Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: TLC - Summer Y'ers **Enrollment:** 44 **License ID No. (Reapplications)** 6234

Street: 1100 Maple St **City:** Atlantic Iowa **Zip** 50022 **County:** Cass

Mailing Address: 1100 Maple St, Atlantic, IA, 50022

Director's Name: Leslie Haynes **Phone Number:** 712-243-3934

On-Site Supervisor(s): Danielle Lyons **E-Mail:** lhaynes@nishnavalleyymca.com

Date(s) of Visit: 05-02-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-14-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 06-24-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to TLC - Summer Y'ers in Atlantic, Iowa on 5-2-2024. TLC - Summer Yers is located in the YMCA in Atlantic Iowa. Leslie Haynes is the director and Danielle Lyons is on-site supervisor. Danielle has been the on-site supervisor for 1 1/2 years. The program is for children in kindergarten to fifth grade. During the school year before and after school child care services are offered and on no school days and during the summer full day programming is offered from 6:00 am to 6:00 pm. Staff from TLC escort the children to and from Washington Elementary School, which is located near the YMCA (pre-kindergarten to third grade). A few children attend the TLC YMCA program that attend Schuler school which is located across the street and serves fourth and fifth grade children, these children walk to the YMCA on their own. There are 44 children enrolled in the program. Danielle Lyons wasn't present on the day of my licensing visit, I met with Natalie Smith. I talked with Danielle Lyons on the phone on 6-24-2024 and reviewed information from my licensing visit.

Observation of room:
The program room looked nice and had a fun variety of age and developmentally appropriate toys and equipment. There were six children and two staff present during my visit. The children were having fun playing. Staff had excellent interactions with the children, they were positive and attentive to the needs of the children. The children also use the gym and the pool is used occasionally.
Additional program space was added in the gym 49' x 75' = 3,675 square feet divided by 35' per child = 105, (the previous license capacity was 45) the license capacity was increased to 150 children.
Staff couldn't locate the lesson plans/activities during my visit. Danielle reported that the book with the lesson plans was on her desk. She said the lesson plans/activities are more detailed during the summer since the children are there all day. During the school year the hours are shorter due to only being there before and after school and they have activities for the children. A daily schedule was posted.

Nutrition:
During the summer the program participates in the free breakfast/lunch program at the school across the street. The program provides the daily snack. The center participates in the federal food program.

Health and safety:
Medication management procedures are followed when a child is prescribed medication.
Monthly fire/tornado drills are practiced and documented.
Radon testing was done in May 2024 with a test result in the acceptable range.
The staff that was present on the day of my visit didn't know what the emergency procedures were or where to find them. All staff need to be aware of the emergency procedures. Danielle said she has trained staff on emergency procedures and where to find the book with the ER procedures.

Playground:
The program uses the playground at the school, a grass area at the center and the sidewalk area. Staff couldn't locate the playground safety checks during my licensing visit.

Transportation:
The program doesn't provide daily transportation services. Walking field trips are taken and SWITA - Southwest Iowa Transit is used for field trips.

Administrative records:
Staff meetings are held monthly. Danielle is responsible for staff files and tracking record checks, training etc. Some staff recently completed first aid/CPR.
Make sure you have the Department of Human Services Handbook.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Leslie Haynes is the director and she supervises on-site supervisor Danielle Lyons. Danielle has trained staff on a variety of topics i.e. lesson plans/activities, emergency procedures, etc.
The program is a wonderful resource for the community.
The staff had excellent interactions with the children, they were positive and attentive to the needs of the children.
Fun, hands on learning experiences are offered daily. The program receives grants for equipment and supplies.
The program is fortunate to be able to utilize the gym, youth room and the swimming pool at the YMCA.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Information lacking: Several files didn't have complete emergency contact information for the dentist. One file didn't have ER contact information for the doctor. Please review all children's files and update with the required information. The name of the doctor/dentist and phone number are required.

CORRECTED - 109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.
Danielle reported that she has trained staff on the emergency procedures and where they are located.

CORRECTED - 109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Staff couldn't locate the playground safety checks during my licensing visit.

CORRECTED - 109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Staff couldn't locate the lesson plans/activities during my visit. Danielle reported that the book with the lesson plans was on her desk. She said the lesson plans/activities are more detailed during the summer since the children are there all day, during the school year the hours are shorter due to being there before and after school.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 6-1-2024 to 6-1-2026.
I talked with Danielle Lyons on-site supervisor on 6-24-2024 on the phone. We reviewed information from my licensing visit and she has made most of the corrections to the noncompliance areas. She will review child files and have them updated with the emergency medical contact information. She has trained staff on the emergency procedures and where they are located, lesson plans, etc.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.