

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ringgold County Child Care/Family Resource Center **Enrollment:** 72 **License ID No. (Reapplications):** 65

Street: 302 N Lincoln **City:** Mount Ayr Iowa **Zip:** 50854 **County:** Ringgold

Mailing Address: 302 N Lincoln, Mount Ayr, IA, 50854

Director's Name: Brenda Adams **Phone Number:** 641-464-3385

On-Site Supervisor(s): Kylee Fleharty **E-Mail:** frcdaycare@gmail.com

Date(s) of Visit: 04-30-2019

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** No NA **Date Signed:** 11-30-2018

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** No NA

Date Inspected: 08-01-2018

Comments : Eight items were listed under comply as follows, and Brenda sent in the plan of correction.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA X Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age
 Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	8	8	67	20	103
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 03-01-2019 to 03-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 05-21-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit to Family Resource Center on 4-30-19. Family Resource Center is community owned and is run by the board of directors. The center is located next to the Mt. Ayr Elementary School in a residential area of the community of Mt. Ayr. The program is located in a one story newer structure with a basement. Brenda Adams is the director, she has been employed at the center since 2001 and has been the director for several years. She possesses a CDA and NAC (National Administrator Credential) accreditation. Brenda is responsible for maintaining the daily operations of the center. Kylee Fleharty is the on-site supervisor. I met with Brenda and Kylee during my off year licensing visit. There are seventy two children enrolled.

Services are offered to infants to school age children from 6:00 am to 6:00 pm Monday through Friday. The elementary school provides the before and after school program, except for Wednesday and Friday after school unless the school has an early out. The center provides the before and after school program on Wednesday and Fridays except for when the school has an early out. The elementary school before and after school program operates under the Department of Education. Full day programming is also offered in the summer.

The Center Mission Statement is: The Family Resource Center will be a place in which children are safe and happy, and in which each child will flourish. The Center will provide numerous opportunities for children to experience wonder, pleasure, and delight. The rooms and playground will facilitate children "doing for themselves". Parents will feel confident and secure leaving their children at the center.

Observation of rooms:

The program rooms were observed and the children were participating in a variety of activities and having nap time. The staff had good interactions with the children, they were positive and attentive to the needs of the children. The daily sheets looked good. The children's fun art work is displayed.

During nap time the rooms were too dark and staff couldn't see the children. The room arrangement in the two/three year old room obstructed direct observation of the children at nap time - one child was tucked back in the corner. Please have staff arrange children during nap time to allow direct observation of all children. The infant room was extremely dark and had items on the floor that were trip hazards - Sleeping infants shall be actively observed by sight and sound.

At one period of time there were five children on the crib side with one staff and two children with one staff on the other side. Please make sure the two areas of the room remain in the correct ratio of one staff to four children.

Cots weren't covered - All cots/mats need covered. Brenda reported that the sheets that they purchased for the cots were tearing and she going to try another cover option.

The lead teachers for each room develops their own lesson/activity plans . Please review curriculum, lesson/activity plans with staff in each room. Some rooms had a better grasp on lesson/activity plans than other rooms. One room stated they already threw theirs away because it was the end of the month. On a previous visit it was reported that the center uses Creative Curriculum, High Reach, Al's Pals, and Handwriting Without Tears. Preschool children work toward mastery of the alphabet, colors, shapes, and numbers. Children are also provided opportunities to develop listening, social, leadership, motor and safety skills. Preschool provides instruction in math and science. Preschool instruction is designed around center-based interest areas such as blocks, dramatic play, literacy, computers, manipulatives, art, and sand and water. The

center provides two parent teacher conferences for the three year old children each year. The program rooms have monthly themes such as farm, apples, and carnival with a color, shape, and vocabulary words.

The center focuses on literacy and participates in state and national initiatives which promote a love of reading.

Brenda provides a newsletter to the parents, some of the program rooms provide weekly newsletters to the parents.

Center Nutrition:

The center participates in the federal food program. The center contains a moderately sized kitchen and food storage area. A cook prepares the meals on-site. Breakfast, lunch and a snack are served each day. The menu rotates about every six weeks, they have winter menus and summer menus. The kitchen was clean and proper food storage is maintained. The thermometer in the freezer was reading at above freezing level. Try another thermometer and see if it works and if not you will need to make sure the freezer is freezing properly.

Health and Safety:

The center has medication management procedures and utilize the medication log.

Six radon tests were conducted in January 2019, all test results were in the acceptable range. Let me know the date of your annual fuel burning inspection. The center has a carbon monoxide detector. The center is on Mt. Ayr City water therefore water analysis is not required. The building was constructed after 1960 therefore a lead based paint analysis is not required. Fire/tornado drills are practiced and documented on a monthly basis.

There was confusion regarding sanitizing and disinfecting procedures. Please request consultation and training from your Child Care Resource and Referral worker and/or your child care nurse consultant.

Plastic bags were accessible to children in the lobby area and the two/three year old room, these are a safety hazard make sure all plastic bags are placed out to the reach of the children.

Center Playground:

The outdoor play area is behind the center and the entire area is fenced with chain link fence. The younger children's playground is located on the top area - there is a small climbing piece with a slide, tunnel, dramatic play, sand box, benches and the surfacing is rubber square pads. This area is fenced. The three and older playground is located on the lower area and is fenced. There is a large piece of equipment that has three slides, and a bridge. Wood chips are used for surfacing. There are riding toys, and a variety of outdoor toys available. There is a sun shade area. There is a grassy area and cement pad areas for playing also. There is a grassy area for the infants and mobile infants with a sensory table, umbrella and a garden area.

