05/05/2023

Karen Cota
2082 Hwy 76 N
Waukon, IA 52172

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 05/05/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 3 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

| **441 IAC 110.8(1)** | **Facility Requirements** |
|---|---|
| 441 IAC 110.8(1)"h" | The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes |

| **441 IAC 110.8(4)** | **Emergency Plans** |
|---|---|
| 441 IAC 110.8(4) | Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas. |

Findings:

441 IAC 110.8(1)h. Smoke detectors. Karen needs smoke detector for lower level/top of stairs and one in a sleeping room. Karen needs to either move the smoke detector in the hallway and place in other sleeping room or place an additional detector inside the room.
441 IAC 110.8(4)a. Emergency Plans. Karen needs to make a copy of the emergency/disaster plan and put back up by the door.

Suggestions/Recommendations:

Contact Teri Orr at CCRR for needed assistance.
Teri Orr
Child Care Resource & Referral of Northeast Iowa
Exceptional Persons, Inc.
teri.orr@episervice.org

Corrective Action Required:

A follow up visit will not be required however Karen needs to send verification of the installed smoke detectors to Kathy by 6/22/23. Items can be emailed to khuinke@dhs.state.ia.us or texted to 563-949-6971.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or khuinke@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

**Social Worker II**

Sheila Aunspach

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).