Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Melissa Stoolman

Provider Name: Melissa Stoolman

Provider No.: 37257

Address: 1778 Delta AVE, West Branch, IA, 52358

E-Mail:

County: Cedar

Phone Number: 3195300666

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 5/12/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

CHILD CARE ANNUAL EVALUATION

1. Basic Overview

Missy has been providing child care in Cedar County for approximately 34 years now. Missy is available for child care Monday through Friday from 7:00 a.m. - 5:00 p.m. Missy offers a play based environment for children to learn and grow. Missy does not follow a curriculum or have a strict routine, however states she has a relaxed schedule that helps the children know what is coming next daily. Missy goes outside with the kids often for large group play. Missy jokes that kids will be "dirty and tired" after a day in her care.

2. Identify Observed Strengths Of The Program

Missy believes her greatest strength in working with children is that she has a great deal of patience in working with both children and parents. Missy is also flexible with families in terms of their payments and schedules. This worker often observes Missy multi-tasking well - ie. tending to infants while still checking regularly with the preschoolers in attendance. Missy participates in the CACFP food program for child care providers. The children in Missy's care all seem comfortable and able to come to Missy when they are sad, hurt, or just needing reassurance.

3. Identify The Aspects That Fall Below The Standard

Number for each child’s parent, a person who can be reached when the parent cannot and child’s physician is written on paper and readily accessible by the working telephone.
110.8 (1) h : Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.
Each smoke detector has been installed according to manufacturer’s recommendations.
Written permission from the parents is on file.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Missy needs to add one child to emergency number list.
Missy has four smoke detectors that need to be put back up.
Missy's husband Todd needs his physical transferred to required HHS form.
Missy needs to update enrollment forms for all enrolled children (sign and date again) and one of the reviewed files needs updated physical.

Missy will send verification of the above items to Kathy by 6/29/2026. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

5. Special Notes/recommendations

Targeted compliance of Emergency Preparedness Plan completed. Plan remains up to date and accurate. No changes required.

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HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 5/12/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Lorri Hora Child Care Consultant Child Care Resource & Referral of Southeast Iowa Community Action of Eastern Iowa lhora@caeiowa.org T: 319-321-2725 500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org