

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Kids Place Day Care **Enrollment:** 71 **License ID No. (Reapplications)** 6893

Street: 103 Central ST STE 100 **City:** Glenwood **Iowa Zip** 51534 **County:** Mills

Mailing Address: 103 Central ST STE 100, Glenwood, IA, 51534

Director's Name: Lecy Finn **Phone Number:** 712-527-5264

On-Site Supervisor(s): **E-Mail:** kidsplace@glenwoodschoools.org
 allelyaly@glenwoodschoools.org

Date(s) of Visit: 07-15-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 09-08-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS: Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	12	18	18	52	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 07-16-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made on 7-15-2024. Kids Place operates under the Glenwood School District and is located on the Campus of the Glenwood Resource Center in a four story brick building. Child care services are provided to children infant age to school age, Monday through Friday 5:45 am to 6:30 pm. During the summer a full day program is provided to school age children. 71 children are enrolled in the program. Lecy Finn became the director in February 2024, she has worked at the center for 4 1/2 years. The program has two on-site supervisors. Other entities are located in the Kids Place child care building - Area Education Agency, Glenwood School Administration, Thrive alternative high school. I met with Lecy during my licensing visit. The center is fundraising and applying for grants to build a new center, they can remain in their center on the Glenwood Resource Center campus until December 2025.

Observation of rooms:

The infant room, older infant room and toddler room are on the main floor, the preschool rooms are on the second floor and the school age rooms are on the forth floor, there is an elevator. All program rooms were observed, the rooms looked great and had a fun variety of age and developmentally appropriate toys and equipment. The rooms were in ratio. The children were observed playing and during nap time. A couple rooms were too dark during nap time, the rooms must be light enough to see the children's faces and their chest rise to see they are breathing this is a repeat violation for the last three years.

During the summer the school age program take a variety of field trips.

The toddler room, preschool rooms and the school age rooms didn't have lesson plans/activities. This is a repeat violation. The staff in each program are responsible for developing the lesson plans/activities. Please train staff on lesson plans/activities, Lecy please review the weekly lesson plans/activities.

Please remove plastic bags that are accessible to the children, the plastic bags were in the preschool room.

The diaper changing procedure needs to be posted in the older infant room.

Staff are not washing the children's hands after diaper changing in the infant room, there was some confusion regarding hand washing after diaper changing in the older infant room. Please train staff on diaper changing and hand washing. The children's hands must be washed after diaper changing with soap and water. I am recommended that the child care nurse consultant provide consultation and training on diaper changing and hand washing.

The infant room has many devices to sit a child in i.e. exersaucers, two small seats on the floor - minimal to no use of these types of devices/containers are recommended. I would recommend removing some of equipment.

The daily sheets looked good, the are on the Procure app.

The children's fun art work was displayed.

The center uses the Procure app.

Nutrition:

The center participates in the Children and Adult Federal Food Program (CACFP). During the school year breakfast, lunch and snacks are provided. The Glenwood Middle School prepares breakfast and lunch and it is delivered daily, the center purchases the snack from the school. Monthly menus are provided. During the summer the program participates in the free lunch program.

Food allergies are posted.

Health and safety:

Fire/tornado drills were practiced and documented. Seven radon tests were completed in August 2023, all test results were in the acceptable range. Since your center operated under the school the Department of Education is responsible for making sure radon testing is completed. Radon test scores need to be under a 4.0 pCi/L.

Medication management procedures are followed when children are prescribed medication.

Staff need trained on diaper changing and hand washing procedures.

Bleach/water is used for sanitizing and Purell surface is used for disinfecting. The three step bottle procedure isn't being properly used for sanitizing and disinfecting. You need 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing and disinfecting - three bottles for sanitizing and three bottles for disinfecting are needed. Bleach/water needs to be mixed daily.

Playground:

There are three outdoor playground areas for the different age groups of children. The playground areas are fenced. Monthly playground inspections are completed by the janitor, if the janitor is unable to complete the monthly playground safety inspection someone at the center will need to complete the safety inspection.

