Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: University of Dubuque Child Care Center **Enrollment:** 55 **License ID No. (Reapplications)** 18854

Street: 1001 McCormick St **City:** Dubuque Iowa **Zip** 52001 **County:** Dubuque

Mailing Address: 2000 University Avenue, Dubuque, IA, 52001

Director's Name: Tammy Pierro **Phone Number:** 563-585-7461

On-Site Supervisor(s): Teresa Fischer **E-Mail:** tpierro@dbq.edu

Date(s) of Visit: 01-30-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-20-2023

Comments : email approval rec'd 3/9/23 from fire inspector, fire inspector to send fire inspection certificate when it is available

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	5	9	46		60
Summer					0

QRS Rating: 3

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2022 to 03-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 02-17-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 1/30/23. The center director, Tammy Pierro, was present along with other staff. Tammy is highly qualified with many years of previous center director experience. The center is owned and operated by the University of Dubuque and is located on campus in a building designed specifically for the center. The center typically provides care for children age six weeks to five years. Typical operation is from 6:30am to 5:30pm, however, evening care is offered from 5:45pm to 9:00pm for the University of Dubuque Life Program, Monday through Thursday, depending on need. The university pays for this child care as part of that program. These children do not attend the center until, at the earliest, 5:45pm. There may also be school age children who attend in the evenings for this program. The center director states that school age children do not otherwise attend this center. This center participates in the Iowa Voluntary Preschool Grant program.

The center includes the following program rooms on the main floor of the building: Infant Room/nursery (zero to approximately eight months), prek room (four and five year old children), and transition Room (approximately eight months up to second birthday). Program rooms are generally adequately supplied with materials to meet program needs. There is an adjacent restroom area in a short hallway that is shared by the nursery room and the prek room. The restroom area includes two toilets and two sinks. Diaper stations and hand washing sinks are located in the nursery and transition rooms.

The lower level is one large room that is separated by a half wall for the two (18 months to three year old children) and three year old (three to four year old children) areas. Both areas were arranged with the typical learning/interest centers. The three year old area is larger and includes plenty of accessible materials to support program needs. The two year old area is smaller and also includes plenty of accessible materials to support program activities. The restroom area is adjacent to the twos area with a diaper station, two separated toilet stalls, and two hand washing sinks. Children from the threes area do have to travel to this area to use the restroom and to wash hands. Discussion again occurred regarding the travel required here and that ratio and direct supervision of restroom and hand washing activities are maintained. The director states that the center typically continues to staff the lower level such that these requirements can be maintained, and staff state that on the occasion that the staff in the twos area have to help supervise a three year old child, communication between staff occurs, direct supervision is provided, and ratio is not compromised.

The center serves breakfast, snack, lunch, afternoon snack, and dinner. The center does participate in the CACFP. Lunch and dinner are prepared at the University of Dubuque licensed kitchen and are brought over to the center with a staff assigned to do the final meal prep in the center's small kitchenette area to get items out to the program rooms. The kitchenette area appears clean and organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director has many years of experience managing a center, and this center continues to be well managed. The center has achieved the three star IQ4K rating. The building is generally clean and well maintained. The rooms are bright with windows (on both levels) and decorated in child friendly themes including with the children's crafts and projects posted. The center receives excellent support being owned and operated by the University of Dubuque. The center also

uses the local AEA program for borrowing materials regularly to enhance curriculum and available materials for the staff and children for program activities. The staff were again observed to be engaged with the children in all program rooms, and the staff continue to appear to work well together. The center has sectioned off with fencing a small portion of the outdoor play area (the center reports this is 16 feet by 20 feet) for use by the infants, and the center director reports staff take a few children out at a time. Licensing documentation and staff and child files were again highly organized, and the center director has an excellent system for tracking staff and child files. Since the last licensing visit the center director reports that the interior of the building has been painted througout.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
_1_ staff file reviewed national record check was due 9/2022. Center director states this has been mailed subsequent this visit.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Scissors, hand sanitizer accessible on shelf in the twos area.
2. Diaper ointments accessible in diaper cabinet in the lower level restroom area.
3. Scissors hand sanitizer accessible on cubby in threes area.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure posted activity plan is current in the twos area.
2. Update posted schedules for the twos area and prek room for what time breakfast is actually served.
3. Diaper waste cans in restroom area of prek room and in the nursery need to be clearly labeled for this material only.
4. Improve cot spacing. Ensure at least two feet of space between cots on all sides for all program rooms.
5. Repair kitchen door so that it closes properly. This door shall remain closed at all times so children can not access the kitchen area.
6. Improve storage of blankets in closet area of the threes area, clean linens in the nursery, and in prek room (blanket set on top of cot stack). These items shall be stored separate and where they can be kept sanitary from other miscellaneous items.
7. Improve supervision of hand washing activity (observed before lunch) in the twos area. One staff attempting to supervise restroom activity and change diapers not able to supervise children washing hands for lunch.

This center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.