Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Jesup BS/AS **Enrollment:** 146 **License ID No. (Reapplications)** 38050

Street: 531 Prospect Street **City:** Jesup Iowa **Zip** 50648 **County:** Buchanan

Mailing Address: PO Box 287, Jesup, IA, 50648

Director's Name: Brock Sabers **Phone Number:** 319-827-1700

On-Site Supervisor(s): Sarah Brockmeyer **E-Mail:** bsabers@jesup.k12.ia.us

Date(s) of Visit: 12-11-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-02-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-21-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			50	100	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 02-08-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/11/23 I made an unannounced licensing visit to Jesup BS/AS in Jesup. I met with Brock Sabers, the director and I met with Sarah Brockmeyer, the on-site supervisor. Mr. Sabers has a BA in social science and education. He became the director in August 2018. Ms. Brockmeyer was a preschool paraeducator for twelve years and was previously a supervisor for the before school program. She became the on-site supervisor in August 2023. There are currently 28 staff members employed by the program. Brian Pottebaum is the principal of the elementary school.

Jesup BS/AS is located inside Jesup Elementary School. It is a non-profit program and has been licensed since September 2015. The program operates year-around Monday through Friday from 6:00 am until 6:00 pm. The program serves preschool through school-aged children. The program offers extended care for all the children enrolled in the classes. The preschool and Pre-K classrooms have the option of attending part time or full time. Part-time hours are 8:15-11:30 am or 12:00-3:15 pm and full-time hours are 8:15 am until 3:15 pm. The preschool children have an option of attending three, four or five days each week. The Pre-K classrooms attend five days each week. The childcare program is open on no school days and during the summer months. There are currently 146 children enrolled.

The program utilizes the following classrooms: Room #109 (three-year-old preschool children), Room #114 (extended care room for preschool children), Room #121 (four-year-old Pre-K), Room #124 (four-year-old Pre-K), Room #125 (four-year-old Pre-K), cafeteria/multi-purpose space (primarily before and after school care for school-aged children) and the Room #145/art room is an overflow room in case they need more space. The art room is not currently being used.

An inspection of each room was completed. Windows provide natural lighting in all the classrooms. Artificial lighting is used in the cafeteria/multi-purpose room and the art room. The rooms are decorated with pictures of the children, the children's art projects, and posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. There are pictures of the children's families in the classrooms. There is an area for circle time in each classroom and each room has a smart projector.

The centers observed on the day of the licensing visit include library, blocks, table toys, magnets, games, puzzles, transportation, art, dramatic play, writing, math, science/discovery, Play-Doh, woodworking, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at the child's level, so they were easily accessible to the children. Secure the electrical cord to the Christmas lights in the childcare room so that children do not have access to it.

The preschool classrooms use a variety of resources to develop lesson plans, including Creative Curriculum and Handwriting Without Tears. The Pre-K classrooms also use a variety of resources, including Creative Curriculum, Heggerty Phonemic Awareness and Haughton Mifflin Pre-K Curriculum. GOLD assessments are completed on the Head Start children and they complete other assessments on the children not enrolled in Head Start. Each teacher is responsible for developing their own lesson plans. Lesson plans were available for review in all rooms.

Infinite Campus is used for group correspondence with the parents.

There was a phone in each room. Emergency numbers with the programs address, phone number and the poison control number were posted in each room. Emergency fire and tornado procedures and evacuation diagrams were posted near most of the main program doors and outdoor exits in the program. You must post evacuation diagrams near all the exits out of each classroom. You must post the evacuation diagram near the doors that connect to the other classrooms in the childcare room and the three-year-old preschool room. A daily schedule was posted in each room.

I reviewed documentation of monthly fire and tornado drills. Each room keeps their own drill records. I reviewed documentation of monthly playground inspections. A radon test was completed in November 2023 and is good for two years. Results were within EPA guidelines. The fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site and is in the cafeteria/multi-purpose room on the west wall. Outlets were protected. The fire marshal inspection occurred on 02/07/24.

The program provides breakfast, lunch and a morning and afternoon snack. Breakfast, lunch and both snacks that are provided in the extended care program and three-year-old preschool rooms are provided by the school. In the Pre-K classrooms, the morning snack is provided by parents and the afternoon snack is provided by the school. Ms. Sitzmann's Pre-K room is not currently documenting the snacks provided by the parents. This must occur. The other two Pre-K rooms are documenting snacks. There is not a pattern of disregard so this will not be cited. The school must be able to supplement the snack if two creditable items are not provided by the parents.

All the children eat breakfast and lunch in the cafeteria. The meals are served to the children on disposable trays and they have disposable utensils. The childcare, preschool and Pre-K children eat snack in their rooms. Family style is not used. There is a refrigerator in each room and thermometers were present. Food items in the classrooms, pantry and kitchen were observed to be stored according to NHSPS guidelines.

