Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Bosco Catholic Preschool

Provider No.: 43979

Address: 6916 Lafayette Rd, Raymond, IA, 50667

County: Black Hawk

Director's Name: Tera Weber

On-Site Supervisor: Heather Marvin

Phone Number: 3192335980

E-Mail: tweber@boscocatholic.org

HHS Visit Date: 10/13/2025

Licensing Period: 11/01/2024 to 11/01/2026

Fire Inspection:

Date Inspected: 07/31/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	50	0	50
Summer					0

1. Basic Overview

On 10/13/25 I made an unannounced off year licensing visit to Bosco Catholic Preschool in Raymond. I met with Tera Weber, the director of the program. Ms. Weber started as the director in May 2022. She has her Master Educator License. She was previously employed by UNI Child Development Center as both an employee and interim director. She has many years of experience in childcare.

Heather Marvin is the lead teacher in one of the four-year-old preschool classrooms and she is the on-site supervisor for the program. Ms. Marvin started in August 2015 and has an AAS in child development. She was also the lead teacher for a preschool out of her home for eleven years.

Kelsey Tisue is the lead teacher of the second four-year-old preschool classroom. She started with the program in July 2025. She previously worked for Head Start.

Nicole Parker is the lead teacher in the three-year-old classroom. She started with the program in January 2019. Ms. Parker has an AAS in early childhood education from Hawkeye Community College and has a CDA. Ms. Parker is in school to get a BA in early childhood education.

Crystal Frost is the assistant teacher in Ms. Parker's classroom on Monday, Wednesday and Friday. Jodi Bauwens is an additional assistant in Ms. Parker's room on Monday, Wednesday and Friday. Dawn Lutgen is the associate in Ms. Marvin's room Monday through Friday. Shiloh Hill is a volunteer who works in Ms. Tisue's room. The program has access to a school nurse, Brenda Brasch. Shelby Douglas is the principal for the Bosco Catholic School System elementary and middle school programs. Ms. Douglas started with the program in July 2018.

Bosco Catholic Preschool opened on 08/21/14 inside one of the Bosco System Schools. The program serves three and four-year-old children. Parents have the option of Monday, Wednesday and Friday or Monday through Friday. The part day class is 7:30-10:30 am and the full day is 7:30 am until 2:15 pm. There are currently 41 children enrolled.

The program operates out of three classrooms. Windows provide natural lighting. The rooms are decorated with posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The children's birthdays are posted. Each room has an Epson projector. There is an area for circle time in each room.

The program also utilizes Reuter Hall (the white building) to eat lunch and there are two rooms on the upper level that can be used if the children cannot go outside. One room offers gross motor activities and the second room has several centers to entertain the children. The spaces were approved by the fire marshal.

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The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, woodworking, transportation, art, dramatic play, listening, writing, math, technology, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they are easily accessible to the children.

There was a phone with emergency numbers and the program's address and phone number in each classroom, the lunchroom and the indoor playground room. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits throughout the program. A daily schedule was posted in each room and lesson plans were available for review.

Ms. Marvin's room has a sink in the classroom and a bathroom with one toilet and one sink. Handwashing procedures were posted in both locations. There is also a changing table in Ms. Marvin's bathroom and diaper changing procedures were posted. In Ms. Parker's and Ms. Tisue's classrooms there is a sink and handwashing procedures were posted. There are additional bathrooms in the hallway. The girl's bathroom has five toilets and two sinks and the boy's bathroom has two toilets, five urinals and two sinks. Handwashing procedures were posted in both locations.

There are three bathrooms in the lunch room of the white building. Two of the bathrooms have one toilet and one sink. One bathroom has one toilet, one urinal and one sink. You must post handwashing procedures in all three locations.

Cots are used to nap. Bedding is stored in individual bags and washed weekly.

The preschool uses the Creative Curriculum, Creative Resources, Heggerty Phonemic Awareness and a variety of other resources to develop lesson plans. They use "I Am Special" and additional resources for the religious education. They do ASQ assessments on the children twice each year. They do the GOLD assessments on all the children three times each year. They base their lesson plans on the Iowa Early Learning Standards. The length of the theme depends on the children's interest level and the number of activities for each theme. There are centers in each room that correspond with the theme. There are parent-teacher conferences once each year.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. The radon test was completed in September 2024 and must be repeated in two years because the program has a radon mitigation system that was installed in August 2016. The results were within EPA guidelines. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site in the entrance near the doors to the stairway in the brick building and near the coat rack on the upper level of the white building. Outlets were protected. The fire marshal inspection occurred on 07/31/24.

The preschool program is not on the Child and Adult Care Food Program (CACFP) but follows the guidelines as mandated. The children eat snacks in their classrooms. Parents provide morning snacks and the school provides afternoon snacks. Morning snacks are documented on a calendar in the three-year-old classroom and in a notebook for the four-year-old classrooms. Snacks were stored according to the NHSPS guidelines. Disposable products are used for snacks, so dishwashing is not necessary. There is a refrigerator in each room and thermometers were present in two of the rooms. A thermometer must be added to Ms. Tisue's thermometer. There is a milk cooler in the lunchroom and a thermometer was present.

