Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Smiles and Company, Inc. **Enrollment:** 29 **License ID No. (Reapplications)** 51700

Street: 1003 Broad ST **City:** Adair Iowa **Zip** 50002 **County:** Adair

Mailing Address: PO Box 193, Adair, IA, 50002

Director's Name: Shannon Romans **Phone Number:** 641-742-3031

On-Site Supervisor(s): **E-Mail:** littlesmilesadair@gmail.com

Date(s) of Visit: 02-03-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-25-2025

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	9	5	15	6	35
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 02-12-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Little Smiles and Company, Inc. on 2-3-2025. The center opened on 1-17-2022, it was previously Kid Zone Early Learning Center 2. The center provides child care to infant age to school age children Monday - Friday 6:00 am to 5:30 pm. There are 29 children enrolled. I met with director Shannon Romans. Shannon began working at the center as the director in July 2024.

Observation of rooms:
There are two program rooms, infant room and two years and older room. Infant room - eight children and two staff were present, two to four year old room - twelve children were present with two staff, the children were taking a nap. You will need to review ratio requirements and separation of age requirements as your room with two years and older will need to be modified. The room had a daily schedule and lesson plans/activities. Staff were attentive to the needs of the children. The daily sheets are done on the Brightwheel app.
Staff purses were accessible to the children, please make sure staff place their purses and person belongings somewhere that isn't accessible to the children - this is considered a health and safety hazard - this is a repeat violation.
Purell Surface is used for disinfecting and bleach/water is used for sanitizing. Make sure you are following the 3 step bottle procedure for disinfecting and sanitizing. 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA child care approved product for disinfecting and sanitizing.
During my visit a parent stepped over a gate in the infant area, this is considered a health and safety hazard, please review with staff and parents that stepping over gates isn't permissible as they could get hurt if they fell or a child could be injured if someone fell on them from tripping when they are stepping over the gate.

Nutrition:
The meals are prepared onsite. During the summer the Boys & Girls Club provides lunch. Please make sure you are following the CACFP food program guidelines. Menus were posted.

Health and Safety:
The monthly fire/tornado drills weren't practiced and documented for September to December 2024, Shannon wasn't aware that these drills were required. Shannon didn't know where the current radon test scores were kept, she will need to ask the board where they are kept. Please send me an email and let me know the date and score of your current radon testing. Refer to your handbook for information on radon and the frequency is it required, test results need to be under a 4.0 pCi/L. If your score is higher than 4.0 pCi/L you can discuss next steps with the radon specialist with the Iowa Department of Public Health. It was reported that the center has all electric appliances.

Playground:
Monthly playground inspections weren't completed from September to December 2024. Refer to the Handbook For Public Playground Safety for information on surfacing and equipment. Kenna reported they go rubber mulch for the playground.

Transportation:
Transportation services aren't provided.

Administration records:
Staff files were read, files were incomplete, some staff need a current physical, signed employee statement, training and record checks. Please review all staff files and have staff sign up for training to meet their requirements.
Child files were read - some files need a current physical.
Staff meeting and board meetings are monthly, Shannon also provides group messages to staff.
Child Care Resource and Referral worker Michelle Greenough has worked with the center in the past on licensing topics. A referral will be made to Michelle for consultation and training on staff and child files, completing fire/tornado drills, playground safety checks, and review safety issues - moving purses and no stepping over gates etc.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Little Smiles And Company, Inc is an excellent resource for the community.
Shannon Romans is working hard to learn the licensing rules of Iowa.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)a: All files contain statement signed by staff indicating whether they have a criminal conviction or founded child/dependent adult abuse.
109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Staff files were read, files were incomplete, some staff need a current physical, signed employee statement, training and record checks. Please review all staff files and have staff sign up for training to meet their requirements.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Child files were read - some files need a current physical.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The monthly fire/tornado drills weren't practiced and documented for September to December 2024, Shannon wasn't aware that these drills were required.

REPEAT VIOLATION - 109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Staff purses were accessible to the children, please make sure staff place their purses and person belongings somewhere that isn't accessible to the children - this is considered a health and safety hazard.
During my visit a parent stepped over a gate in the infant area, this is considered a health and safety hazard, please review with staff and parents that stepping over gates isn't permissible as they could get hurt if they fell or a child could be injured if someone fell on them from tripping when they are stepping over the gate.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground inspections weren't completed from September to December 2024.

109.11(7)b Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
Shannon didn't know where the current radon test scores were kept, she will need to ask the board where they are kept. Please send me an email and let me know the date and score of your current radon testing. Refer to your handbook for

information on radon and the frequency is it required, test results need to be under a 4.0 pCi/L. If your score is higher than 4.0 pCi/L you can discuss next steps with the radon specialist with the Iowa Department of Public Health.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for Little Smiles And Company, Inc for 1-1-2024 to 1-1-2026.
Off year licensing visit 2-3-2025.

A referral will be made to Michelle for her to work with the center on staff and child files, completing fire/tornado drills, playground safety checks, and review safety issues - moving purses and no stepping over gates etc.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.