02/22/2024

Rana Cheichan
1010 69th ST
Windsor Heights, IA 50324

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 02/22/2024. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

| | |
|---|---|
| 441 IAC 110.9 | Files |
| **441 IAC 110.9(1)** | **A provider file is maintained and shall contain the following:** |
| 441 IAC 110.9(1)“ b”(2) | Documentation from the department confirming the record checks required under 441 IAC 110.11(3) have been completed and authorizing or conditionally limiting the person’s involvement with child care. |
| **441 IAC 110.15** | **SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "C"** |
| 441 IAC 110.15(1)“ a” | No more than 14 children not attending kindergarten or a higher grade level shall be present at any one time |
| 441 IAC 110.15(1)“ b” | Of these 14 children, not more than 6 children who are 24 months of age or younger shall be present at any one time. Whenever 4 children who are under the age of 12 months are in care, both providers shall be present |

Findings:

441 IAC 110.9(1)“b”(2) Documentation from the department confirming the record checks required under 441 IAC 110.11(3) have been completed and authorizing or conditionally limiting the person’s involvement with child care.

441 IAC 110.15(1)“a” No more than 14 children not attending kindergarten or a higher grade level shall be present at any one time.

441 IAC 110.15(1)“b” Of these 14 children, not more than 6 children who are 24 months of age or younger shall be present at any one time. Whenever 4 children who are under the age of 12 months are in care, both providers shall be present

Suggestions/Recommendations:

A recheck is not needed at this time. The below corrections need to be completed by 4/22/2024 and will be reviewed on your next annual compliance check.

I encourage you to work with your Child Care Resource and Referral Worker (Heather Sheesley 515-360-7308) with any training or compliance efforts.

Corrective Action Required:

1. The 2 individuals you want to be sub/asst need to have their paperwork submitted to DHHS Registration and approved by Registration.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at jaringd@dhs.state.ia.us/515-601-9469 if you have any questions regarding this letter.

Sincerely,

Jake Aringdale

**Social Worker II**

Sheila Aunspach

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).