**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Metro Kids - Windsor **Enrollment:** 48 **License ID No. (Reapplications)** 36580

**Street:** 5912 University Ave **City:** Des Moines Iowa **Zip** 50311 **County:** Polk

**Mailing Address:** 2100 Fleur Dr, Des Moines, IA, 50321

**Director's Name:** Linda Phillips **Phone Number:** 515-242-7951

**On-Site Supervisor(s):** Jessica Grier **E-Mail:** linda.phillips@dmschools.org

**Date(s) of Visit:** 09-15-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 12-28-2021

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 09-20-2021

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 120 | 120 |
| Summer | | | | | 0 |

**QRS Rating:** 4

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 01-01-2024 to 01-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Melinda Larson, Child Care Licensing Consultant **Date:** 09-25-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Metro Kids - Windsor has been in operation for many years. The program was licensed under the Department of Education until 2014, when they became licensed under DHS. This center offers after school programming for children. The center uses the cafeteria, auditorium, library and gym for programming space. The school's playground is also used. Linda Phillips is the director of the center. Jessica Grier is the on site supervisor.

An unannounced visit was completed on today's date. All areas subject to DHHS licensing rules were reviewed. Mandatory postings are in place. The schedule/lesson plan was posted. available. The center keeps their toys, supplies and furnishings in a closet in the cafeteria.

Jessica was present and she assisted with today's visit. Three staff were working today. Thirty nine children were present today. Children were observed during child directed play activities and during snack. Children were playing board games, table toys, Nintendo, and playing with art supplies.

Metro Kids provides snacks. Menus reflect CACFP requirements are being met. Snack served today was Cheez Its, apple juice and water.

The school's playground has a some large climbing structures. There is tile surfacing. There are grass areas, concrete and basketball hoops. The school maintains the playground. Metro Kids staff complete monthly playground checklists.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

The center participates in QRS and has a four star rating. This center is well supplied with age appropriate supplies and furnishings. Children are offered large motor play activities daily through the use of the school's gym and playground.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

There were no violations cited during today's visit.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

This center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me

(phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

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