The parents have the option of purchasing lunch from the school or bringing lunch from home. The children are eating lunch in the white building. Lunch is prepared by the Bosco Catholic School in Gilbertville and delivered to Raymond. BCSS follow the National School Lunch Program Standards. Lunch is then served to the children on trays. Dishes are returned to be washed through an industrial dishwasher in Gilbertville. The staff members are checking meals brought from home to make sure they meet the CACFP guidelines.

On the day of my visit, there was not enough food for lunch sent for the children. It took 3 separate trips to bring enough food and some children waited 45 minutes to eat. This cannot occur. Additionally, the children were served whole grapes. Grapes for children aged four-years-old and younger must be cut according to CACFP guidelines.

The program uses Clorox Anywhere Sanitizing spray on the food tables and bleach is used on the changing table in Ms. Marvin's room. Label the disinfectant in Ms. Marvin's room.

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The program has a fenced in playground that was completed being developed in November 2022. There is a large piece of climbing equipment that has slides, climbing walls, a tunnel, a music center and other activities. There are also steppingstones and swings. Rubber tiles are used for fall surfacing. There is a concrete path around the rubber tiles. There are two benches for the children to rest. There is a small grassy area. There is a tarp for shade.

The program also has two indoor recess rooms to use in case the children are unable to go outside for recess. One room has several centers for the children to enjoy. The second room is used for gross motor play. There is an obstacle course set up and balls available for the children to play with. There were several other activities in the attached room used for storage.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

2. Identify Observed Strengths of the program

The leadership of the program is committed to providing a safe environment for the children. Ms. Weber works closely with staff members to make sure they are trained in licensing standards. Staff members had great interaction with the children. They provided attention to each child. They were patient with children and flexible with their schedules. Staff members acknowledged the feelings of upset children and talked with them about how they cared about them and having a good day. They were empathetic. Staff members were engaged in positive conversation. They had the children involved in fun and creative learning activities that encouraged imagination. There was good communication between staff members. Staff members entertained children during transitions. They used play to work on counting and colors. Staff members were enthusiastic and provided the children with praise. They assisted with handwashing and complimented good manners. The children appeared to enjoy their time at the center.

Ms. Weber states the staff members get along well and they work and collaborate well. Ms. Weber states they welcomed her right away when she started and they welcomed Ms. Tisue right away this year.

The lead teachers are allowed planning time while the children are on the playground, which is a terrific benefit that allows them to do research and make lesson plans that are educational and keep the children interested in learning. Ms. Weber is stepping in to help supervise the children on the playground to maintain ratios as required.

Ms. Weber states that Ms. Mavin and Ms. Parker took a letter training course and they are incorporating what they learned into their lessons.

Ms. Weber states the teachers collaborate on ideas.

Ms. Weber states they have a really great group of families who are very supportive. They have increased their enrollment based on “word of mouth” from parents and they have a waiting list this year.

Ms. Weber states they utilize the school nurse, Brenda Brasch, when necessary.

The program has an IQ4K level of 1 that expires 06/30/27.

Ms. Marvin and Ms. Parker use the Wages program. Ms. Parker is also using the TEACH program. She is returning to school to get a BA in early childhood education.

Three and four year old children are allowed to ride the bus to school. The buses have seatbelts.

The preschool program does participate in field trips. They walked to the fire department and they had trips planned to the Heartland Farms Pumpkin Patch and Hartman Reserve. They use buses for transportation.

I-Smile visits the program to do fluoride treatments and the Lion’s Club performs vision screenings.

Ms. Parker has created a private Facebook page for her classroom. There is also a Facebook page for the preschool in general. They provide the families with monthly newsletters.

Ms. Weber states they utilize Cedar Valley Promise and children have received scholarships. The program can also accept Child Care Assistance (CCA) children.

The children who attend the BCSS ABC before and after school care program can ride the bus from Raymond to Gilbertville.

The children can check out books from the school library. They visit the library on Wednesdays.

They have a secured building and there are cameras in the entrance, hallways, the playground and the parking lot.

The preschool is a great feeder program for the Bosco Catholic School System. The preschool is a Catholic program that incorporates prayer into their day.

3. Identify the aspects that fall below the standard

The program has no citations.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

I met with Ms. Weber following my observations in the classroom. I discussed my concerns about there not being enough food delivered for lunch for the children. It took two additional trips for all the children to be fed. This was no fault of Ms. Weber or the other staff members. The staff members did a terrific job of keeping the children entertained while they waited for their food. Some children had to wait approximately 45 minutes. I had an email correspondence with Tom Hogan, the Operations Manager.

This is Mr. Hogan's plan and procedures to prevent this from occurring again:
PowerSchool will be used for lunch count every day. Kayla is setting Tera up to be able to get on PowerSchool to add to the lunch count if she is covering for a teacher. This ensures the count is all in one place and nothing is emailed separately.

The lunch staff will double check numbers before sending food to Raymond every day. This will ensure we have more than one person making sure the numbers are correct.

Keep some alternative foods on hand in the refrigerator in Raymond (tortilla shells & cheese, and extra snacks) in case any issues arise.

We hired an extra staff person for lunch so we don't have any issues with ratio. This will also allow our lunch staff to get back to Gilbertville to help serve K-12 grade students.

Extra food will be sent every day in case of spills.

I will not be citing the program because they have addressed the concerns and have a plan in place. I would recommend if there is extra food available on site that it be given to children who may still be hungry.

Date: 10/28/2025

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HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.