Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Traditions Children's Center III

Provider No.: 26375

Address: 3802 92nd Dr, Urbandale, IA, 50322

County: Polk

Director's Name: Kirstin Oliver

On-Site Supervisor: Halima Mouhassane

Phone Number: 5153312121

E-Mail: director@traditions3.com

HHS Visit Date: 06/24/2026

Licensing Period: 08/01/2025 to 08/01/2027

Fire Inspection:

Date Inspected: 06/04/2026

Comments: State Fire Marshal inspections are due every three years. The center had some corrections to make and these were approved on 6/21/26.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	7:00 AM to 6:00 PM		
Tuesday	7:00 AM to 6:00 PM		
Wednesday	7:00 AM to 6:00 PM		
Thursday	7:00 AM to 6:00 PM		
Friday	7:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	20	12	61	15	108
Summer					0

1. Basic Overview

An off-year inspection was conducted on 6/24/26. The director was present throughout the inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Traditions Children's Center III is one of several centers owned by Bonnie Netteland and Kristen Netteland. Kirstin Oliver is the director at this location as of 1/2024. She was previously the on-site supervisor. Kirstin has her CDA and also has past experience working in child care. Halima Mouhassane is the new on-site supervisor. Halima has experience and training to meet the requirements for on-site supervisor. This center serves children ages six weeks to 12 years in age utilizing a combination of different learning curriculums that have been developed over the years by lead teachers. Total enrollment on the day of the inspection was 37 children.

The infant and mobile infant classrooms are enclosed. The other classrooms are open, but divided into sections.

NUTRITION: The center serves children an AM snack, lunch, and a PM snack. The center has a cook and meals are prepared in the center kitchen. Children eat in their classrooms at the child-size tables and chairs. As a courtesy to families, if they bring in cereal, the center will store it and provide milk and a fruit for children who arrive earlier in the morning.

TRANSPORTATION/FIELD TRIPS: The center has one bus that they use for transporting school-age children to/from the center and school. Field trips are not being taken this summer, but school-age children are eligible to go on field trips. For

all transportation needs, children's emergency contacts and a first-aid kit are taken along. Regular maintenance is performed on all Tradition buses and vans.

PLAYGROUND: The center has a large playground that wraps around three fourths of the building. There is also a separate playground within this area for younger children. No issues were noted with any of the climbing structures, riding toys, or fall zone surfacing. The playground area is entirely fenced in. The building provides some shade. Monthly playground inspections are being conducted.

During the inspection, some infant children up to the three year old children were eating lunch. Staff stated children's hands were washed prior to sitting down at the child-size tables to eat. Four, five, and school-age children were observed engaged in free-choice play at the different learning stations made available to them. Toys, cots, cribs, and tables and being cleaned and sanitized daily. Children and staff gave specific answers as to where they relocate to for monthly fire and tornado drills.

For more challenging child behaviors and situations, the director emphasizes with her staff about knowing personal feelings and when to know when a break is needed. The director stated she makes herself available to her staff and intervenes and provides assistance when needed. Coaching is done on interactions and voice tones to use with children.

2. Identify Observed Strengths of the program

The center has monthly staff meetings to review all things licensing. Directors at all of the Tradition centers have monthly meetings with upper management.

Newsletters are sent to parents. The center is also using Pro-Care Parent Engagement to communicate with parents more frequently. Staff who work at this center also received monthly newsletters on all things happening at the center.

Parents and staff are provided a code to gain access into the secure entrance. All other visitors have to ring a doorbell and be let in by staff.

Carpets are shampooed/steam-cleaned more frequently than licensing requirements. The center overall appeared to be clean.

The annual child update forms the center utilizes are simple, complete, and user friendly. This form is often used by this consultant as an example for other centers.

Classroom staff wear "Traditions" shirts or same type of shirts so they are easily recognizable. Children also wear "Traditions" shirts and all the same color when going on field trips off site.

All staff review the licensing checklist and procedures on a monthly basis.

Several staff members have completed their CDA's and/or have degrees.

The director is organized and has a good support system in place.

The director and on-site supervisor felt staff work well together.

Over the past year, minor updates have been completed in the form of new toys, shelving, etc.

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3. Identify the aspects that fall below the standard

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
1. One staff member as late in getting Essentials completed within the first 90 days of employment. It was noted Essentials has since been completed.
2. One staff member did not have 2025 professional development training certificates in their I - Power profile or staff file at the center.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
It was noted that for the last half of 2025, fire and tornado drills were not documented. They were documented for the first half of 2025 and 2026 calendar year to date.

109.13(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed. Staff preparing food that have injuries on hands wear protective gloves. Staff serving food use clean serving utensils and have clean hands/wear protective gloves.
1. There were a couple of issues with dry food storage as it pertained to cereal boxes.
2. All infant child bottles should be labeled with the child's names and/or initials.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

All below standard items identified at this year's inspection should be corrected as soon as possible and prior to next year's inspection. It is important for monthly fire and tornado drills to all be documented.

5. Special Notes/Recommendations

Radon testing was completed 1/6/23 - 1/9/23. All classrooms came back with radon levels below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years. THE CENTER IS NEXT DUE FOR RADON TESTING IN ALL CLASSROOMS IN 1/2028.

The last annual HVAC inspection was completed on 8/27/25 so it is again coming due soon.

I - Power was discussed at the visit. Staff should continue to create their profiles and upload training certificates consistently.

As previously recommended, dividers be installed between toilets in the school-age restroom.

It was noted that a staff member is again due for another physical in 6/2026.

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Date: 06/25/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.