. I met with Peyton Major and Austin Gilmore the day of my visit. There are two staff members with the children in the morning session and two staff members in the afternoon session.

Brandon Bennett and Bekah Stevens are the co-directors. Mr. Bennett is the Director of Youth Development, SAC. Ms. Stevens is the director of the ELC program. Mr. Bennett started with the YMCA on 10/05/22. He has previous experience in childcare, including as an assistant director, in Minnesota. Mr. Bennett is primarily in charge of the school age programs and Ms. Stevens primarily oversees the early learning center. Ms. Stevens has been employed with the YMCA since September 2020. She has a BA in Social Work and Spanish. Their offices are in the YMCA facility in Waterloo.

The program is in Orange Elementary. They operate out of the cafeteria. They also utilize the gym. The before and after school program operates Monday through Friday from 6:30 am until 6:00 pm. The school-age children go to class at 8:25 am and the preschool children go to class at 9:00 am. The preschool children arrive at 3:20 pm and the school-aged children arrive at 3:45 pm. The program serves children who are in preschool through sixth grade. There are currently 35 children enrolled.

The cafeteria allows ample space for free play. Windows provide natural lighting. The gym is spacious and allows for large group activities. Artificial lighting is used. The centers observed include art, library, games, magnets, Legos, and table toys. Centers are stored in a cabinet in the cafeteria.

I visited the program during the morning session. The number of children at the program at any one time is changing constantly because of children arriving and leaving. The program was in ratio the day of the visit.

The children primarily use two bathrooms located near the cafeteria. The girl's bathroom has eight toilets and three birdbath sinks. The boy's bathroom has five toilets, three urinals, and three birdbath sinks. Handwashing procedures were posted in the girl's bathroom but must also be posted in the boy's bathroom. This was cited in the last two years' reports.

The program has a cell phone. Emergency numbers with the program's address and phone number were posted. Emergency fire and tornado procedures and evacuation diagrams were not posted near any of the entrances in the cafeteria. They must be posted by all three. Emergency fire and tornado evacuation diagrams must be posted by the doors that go into the cafeteria from the gym. This was cited in last year's report also. The lack of emergency evacuation diagrams was cited in last two years' reports also.

A daily schedule was not posted. The schedule must be posted for both the school-age and preschool programs for parents to see. This was cited in last year's report also.

I reviewed documentation of monthly fire and tornado drills. The program did not have records of any tornado drills from

this school year. Fire drills have been practiced. For the 2023-2024 school year there was no documentation of a fire or tornado drill in December 2023 or February through May 2024. You must keep records for two years to be reviewed during licensing visits.

I reviewed documentation of monthly playground inspections for this school year. The program did not have inspections for February through May for the 2023-2024 school year. There were playground inspections for the 2024-2025 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits.

A radon test was last completed in May 2019 and should have been repeated in two years. Results were within EPA guidelines at that time. This was cited in the last three years' reports also. This must be completed immediately.

The annual fuel burning inspection was completed and no concerns were noted.

A carbon monoxide detector was on site in the storage cabinet. It was not plugged in. You must have a working carbon monoxide on site.

The fire marshal inspection occurred on 10/02/23.

The YMCA offers an afternoon snack. A snack menu was not posted. The snack is provided by the school. You must get a menu from the school. This is required. Disposable products are used so dishwashing is not necessary. I cannot determine if the program is following the Child and Adult Care Food Program (CACFP) guidelines because menus were not available to review. The program does not serve breakfast. You must provide a clean and sanitized table for children to eat breakfast if they bring it. The day of my visit a child was eating while sitting on the stage in the gym. This cannot occur. The children can eat breakfast through the school once they are released from the program.

There is a refrigerator on site. A thermometer was not present. Please add one immediately. This has been cited in the last three reports.

Staff members informed me they are not sanitizing the food tables because the school does it. The program must clean the tables with soap and water and then sanitize the tables prior to snack. You do not know how the tables are used prior to the start of the program.

The parent information is located on a portable bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance. Please update my contact poster so that it has the correct email address for me.

The program uses the elementary school's playground. The area is fenced in. Rubber tiles are used for surface cushioning. There is a variety of climbing equipment. There are climbing walls, slides, bars, rings, spinning toys, steppingstones and a see saw. There are also grassy areas and a basketball court with hoops. Trees are planted for shade.

There is a gym available when the children cannot go outside.

I spoke with staff members about emergency plans. They did not know evacuation locations. Staff members must be trained every year on emergency preparedness plans. This includes evacuation sites.

Staff members offered the children a choice to play with centers in the gym or to play in the gym. There was a staff member in each area. I observed staff members actively engaged in activities with the children. Staff members were enthusiastic. They helped children problem solve. They provided the children with praise. They encouraged them to try new things. They used positive redirection when necessary. They greeted the children when they arrived for the day and engaged the children in positive conversation. The children appeared to have fun while at the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Mr. Major states they work with good children and he enjoys working at this site.

Mr. Gilmore made the same statement. He enjoys the children. They get along well with one another. He enjoys working at this site.

The staff members state they provide a fun environment for the children.

Staff members state that Mr. Swieter is a great on-site supervisor and they feel like the administrative team is available to them.

I enjoy when males work in childcare.

The program meets a need in the community to provide care for children before and after school. They are safe on the school site and do not have to transition to a new location.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The program did not have records of any tornado drills from this school year. Fire drills have been practiced. For the 2023 -2024 school year there was no documentation of a fire or tornado drill in December 2023 or February through May 2024. You must keep records for two years to be reviewed during licensing visits. Emergency fire and tornado procedures and evacuation diagrams were not posted near any of the entrances in the cafeteria. They must be posted by all three. Emergency fire and tornado evacuation diagrams must be posted by the doors that go into the cafeteria from the gym. This was cited in last year's report also. The lack of emergency evacuation diagrams was cited in last two years' reports also.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Post handwashing procedures near the sinks in the boys bathroom. There is a refrigerator on site. A thermometer was not present. Please add one immediately. This has been cited in the last three reports. Staff members informed me they are not sanitizing the food tables because the school does it. The program must clean the tables with soap and water and then sanitize the tables prior to snack. You do not know how the tables are used prior to the start of the program.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
The program did not have inspections for February through May for the 2023-2024 school year. There were playground inspections for the 2024-2025 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits.

109.11(7)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
A radon test was last completed in May 2019 and should have been repeated in two years. Results were within EPA guidelines at that time. This was cited in the last three years' reports also. This must be completed immediately.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
A carbon monoxide detector was on site in the storage cabinet. It was not plugged in. You must have a working carbon monoxide on site.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
A daily schedule was not posted. The schedule must be posted for both the school-age and preschool programs for parents to see. This was cited in last year's report also.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
A snack menu was not posted. The snack is provided by the school. You must get a menu from the school. This is required. I cannot determine if the program is following the Child and Adult Care Food Program (CACFP) guidelines because menus were not available to review. The program does not serve breakfast. You must provide a clean and sanitized table for children to eat breakfast if they bring it. The day of my visit a child was eating while sitting on the stage in the gym. This cannot occur.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period but you must provide me an email with information on how all the violations have been corrected. I should not be seeing repeated violations every year. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Cole Swieter as the on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.