

**Iowa Department of Human Services**  
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** MJ's Den - HES Location **Enrollment:** 64 **License ID No. (Reapplications)** 41720

**Street:** 312 Grover St **City:** Hinton Iowa **Zip:** 51024 **County:** Plymouth

**Mailing Address:** 1111 Starview Dr, Hinton, IA, 51024

**Director's Name:** Michelle Worden **Phone Number:** 712-898-8109

**On-Site Supervisor(s):** Kara Ulman **E-Mail:** jacy.peters@gmail.com

**Date(s) of Visit:** 11-29-2018

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 10-14-2017

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 12-14-2016

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** X **Profit** **Non-Profit** **NA**

**Accreditation:** **Accredited** **NAEYC** **NSACA** **Other** X **NA**

**Program Serves:** **Infants (0-23 mo.)** **2 Years** **Preschool-Age** X **School-Age**

**Get-Well** **Evening Care** **Special Needs**

**SCHEDULE:** **Year-round** X **School-Year** **Summer Only**

**HOURS:** Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				72	72
Summer					0

**QRS Rating:** N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 12-01-2017 to 12-01-2019
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCATION</b> of license

Licensing Consultant: Jana Drew

Date: 12-20-2018

## I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

## II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Visited the center on 11-29-18 and visited with Kaylee Ludwig and Morgan Polamor as Michelle Worden, director was not present. Ms Worden has a BA degree and sixteen years of experience working with children. MJ's Den-HES is an after school program located in Hinton Elementary School. The program utilizes the one classroom, music room and library. The program operates Monday through Friday 7:15am to 8:15am & 3:30pm to 6pm. The program serves school age children and currently has 64 children enrolled in the program. There is a buzzer outside the building where school staff let people into the school and the after school program.

The children are divided up into three groups; TK & K to the library, 1st and 2nd grade go to the music room and 3rd to 5th grade children go to a classroom. The program has art supplies, crayons, toys, cars, blocks, puzzles and games in their storage area and set up different ones each day at tables for the children to utilize. During this visit observed the children participating in the following activities: free play(during this time children can explore the various centers throughout the room), drawing/coloring, outside time and games. Group activities as well as individual self-directed activities are available to the children. Children have access to bathrooms. Daily schedule of activities was posted. Sufficient amount of equipment and toys for the children.

### Center Nutrition Practices Observed

The center provides snacks. Program follows CACFP guidelines for nutrition.

### Center Health & Safety

Center currently does not administer any medication. Observed good hand washing procedures by staff and children. First aid kit is sufficient to treat minor injuries. It is recommended that a separate first aid kit be taken out on the playground or field trips. Staff stated Fire/tornado drills are done but was unable to provide documentation. Good sanitary procedures are followed. Program areas appear well maintained and free of any observable health or safety hazards.

### Center Playground

The center has a large fenced-in playground that they share with Hinton elementary school. Playground has climbing equipment and slides. Rubber cushioning surrounds the play equipment. The school inspects the playground. Shade is available on the playground.

### Center Transportation Arrangements/Field Trips

Center does not transport.

## III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

QRS of a level 2 rating.

Program is well organized.

Positive interaction with the children.

#### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.4(3)a: Postings are required for: The certificate of license. Notice of exposure to communicable disease. Notice of decision to deny, suspend, or revoke center license or reduce to provisional status. All postings shall be conspicuously placed at main entrance of center.

There was no posting made available for parents to view. It was in a closet.

109.10(9): First aid kit: The center shall ensure that a clearly labeled first aid kit that is sufficient to address minor injury or trauma is available and accessible to staff at all times when children are: In the center. In the outdoor play area. On field trips. Please have a separate first aid kit to take onto the playground.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Staff was unable to provide this documentation.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

#### **V. SPECIAL NOTES/RECOMMENDATIONS:**

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.