Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA School Age Care at Orange Elem **Enrollment:** 65 **License ID No. (Reapplications)** 46522

Street: 5805 Kimball AVE **City:** Waterloo Iowa **Zip** 50701 **County:** Black Hawk

Mailing Address: 669 S Hackett RD, Waterloo, IA, 50701

Director's Name: Brandon Bennett & Bekah Stevens **Phone Number:** 319-433-2880

On-Site Supervisor(s): Rylea Nagel **E-Mail:** bstevens@blackhawkymca.org

Date(s) of Visit: 12-08-2022

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-31-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2022 to 01-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 12-20-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/08/22 I made an unannounced off year licensing visit to YMCA School Age Care at Orange Elementary in Waterloo. I met with Rylea Nagel, the on-site supervisor. Ms. Nagel is in school to be a high school social studies teacher. Brandon Bennett and Bekah Stevens are the co-directors. Mr. Bennett is the Director of Youth Development, SAC. Ms. Stevens is the director of the ELC program. Mr. Bennett started with the YMCA on 10/05/22. He has previous experience in childcare, including as an assistant director, in Minnesota. He has not finished his education yet but has completed four years of classes in early childhood studies and secondary education. Mr. Bennett is primarily in charge of the school age programs and Ms. Stevens primarily oversees the early learning center. Ms. Stevens has been employed with the YMCA since September 2020. She has a BA in Social Work and Spanish. Their offices are in the YMCA facility in Waterloo. There are three or four staff members with the children in the morning and afternoon sessions.

The program is in Orange Elementary. They operate out of the cafeteria. They also utilize the gym. The before and after school program operates Monday through Friday from 6:30 am until 6:00 pm. The school-age children go to class at 8:25 am and the preschool children go to class at 9:00 am. The preschool children arrive at 3:20 pm and the school-aged children arrive at 3:45 pm. The program serves children who are in preschool through sixth grade. There are currently 65 children enrolled.

The cafeteria allows ample space for free play. Windows provide natural lighting. The gym is spacious and allows for large group activities. Artificial lighting is used. The centers observed include art, library, games, magnets, Legos/blocks, puzzles and table toys. Centers are stored in a cabinet in the cafeteria.

I visited the program during the morning session. The number of children at the program at any one time is changing constantly because of children arriving and leaving. The program was in ratio the day of the visit.

The children primarily use two bathrooms located near the cafeteria. The girl's bathroom has eight toilets and three birdbath sinks. The boy's bathroom has five toilets, three urinals, and three birdbath sinks. Handwashing procedures were posted in the girl's bathroom but must also be posted in the boy's bathroom.

The program has a cell phone. Emergency numbers were posted in the program area, but you must correct the posting to show this site's address and phone number. Emergency fire and tornado emergency procedures and evacuation diagrams were not posted near either entrance in the cafeteria but must also be posted near the second exit on the north side of the cafeteria. Emergency fire and tornado evacuation diagrams must be posted by the doors that go into the cafeteria in the gym. Daily schedules were not posted. The schedule must be posted for both the school-age and preschool programs.

I reviewed documentation of monthly fire and tornado drills for this school year. The program did not have records of fire and tornado drills for January through May 2022. There were not tornado drills for October or December 2021. There was not documentation of fire or tornado drills in September or October 2022. You must keep records for two years to be reviewed during licensing visits.

I reviewed documentation of monthly playground inspections. The program did not have inspections for the 2021-2022 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits. Records have been maintained for this school year each month.

A radon test was last completed in May 2019 and should have been repeated in two years. Results were within EPA guidelines at that time. This was cited in last year's report also. The program did not have documentation of an annual fuel burning inspection being completed. This was cited in last year's report. A carbon monoxide detector could not be located the day of the visit. Mr. Bennett put a carbon monoxide detector on site the day after my visit. The fire marshal inspection occurred on 08/31/21.

The YMCA offers an afternoon snack. A snack menu was posted. Disposable products are used so dishwashing is not necessary. The program is not part of the Child and Adult Care Food Program (CACFP) but is following the guidelines. Snacks are provided by the YMCA/NE Iowa Food Bank as part of the At-Risk Program. They are delivered to the program and were stored according to the NHSPS guidelines. The CACFP At-Risk Program serves five components to the children. The program does not serve breakfast, but a table is cleaned and sanitized so children could eat breakfast if they bring it. There is a refrigerator on site and a thermometer was present. The children can eat breakfast at school once they are released from the program. There is a refrigerator on site. You must add thermometers to the refrigerator and freezer portions. This was cited in last year's report.

The program uses bleach and water to sanitize the food tables.

The parent information is located on a portable bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

The program uses the elementary school's playground. The area is fenced in. Rubber tiles are used for surface cushioning. There is a variety of climbing equipment. There are climbing walls, slides, bars, rings, spinning toys, steppingstones and a see saw. There are also grassy areas and a basketball court with hoops. Trees are planted for shade. Monthly playground inspections are maintained.

There is a gym available when the children cannot go outside.

Staff members were observed to have great interaction with the children. Staff members were spread out in the cafeteria. When it came time to go to the gym the children were given a choice to stay and play with table toys or go into the gym for games. A child had a bloody nose and staff members reacted immediately and appropriately. They used universal precaution practices to clean the area up. Staff members had good teamwork. They provided the children with praise and were actively engaged in activities with the children. The children appeared to enjoy their time in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff members had great teamwork with one another.

The program offers a variety of centers for the children to use.

The program provides care to preschool children.

The program is here for the community no matter what. They are here to serve the communities with any childcare needs they may have.

The program meets a need in the community to provide care for children before and after school. They are safe on the school site and do not have to transition to a new location.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The program did not have records of fire and tornado drills for January through May 2022. There were not tornado drills for October or December 2021. There was not documentation of fire or tornado drills in September or October 2022. You must keep records for two years to be reviewed during licensing visits. Emergency fire and tornado emergency procedures and evacuation diagrams were not posted near either entrance in the cafeteria but must also be posted near the second exit

on the north side of the cafeteria. Emergency fire and tornado evacuation diagrams must be posted by the doors that go into the cafeteria in the gym.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
The program did not have inspections for the 2021-2022 school year. You must keep documentation of playground inspections for two years to be reviewed during licensing visits.

109.11(7)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
A radon test was last completed in May 2019 and should have been repeated in two years. Results were within EPA guidelines at that time. This was cited in last year's report also.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
The program did not have documentation of an annual fuel burning inspection being completed. This was cited in last year's report.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Daily schedules were not posted. The schedule must be posted for both the school-age and preschool programs.

109.15(5)a: Sufficient refrigeration is provided appropriate to perishable food.
Additional concerns: You must add thermometers to the refrigerator and freezer portions. This was cited in last year's report.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Brandon Bennett as a co-director and Rylea Nagel as the new on-site supervisor.

There were several repeat violations this year. These must be corrected. Please read the report carefully and make the corrections.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.