Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Sheila Monroe

Provider Name: Sheila Monroe

Provider No.: 48861

Address: 59 Manor DR, Eldridge, IA, 52748

E-Mail:

County: Scott

Phone Number: 5635708342

[X] Pre-Inspection Date: 9/9/2026

[ ] Approval Date:

[ ] Annual Visit Date:

Program Type:

[X] Registered Child Development Home A (guidelines for ratios on all categories)

[ ] Registered Child Development Home B

[ ] Registered Child Development Home C

[ ] Registered Child Development Home C1

[ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

[ ] Infant(0<24 mos)

[ ] Toddler

[ ] PreSchool

[ ] School Age

[X] All Ages

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1. Basic Overview

Sheila recently moved to a new location. Sheila provides care to children aged two years old and up. Sheila is available for all three shifts of care seven days a week. Sheila provides a play based environment for children where she provides children activities, games, and interactions to work on social skills such as getting along with their friends.

2. Identify Observed Strengths Of The Program

Sheila believes her greatest strength in working with kids is that she has a great deal of patience. Sheila genuinely enjoys spending time with kids and believes that they are "amazing". Sheila has improved greatly on maintaining required paperwork since she first became registered. Sheila takes pride in having required items in place for her compliance visits.

3. Identify The Aspects That Fall Below The Standard

110.8 (1) h : Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.
Each smoke detector has been installed according to manufacturer’s recommendations.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9 (1) b : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person’s involvement with child care.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Sheila needs a smoke detector installed at the top of her basement stairwell. Sheila ordered a smoke detector during the visit and it is expected to be delivered 9/10/2026.
Sheila could not locate her most recent physical. Sheila's last physical expired in December 2025. Sheila texted this worker shortly after her visit stating that she has an appointment scheduled for 9/11/2026.
Sheila could not locate her current completed HHS background check letter. This worker will request and mail letter to Sheila.

Sheila needs to send verification of the installed smoke detector to Kathy by 9/25/2026. This can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

5. Special Notes/recommendations

Targeted compliance of Emergency Preparedness Plan completed. Sheila updated plan for current new address.

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HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 9/9/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Paige Jewel Child Care Consultant Child Care Resource & Referral of Southeast Iowa Community Action of Eastern Iowa pjewel@caeiowa.org T: 563-286-0695