Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Little Endeavors Waukee

Provider No.: 50995

Address: 95 Laurel St, Waukee , IA, 50263

County: Dallas

Director's Name: Tina Guerra

On-Site Supervisor: Jordan Logan (need paperwork and I - Power)

Phone Number: 5159872482

E-Mail: waukeedirector@littleendeavors.com

HHS Visit Date: 06/02/2026

Licensing Period: 07/01/2026 to 07/01/2028

Fire Inspection:

Date Inspected: 10/18/2024

Comments: Waukee Fire Marshal. Licensing regulations require these to be done at least every three years. Waukee typically do these inspections more frequently.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	16	12	43	50	121
Summer					0

1. Basic Overview

A licensing inspection was conducted on 6/2/26. The director was present throughout this inspection. The General Manager was present for a portion of this inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Little Endeavors Waukee (formerly known as First Steps Child Care Center Waukee) was purchased by new owners around mid January of 2020. A new center license was opened at that time and the previous center license was closed. The owners are now Eric Kohlsdorf and Todd Figley. Eric and Todd also own Little Endeavors in Grimes as well as Little Endeavors in Ankeny. Kellee Baker is the general manager of all three programs.

The director of this center as of 4/2023 is Tina Guerra. Tina has a BA degree in Child and Family Services and has past experience and professional development training in child care. The on-site supervisor will be Jordan Logan once paperwork is received and Jordan's I - Power profile request is completed. Jordan will meet the requirements for on-site supervisor based on her experience and training she has completed.

The center serves children six weeks in age to roughly 12 years in age. The center currently uses the Learning Beyond Paper Curriculum with children as well as a combination of other learning curriculums. One side of the building is divided up into classrooms and the other side of the building is a large classroom for either school-age children or preschool children. Total child enrollment at the time of the inspection was 53 children.

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NUTRITION: The center serves an AM snack, lunch, and PM snack to children. Meals are prepared in the center kitchen. The center has full-time cook. Children eat in their classrooms at the child-size tables and chairs. All food storage was sufficient.

TRANSPORTATION/FIELD TRIPS: The center is a pick up and drop off site for school-age children. There are two center vans. Children ages five and older are eligible for field trips. The center will also bring in agencies for presentations to children. Preschool age children are transported by the center to preschool at another elementary school. Regular maintenance is performed on the vans.

PLAYGROUND: The center has two playground areas based on their ages. The playground are entirely fenced in (see issues below on the playground gates). No issues were noted with the climbing structures or other playground toys. The building and trees provide shade. Monthly playground inspections are being conducted.

During the inspection, children 18 months and older were all mostly observed washing their hands and then sitting down for lunch. Older children discussed sufficient times throughout the day they wash their hands, including before meals. These children also discussed where they relocate to for monthly fire and tornado drills while at the center. Younger children were observed napping in cribs and being held while bottle fed. Toys and other classroom equipment are being cleaned and sanitized daily.

For more difficult child behaviors, the director stated she stresses good communication between staff as well as good communication between staff and parents so that all parties can work together on getting behaviors more stabilized. The center also works with other community partners as needed (school, AEA, etc.). Other techniques are also practiced such as a calm down area, calm down toys and activities, and/or bringing children to the office if behaviors continue to escalate.

2. Identify Observed Strengths of the program

There are three Little Endeavor programs all under the same management. All three programs work together to provide the same consistency.

The director believed she has a good group of staff working under her. There is support from management.

Children were engaged in their projects and good child-staff interactions were observed and overheard in all classrooms.

There is a secure entrance into the center.

The general manager and director believe there is a real partnership with other local businesses as well as the parents of children they serve.

Monthly all staff meetings are held. Individual staff/director meetings are also held. The directors of the three programs also meet weekly with each other and the GM.

The center is a school pick up and drop off site for school-age children.

Enrollment remains steady.

The center uses Pro-Care for increased communication with parents and forms.

The center looked and smelled clean.

3. Identify the aspects that fall below the standard

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
One child was missing dental contact information. The name, address, and phone number is required.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to

accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must: Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade. Include fencing to protect from bodies of water or vehicular traffic. Bungee cords should not be used to hold gates closed.

109.12(4)b: Each infant and toddler shall be diapered in a sanitary manner as frequently as needed at a central diapering area. Diapering, sanitation, and hand-washing procedures shall be posted and implemented in every diapering area. There shall be at least one changing table for every 15 infants.
The center is using bleach to disinfect diapering tables. Dwell times for this product are at least five minutes, not three, as shared by staff several times during the inspection when questioned.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

5. Special Notes/Recommendations

Radon testing was last completed 5/6/26 - 5/11/26 on one side of the building. The other side will also need to be tested. Because levels were below 4.0 on one side, the center can move to testing for radon at least every five years now (so long as the other side when tested, also comes back below the 4.0 cutoff). So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The last HVAC inspection on file was completed on 5/6/26. This is completed two times a year.

IQ4K was discussed at the inspection. The center is exploring participating.

All staff appear to have I - Power profiles and uploading training certificates.

It is again recommended that the Emergency Preparedness Kit be stored in a suitcase that has wheels for easier transport if ever needed.

Privacy dividers are again recommended for the preschool-age restrooms.

Cameras with video surveillance is again recommended. The center has cameras, but they are not functional.

The full-day schedule in the one area should also be posted on the other side of the building.

Jordan Logan's on-site supervisor paperwork should be sent to this consultant and then she should also request this role in I - Power as discussed at the inspection visit.

It is recommended the center use a different product (several discussed) for disinfecting diapering tables.

A new, full, two-year license is recommended.

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Date: 06/03/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.