The playground is in need of surfacing, mulch is being added this week.

Transportation:

The center doesn't provide daily transportation services. The Glenwood Schools provide school bus transportation for the before and after school age children. A school bus is hired for transportation for field trips. Walking field trips are taken on campus. A variety of field trips are taken. The school bus provides transportation to the summer lunch program at the middle school.

Administrative records:

The child files were read and were in good order.

Staff files were read, some staff files were in need of the national record check, some staff need their physical on the required DHHS form. Lecy is in the process of learning the record check process.

The center has all of the required postings. The center has all of their emergency procedures. Lecy maintains ongoing contact with staff, staff meetings are held on the third Wednesday of every month at 6 pm.

Lecy is in the process of hiring more staff.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Lecy is very enthusiastic and proud of the program. She is working hard learning the DHHS rules and daily operations of running a child care center. The on-site supervisors are responsible for various duties and are very helpful. Many staff at Kids Place have excellent staff longevity.

Lecy is interested in applying for IQ4K.

Staff were attentive to the needs of the children.

Kids Place is a wonderful resource for the community.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.

Staff files were read, some staff files were in need of the national record check.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.

The toddler room, preschool rooms and the school age rooms didn't have lesson plans/activities. This is a repeat violation. The staff in each program are responsible for developing the lesson plans/activities. Please train staff on lesson plans/activities, Lecy please review the weekly lesson plans/activities.

109.12(4): Sufficient toilet articles are provided for handwashing. Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM. Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children. Room's arrangement does not obstruct the direct observation of children. Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap. Procedures are developed and implemented to maintain equipment and materials in a sanitary manner. Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs. Sanitary procedures are followed for use and storage of personal hygiene articles.

Additional concerns: REPEAT VIOLATION - The younger preschool room was too dark during nap time. The rooms must

be light enough to see the children at all times/see that they are breathing. You will need to have the window shades open or more lights on in the room.

Staff are not washing the children's hands after diaper changing in the infant room, there was some confusion regarding hand washing after diaper changing in the older infant room. Please train staff on diaper changing and hand washing. The children's hands must be washed after diaper changing with soap and water. I am recommended that the child care nurse consultant provide consultation and training on diaper changing and hand washing.

109.11(3)a Center shall ensure that:

Facility and premises are sanitary, safe, and hazard free.

Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.

Sufficient space provided for dining.

Sufficient lighting shall be provided.

Sufficient ventilation.

Sufficient heating.

sufficient cooling.

Sufficient bathroom and diapering facilities.

Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children.

Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

Please remove plastic bags that are accessible to the children, the plastic bags were in the preschool room.

Staff are not washing the children's hands after diaper changing in the infant room, there was some confusion regarding hand washing after diaper changing in the older infant room. Please train staff on diaper changing and hand washing. The children's hands must be washed after diaper changing with soap and water. The diaper changing procedure needs to be posted at diaper changing stations. I am recommended that the child care nurse consultant provide consultation and training on diaper changing and hand washing.

Please send me an email by Tuesday August 6th, 2024 and let me know how the items listed above have been corrected. I will make a referral to Child Care Resource and Referral for consultation and training on licensing issues i.e. lesson plans/activities, record checks, staff files etc.

I will make a referral to your child care nurse consultant for consultation and training on diaper changing, child hand washing, devices/containers - bouncy seats exersaucers, swings etc.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 8-1-2023 to 8-1-2025.

Off year licensing visit 7-15-2024.

Please send me an email by Tuesday August 6th, 2024 and let me know how the noncompliance items listed above have been corrected. I will make a referral to Child Care Resource and Referral for consultation and training on licensing issues i.e. lesson plans/activities, record checks, staff files etc.

Lecy also needs consultation on planning for the new center. I am recommending that Lecy visit some other child care centers in surrounding areas such as Council Bluffs for planning ideas for the new center.

I will make a referral to your child care nurse consultant for consultation and training on diaper changing, child hand washing, devices/containers - bouncy seats exersaucers, swings etc.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.