The school participates in the federally assisted National School Lunch Program and Child and Adult Care Food Program (CACFP) guidelines are followed. Amber Reinhart is the food director for the school and she prepares new menus each month for lunch and breakfast and provides them to the childcare, preschool and Pre-K classrooms.

Bleach and water is used to sanitize the food tables. Clorox Clean-Up Cleaner and Bleach is used to disinfect changing tables.

There are two Baby Changing Stations on the walls in the extended care room. Diaper changing procedures were not posted but this was corrected before I left.

There is a sink in each classroom. Handwashing procedures were posted in each room, except for in the art room. Post handwashing procedures in the art room near both sinks. Each licensed room also has a bathroom with one toilet. There are additional bathrooms in the school if necessary.

Mats are used to nap. In the three-year-old room bedding was being stored where it was touching the bedding of the other children. This cannot occur. The bedding of one child cannot touch the bedding of another child. There was not a pattern of disregard so this will not be cited.

The parent information is located on a wall outside of the extended care room. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance. Information is also posted in the entrance of the cafeteria.

There is a fenced in playground area for the younger children. Rubber tiles are used for fall surfacing under the large climbing equipment piece with slides. Some of the tiles are separating or starting to curl, making them tripping hazards. This should be corrected. Woodchips are used under the other equipment. Additional woodchips are added. Woodchips should be raked so they do not become compact. This area has a climbing wall, monkey bars, a teeter totter and a music station. There is a bench for seating. There is a grassy area and there are trees for shade.

The school is aware of the problems with the rubber tiles and are in the process of raising funds to develop a new playground.

There is a fenced in playground for the school-age children. The school-age playground has rubber tiles for fall surface cushioning and several pieces of climbing equipment. Some of the activities include rings, monkey bars, slides, a climbing wall and a bridge. There is also a basketball court. There is a balance beam, teeter totter and swings. There are picnic tables and benches for the children to rest. There is a grassy area.

Staff and children files were reviewed at the time of the licensing visit. I reviewed twenty children files. Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and

complete street address must be provided. Three files did not provide adequate dental emergency contact information. One did not identify a hospital. There was one outdated physical and two school-age health statements were not signed or dated by parents.

I reviewed four staff files. They were in good condition. One staff member had a current physical but it was not on the mandated DHH employee physical form. There was not a pattern of disregard so this will not be cited. The program is going to have the staff member take the form to her doctor.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present but some of the policies need more information. The nutrition policy needs more information. The professional development policy needs to provide specific information about the training requirements upon hire and each year thereafter. The policy for minor injuries must include a statement that this is reported to parents "the same day as the incident". Emergency Preparedness Plans have been completed.

Staff members had terrific interaction with the children. They provided the children with clear and easy to understand directions. Staff members provided great reminders for the children to cover their coughs and to wash their hands. Staff members were enthusiastic and provided the children with fun learning activities. They used play to teach the children about colors and numbers. They included the children in circle time by having them participate in stories and other activities. Staff members were actively engaged with the children at their level. They used positive redirection when necessary. Staff members spoke with the children about being kind and sharing. Staff members had great team work and created a positive environment for the children to learn. The children appeared to enjoy their time at the center.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Mr. Sabers states they have great staff members. He states they are a loyal group who stays with the program.

Mr. Sabers it is nice to be part of the school so that children can move between childcare and school in the same building.

Ms. Brockmeyer states their program is good for the community.

Ms. Brockmeyer states they have good, educated staff members.

Ms. Brockmeyer states they have a good relationship with the parents.

Ms. Brockmeyer states they are trying to get new activities for the children to keep them busy and entertained.

The three and four-year-old children can ride the bus to and from school.

All the rooms were nicely decorated for Christmas.

The Pre-K classrooms attend Guidance, PE and music classes and they can use the school library. The children can check books out of the library. The preschool classrooms attend PE class and the librarian visits their rooms.

The three Pre-K rooms are now part of the voluntary four-year-old preschool grant each day from 8:30-11:30 am.

All the rooms are in a partnership with Head Start.

The program is flexible and customize the program for families.

The program offers both full time and part time preschool options.

The program is supported by the school. They are a feeder program for the school. Children can adapt better when it is time to start school because they know the building, the teachers and have met friends.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for dental: 3
Information lacking: Files must contain emergency contact information for the doctor and dentist of each child. The doctor

and dentist's name, phone number and complete street address must be provided. Three files did not provide adequate dental emergency contact information. One did not identify a hospital.

109.10(1)b: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.
Number not in compliance: 3
There was one outdated physical and two school-age health statements were not signed or dated by parents.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Rubber tiles are used for fall surfacing under the large climbing equipment piece with slides. Some of the tiles are separating or starting to curl, making them tripping hazards. This should be corrected. The school is aware of the problems with the rubber tiles and are in the process of raising funds to develop a new playground.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

There was a delay in getting the report completed because I was waiting on a current fire marshal inspection. The fire marshal inspection occurred on 02/07/24.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.