

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Dutch Club **Enrollment:** 75 **License ID No. (Reapplications)** 52566

Street: 950 E University ST **City:** Pella **Iowa** **Zip** 50219 **County:** Marion

Mailing Address: 210 E University ST, Pella, IA, 50219

Director's Name: Sarah Kuennen **Phone Number:** 641-628-1944

On-Site Supervisor(s): Victoria Stoll **E-Mail:** sarah.kuennen@pellaschools.org

Date(s) of Visit: 10-23-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-10-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-12-2024

Comments : conducted by DIA State Fire inspector, due every three years

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit Non-Profit X **NA**

Accreditation: Accredited NAEYC NSACA X Other **NA**

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				110	110
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 09-01-2024 to 09-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert
 Date: 11-06-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Little Dutch Club is a new program (2024) serving school age children. It is administered in a public school on the edge of Pella. The program Director is Sarah Kuennen. She is typically housed next door at the sister program. Director Kuennen also serves as the Preschool Principal. She holds a BA and MSE and has a PK-12 Principal endorsement. The program opened in August 2024. Kindergarteners through 4th graders are served in this program. The On Site Supervisor is Victoria Stoll. She is present daily.

Little Dutch Club is available for childcare in the mornings (6:30am – 8:00am) as well as after school (3:15pm – 6:00pm). Additionally, families can opt into a Wednesday Early Out Only option. All of these options provide families with childcare on no-school days if they wish to opt in. Childcare will be offered in the summers with first preference to families who were part of Little Dutch Club during the school year.

The Director or OSS are always present during the program day.

All program areas were observed on an unannounced visit on 10/15/24. The visit consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Center Nutrition:

The program does not participate in Iowa Child and Adult Care Food Program (CACFP). Food was stored appropriately and we discussed that the refrigerator/freezer units should contain thermometers. Waste containers were covered. Menus for all meals were not present. Children with food allergies have allergy action plans and diet modification forms on file.

Center Health and Safety:

First aid kits should be labeled. They are fully stocked and inaccessible to children containing items to ensure 1st Aid can be administered when necessary.

The building has a secure entry.

The center has access to a full size gymnasium. Each child has at least 75 square feet each for gross motor play. Each classroom/area utilized provides at least 35 square feet per child.

The Director accessed IDPH regarding sanitizing/disinfecting and safe products prior to opening.

Staff were not aware of how many children they were supervising. Staff relate it presents challenges combining several groups of children in one area.

Center Outdoor Play Area:

The center has access to outdoor spaces immediately connected to the building. The areas contain age appropriate climbing equipment with adequate surfacing and fencing. The Child Care Weather Watch is consulted if outdoor play is questionable due to varying weather conditions. A first aid kit and emergency contacts and emergency medication are taken outdoors with the children. Outdoor play inspections will be completed monthly.

Center Administration:

The center has a full handbook containing all required policies as are mandatory postings. Age appropriate curriculum is present and should be utilized daily.

Child files are reviewed annually. A Child Care Nurse Consultant Nancy can complete child record reviews annually if requested by the program. Child files include dental and medical provider information, emergency contacts, pick up authorizations, an updated physical (annually), immunization records and field trip authorizations.

Staff files are reviewed annually including SING checks (2 years) and fingerprints (4 years), CPR/1st Aid training (2 years), Mandatory Reporter Training (3 years), staff physicals (3 years), and professional development training. The program has 13 staff members. If staff are under 18 years of age they always work with an adult staff. The Director agreed to ensure staff have IPOWER accounts the date of the visit.

Incident reports should be completed and given to parents the date of the incident.

An emergency preparedness plan is present. Staff have been trained annually on the plan and sign and date acknowledgement of such. New workers should be trained on the plan as they are hired.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.10(1)b School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions. All children do not have signed statements of health. The OSS is working with parents to secure these. In Process of Correction

2. 109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children. Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards. If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs. A new plan for the program should be developed including all information provided on the EPP template. The new plan has been written and shared with staff as of 11/4/24.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Tornado and fire drills should be documented monthly. These will begin in November.

109.10(15)c: Center shall develop procedures for annual staff and volunteer training on emergency plans. Once the plan is updated staff will be trained on the plan and sign and date acknowledgement of such. Staff will sign and date acknowledgement of the new EPP in November.

3. 109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. Staff did not know the number of children they were supervising. It is recommended children be broken into smaller groups. This has been discussed with administration at length since application. The staff all now have assigned children they are supervising. CORRECTED 10/28/24 The children they are supervising are in ratio in their

group.

