Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Garfield Elementary Stepping Stones **Enrollment:** 25 **License ID No. (Reapplications)** 20809

Street: 902 E 29th ST **City:** Davenport Iowa **Zip** 52803 **County:** Scott

Mailing Address: 1002 W Kimberly Rd, Davenport, IA, 52806

Director's Name: Shaney Ford **Phone Number:** 563-528-0973

On-Site Supervisor(s): Erin Phelps **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

Date(s) of Visit: 01-19-2024, 03-06-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-17-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				70	70
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/19/24. Staff files were reviewed at a separate visit on 3/6/24. This program is owned and operated by the Davenport Community School District and is located in the Garfield Elementary School building. Shaney Ford is the director for all Stepping Stones child care programs and was not present at this site on the day of the off year visit. Erin Phelps is the current on site supervisor for this site, however she was not present on the day of this visit. Shaney's assistant, Crystal Simmons, was present as the on site supervisor along with other staff. This center serves school age children from this school after school on school days only.

The cafeteria and gym are the primary spaces for this center and are always available for the program. The program also may use the library/computer lab, but this is not part of the licensed space, and the center would need to ensure the space meets the licensing requirements prior to each use. The center uses separated boys and girls restroom areas adjacent to the gym and to the cafeteria with multiple toilets and sinks. There is also a single restroom area adjacent to the library. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in the milk cooler where accessible for the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families from this school. The staff were observed to know the children well and were engaged with the children in activities. The center typically provides several various enrichment programs including, Junior Theater, Putnam Museum, QC Botanical Center, Wapsi Nature Center, PBS, and various teacher provided enrichment, throughout the week at each site, and these programs are provided at no extra charge to the families. Files and other licensing documentation were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2): Ratio maintained in center as required by age.
1. The center was observed to be out of ratio briefly at the beginning of the program with one staff and 18 children prior to the second staff arriving at the center.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drill documentation could not be located for the 2022/2023 school year.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Staff should not step out of the room to obtain or put away materials in the nearby storage area until and unless they have enough staff to maintain ratio.
2. Improve supervision of restroom area when children are there. Staff shall be in the immediate vicinity of the restroom area whenever a child is there.
3. Ensure at least one staff person washes hands and keeps hands clean and free from other touches immediately prior to and during snack to serve an assist children as needed.

The center will continue with a full license. Please correct/address the violation(s) and concern(s) noted in the report so that corrections are obvious and are maintained. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.