Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Heritage Christian School **Enrollment:** 97 **License ID No. (Reapplications)** 47777

Street: 255 Hackberry St **City:** North Liberty Iowa **Zip** 52317 **County:** Johnson

Mailing Address: 255 Hackberry St, North Liberty, IA, 52317

Director's Name: Joy Bartholomew **Phone Number:** 319-626-4777

On-Site Supervisor(s): N/A **E-Mail:** fairt@hcs-nl.com wichhartb@hcs-nl.com

Date(s) of Visit: 12-20-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-09-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-16-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 12-22-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Heritage Christian School on 12/20/2023. The center provides care for school aged children. The center is open Monday-Friday from 7:00am to 8:00am and 3:30pm-5:30pm. The center has 97 children enrolled. The center is located inside of Heritage Christian School. They utilize seven classrooms, a resource room, a computer room and a gym. The center is nonprofit and overseen by a board of directors. The center's fire inspection was completed on 8/16/23.

The director is Joy Bartholomew. Joy has a Bachelor's Degree in Elementary Education. She started in 2003.

This worker observed all programming space and reviewed the curriculum.

Nutritional practices were checked. The center provides afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center did practice appropriate hand washing procedures at required times.

The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center's outdoor play area was inspected.

The center does not offer field trip.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center employees teachers that also work at the school offering the children continued stability throughout the day.
-The children have access to several classrooms and the gymnasium.
-The center offers a wide variety of educational and engaging activities.
-Child files were in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.

-2/2 employees did not have Iowa SING Checks.
-2/2 employees did not have National FBI Checks.
-These are the instructions to complete record checks:
https://iowaccrr.org/resources/files/BGP/62%20Record%20Check%20Guide.pdf

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-2/2 employees did not have current physicals. Physicals must be completed on the following form:
https://iowaccrr.org/resources/files/BGP/4%20Phys%20Exam.pdf

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.