4. 109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept. This will begin in November.

5. 109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks. Menus planned one week in advance, made available to parents, and kept on file with substitutions noted. Avoid foods with high incident rate of causing choking. No menus were available. The Director or OSS will speak to the school about providing foods that meet CACFP guidelines. They also agreed to begin keeping menus. This is important in case a child should have a food allergy. Menus were provided on 11/4/24. Some foods served do not meet CACFP guidelines. All freezers and refrigeration units should have working thermometers so temperatures can be monitored.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center begin in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. Violations will be corrected by report of the Director. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

The center is aware they may access Iowa Department of Public Health Child Care Nurse Consultant Mandi Lauderman or CCNC Tammy Merrill and Child Care Resource & Referral Consultant Brenda O'Holloran on a consistent basis. They have been proactive in reaching out to HHS and CCR&R and IDPH. This is duly noted.

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. <http://idph.iowa.gov/hcci/consultants>

CCNC Tammy Merrill provided consultation to the program in summer months regarding cleaners. CCNC Merrill stated, "I told her that I thought the J-512 was ok for sanitizing. I passed on the information from Heidi to Little Dutch Academy and she agreed not to use it on products that go in the mouth and here is what Heidi Hotvedt said about the Alph HP: (I forwarded this message to Sarah when we were talking about it)

Here are my thoughts: (this comes from Heidi Hotvedt our state consultant)

- I like that it has a 0 health hazard rating
 - It is a hydrogen peroxide and alcohol based product -not an asthmagen
 - The dwell time is long 5-10 minutes for disinfecting – looking at the list of bacteria dwell times I think they should be going the full 10 minutes (i.e.: staph is 10 minutes).
 - In the classroom only the diluted form of this product should be used for disinfecting.
 - Staff who are mixing the product need to know the SDS information regarding precautions to take when mixing the concentrate. Or they may be using a dispensing system which adds safety for staff.
 - This product should not be used for sanitizing in child care because it is for non-food contact surfaces.
- So it looks like this product can be used for disinfecting but not on anything the children are going to eat on or play with due to the possibility of them putting the object in their mouth. So this product is not recommended for sanitizing in child care."

She also visited the program 8/15/24. She provided guidance on radon testing and observed the outdoor play area.

CCNC Merrill stated, "I have been to Little Dutch Academy several times. Mandi and I both completed Medication Administration Test out's on the employee's who are going to be dispensing medications. I have Done a Chart Health Record Check up for them. I have toured all the rooms and playground. I have consulted with them on what cleaning and sanitizing products are appropriate. I scheduled a Health and Safety check with them but I had to cancel due to my schedule and it is going to be difficult to reschedule that at this time. They were only doing it because I needed to do one with Heidi Hotvedt as a fidelity visit. The director is the same for Little Dutch Club. I have not physically been to their site but have had discussions regarding this facility with Sarah. Please let me know if you need any additional information."

HHS encourages you to contact your Child Care Resource and Referral consultant. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: <http://www.iowaccrr.org> Consultant O'Holloran reported the following:

Consultant O'Holloran sent emails to the program in February and June 2024 assisting them with opening questions. Consultant met with program administration eight times in times in August 2024, six in September and two in October

helping them to prepare for the licensing visit. She further reached out to the center on 10/24/24 providing the EPP template.

HHS reached out to Consultant O'Holloran on 10/25/24 asking CCR&R to assist the facility in correction of the violations. A technical referral was made to Brenda O'Holloran CCR&R the date of the visit. She will assist with the above violations and assist the program with compliance. She stated on 11/6/24, "Sarah and I met this afternoon. She will have Victoria add information for employment experience, education, and training. Once Victoria has completed her uploads, then I advised Sarah to let you know. I assisted her in maneuvering through the IPWR registry to complete the linking of employees who work in each program. I also showed her where she and her staff can find the videos on IPWR.

We discussed at length the supervisory issue and Sarah has begun the process of creating a process for ensuring that each staff will be assigned a group of children who they are in charge of supervising. Sarah stated that she could see how it would increase each employee's level of supervision.

Please let me know if either of you have any questions.

Brenda OHalloran,
Child Care Consultant
Jasper, Marion, and Poweshiek Counties
Child Care Resource & Referral of Central Iowa
Child Guidance Center Orchard Place
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*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.