Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Andrew Little Leaders Daycare **Enrollment:** 29 **License ID No. (Reapplications)** 47900

Street: 13 S Marion St **City:** Andrew Iowa **Zip** 52030 **County:** Jackson

Mailing Address: PO Box 230, Andrew, IA, 52030

Director's Name: Taylor Olson **Phone Number:** 563-672-3221

On-Site Supervisor(s): Virginia Cornelius **E-Mail:** taylor.olson@eastonvalleycsd.com

Date(s) of Visit: 01-03-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-02-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-18-2022

Comments : Room 106, three year old preschool room, approved on 5/11/21.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	15	9	27		51
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-24-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/3/23. Alyssa McAfee was the center director at the time of the visit and was present at the center along with other staff. Subsequent the visit, Alyssa is no longer with the center. Taylor Olson is the interim center director. Taylor is responsible for this and another center that report to the same school superintendent. Virginia Cornelius is the approved on site supervisor. This center is owned and operated by the Andrew Elementary School. The center occupies a two room building next to the main school building as well as one room within the school building itself. The center currently serves children age infant through five years. Before and after school care for school age children is currently not licensed as it is provided by the 21st Century Grant program and is exempt from licensing. The Iowa Voluntary Preschool Grant program is offered at the school and those children may stay for child care after that program ends.

The early childhood building is located on the school grounds and includes two separate program rooms joined together by a short hallway area. The two program rooms were observed to be adequately stocked with accessible materials to support program needs. Program rooms are large and provide ample space for activities. Both rooms include appropriate diaper stations within the rooms. There are two restroom areas located in the short hallway area that connects the two rooms. Both program rooms also include hand washing sinks within the room. The infant room also includes a sink that is only used for food preparation activities. The three year old preschool program operates out of a room located in the main school building. That room is typically well supplied and organized with accessible materials to support program needs. It is noted that this room was not able to be observed set up and operating at the time of the visit due to HVAC work that was being completed in the school building.

Children from the three year old preschool program eat breakfast with the other school children in the school cafeteria. Children from the three year old preschool are able to use the school gym on rare occasion.

The center serves breakfast, lunch, and afternoon snack. Meals and snacks are provided by the school with the exception of the three year old preschool snack which is to be provided by parents for the class. The school provides the milk for this snack. Breakfast and lunch are prepared at the school kitchen and brought over to the center. The center does not participate in the CACFP but understands the requirement to follow these guidelines whenever the licensed program children are not eating co-mingled with the school children. Children pay an extra fee for meals and snacks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program rooms provide ample space for the children. Licensing documentation and files are organized. The center director reports working with their CCRR consultant as recommended.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:

109.7(2): Center directors and all staff have the required contact hours of training.
_1_ staff file reviewed did not have any training hours for the first year of employment.

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
_1_ staff file reviewed did not have the complete Iowa record check (SING) as the sex offender registry portion of the record check had not been completed as required. The center has since corrected this record check subsequent this visit.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
_1_ staff file reviewed physical not documented on the required form.

109.11(3)a Center shall ensure that: (2) Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
1. Fall surfacing does not meet requirements in the required fall zone area. Please see child care nurse consultant outdoor area assessment for requirements.
2. Fencing is in need of repair where the gates do not close properly and there is an entrapment hazard based on the gaps in those areas.

109.11(7)c All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
1. Documentation not received to indicate the furnace has passed the required annual inspection at the time of the completion of the report.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
1. No current activity planning was posted for the infant room.

109.15(1)(2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep. Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.
1. No current menu posted at the center.
2. Items served do not meet CACFP requirements (mini muffins, pop tarts, donuts, granola bars, cookies, veggie straws).
3. Timeframes between meals and snacks do not meet requirements.

V. SPECIAL NOTES/RECOMMENDATIONS:

The (temporary) exception to policy approval was received from the center on 2/21/23 which allows the center to continue to group the children age two through five years in the toddler room. Since licensing regulations have recently changed, the center is looking at other options for remedying this situation in the near future so that the two year old children will not be grouped with children over three years of age.

Interim center director and on site supervisor approvals received in full as of 3/9/23. The report can be completed.

1. Ensure all open food items are stored in a sealed container or ziploc and dated for freshness.
2. Freezer needs a visible working thermometer to be monitored at least daily for proper functioning (0F or below).
3. Refrigerator and freezer need to be cleaned as they are visibly dirty.
4. Menu needs to indicate what is the "cereal" served. Cereals served also have to meet CACFP requirements.
5. Ensure bedding items and any clean linens are stored in a separate and sanitary location and are not just laying out on miscellaneous surfaces.
6. Developmentally appropriate stool is needed for children who are walking in the infant room to access the hand washing sink.

The center will continue with a full license at this time, however, attention to the items cited and items noted above in this section of the report is necessary to avoid negative action. It is recommended that the center continue to work closely with the CCRR consultant for assistance with licensing compliance. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this

evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.