The center received a grant for a water feature on the playground, and a grant for a garden - apple trees and vegetable beds.

The Child Care Weather watch should be utilized if outdoor play is questionable due to weather conditions.

Center Transportation:

The center doesn't provide transportation services. The center staff walk to the elementary school and escort the children back to the center before and after school. Walking field trips are taken throughout the year. A first aid kit and emergency contact numbers are taken on each walk.

Center Administrative records:

All of the required postings were visible on the parent board - mandatory reporting of child abuse, consultant posting, no smoking and emergency information. The center had the required policies and procedures.

Brenda has quarterly staff meetings, she sends memos to staff and interacts with staff on a daily basis.

The center employs fifteen staff.

Five staff files were read - Brenda and Kylee stated the packet of the national record checks were sent in a while ago and they haven't received anything back. You need to follow up on the national record checks to make sure they were received and completed.

If you have a staff that has a transgression on their record checks you need to follow the evaluation process directions and if the staff person is going to continue working at the center you must receive paper work stating a staff person can continue working in the center following the evaluation process. I could not locate the approval for a staff person to continue working at the center following the evaluation process. You will need to follow up immediately on this persons evaluation process and get the paperwork stating they can continue working at the center. Let me know the status on this persons evaluation. fifteen children's files were read and were in good order.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is a wonderful resource for the community.

The center participates in the Quality Rating System (QRS) and have a level IV, they also have their NAC - National Administrator Credential.

Brenda and the staff are very proud of the program and the children participate in a variety of fun hands on learning experiences. Brenda is very creative and proactive. She has taken her staff to look at other centers outdoor nature classrooms. Many staff have excellent longevity and some have their CDA's. Fundraisers are held throughout the year. Brenda does an excellent job writing and receiving grants. The center pays for staff training.

The center received a grant from Dekko to work with First Children's Finance on a five year strategic plan. The plan will include budget, curriculum, staff training/pay scale, and community partners. They will receive a room analysis which gives a cost per child estimate.

The center has participated in a variety of exciting programs; a pilot program for physical activity and nutrition - Nap Sacc, A guided growth business program through First Children's Finance and Ag in the Classroom - it provides cultural equipment and supplies for the program rooms.

New in 2018/2019

New security system.

Grant for the 5210 program - 5 servings of fruits & vegetables, 2 hours or less screen time, 1 hour of exercise, 0 sugar.

Grant for water feature on the playground.

Grant for a garden - apple trees, vegetable beds.

New equipment for the program rooms.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2)d: At least one staff is present in every room where children are resting. If ratio reduced to one staff per room during nap time, does not exceed one hour and ratio in center is still maintained. Ratio in infant rooms is always maintained. At one period of time there were five children on the crib side with one staff and two children with one staff on the other side. Please make sure the two areas of the room remain in the correct ratio of one staff to four children.

109.9(1)b: All files contain: A signed copy of DHS Criminal History Record Check, Form B, that was submitted prior to employment. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.

Brenda and Kylee stated the packet of the national record checks were sent in a while ago and they haven't received anything back. You need to follow up on the national record checks to make sure they were received and completed. If you have a staff that has a transgression on their record checks you need to follow the evaluation process directions and if the staff person is going to continue working at the center you must receive paper work stating a staff person can continue working in the center following the evaluation process. I could not locate the approval for a staff person to continue working at the center following the evaluation process. You will need to follow up immediately on this person's evaluation process and get the paperwork stating they can continue working at the center. Let me know the status on this person's evaluation.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

Plastic bags were accessible to children in the lobby area and the two/three year old room, these are a safety hazard make sure all plastic bags are placed out to the reach of the children.

There was confusion regarding sanitizing and disinfecting procedures. Please request consultation and training from your Child Care Resource and Referral worker and/or your child care nurse consultant.

Crock pot for bottle warming - hazard - remove immediately.

109.12(4): Sufficient toilet articles are provided for handwashing. Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM. Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children. Room's arrangement does not obstruct the direct observation of children. Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap. Procedures are developed and implemented to maintain equipment and materials in a sanitary manner. Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs. Sanitary procedures are followed for use and storage of personal hygiene articles.

Additional concerns: Cots/mats need covered. Program rooms were too dark during nap time (infant room had items on the floor causing a trip hazard in the dark). Room arrangement in some rooms obstructs the direct observation of children. Make

rooms lighter and you must be able to see the children at all times. Re arrange rooms allowing for direct observation of all children.

Plastic bags were accessible to children, they are a health and safety hazard.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area. One changing table for every 15 infants/toddlers needing diaper changes. Diapering, sanitation, and handwashing procedures posted and implemented in central diapering area.

Additional concerns: There was confusion on sanitizing and disinfecting. Please make a referral to Child Care Resource & Referral, and your child care nurse consultant for training and consultation.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age: Infants shall always be placed on their back for sleep. Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.

The infant room was extremely dark and had items on the floor that were trip hazards - Sleeping infants shall be actively observed by sight and sound.

109.15(5)a: Sufficient refrigeration is provided appropriate to perishable food.

Additional concerns: The thermometer in the freezer was reading at above freezing level. Try another thermometer and see if it works and if not you will need to make sure the freezer is freezing properly.

Please send me an email by June 5, 2019 and let me know how the items listed above have been corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 3-1-2019 to 3-1-2021.

I am making a referral to Child Care Resource and Referral for consultation and training regarding health and safety issues, sanitizing and disinfecting procedures, lesson/activity plans etc. You should make a referral to your child care nurse consultant to review health and safety areas.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.