Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Prime Time Youth Care-Eisenhower **Enrollment:** 72 **License ID No. (Reapplications)** 51149

Street: 2624 Marilyn RD **City:** Ottumwa Iowa **Zip** 52501 **County:** Wapello

Mailing Address: 1306 W Williams, Ottumwa, IA, 52501

Director's Name: Becky Eaton **Phone Number:** 641-683-6337

On-Site Supervisor(s): Breanna Berry and Tammy Silvers **E-Mail:** becky.eaton@ottumwaschools.com

Date(s) of Visit: 04-08-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-24-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-14-2024

Comments : due annually completed by Ottumwa Fire Department

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2024 to 12-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 04-23-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Prime Time Youth Care- Eisenhower site is a newly developed before and after school program. It is located in Eisenhower Elementary School in a residential area on the north side of Ottumwa. The center is owned and operated by Prime Time Youth Care in Ottumwa. This center was newly licensed in 2020, closed for a few years and reopened in 2024.

The program Director is Becky Eaton. Director Eaton directs 6 similar programs for Prime Time Youth Care in Ottumwa. She has held this position since December 2015. In total Director Eaton has full time experience in administration of a childcare center for 13 years and many hours of child care training professional development hours. The Supervisor for this site is Breanna Berry. On Site Supervisor Berry has served as OSS at PTYC NOrth, PTYC Eisenhower, another PTYC program that is now closed and PTYC Pickwick. Both administrators float to various sites throughout the week. Ms. Berry has worked for 8 years full time at PTYC. She worked part time at PTYC for 1 1/2 years before that. She has a 2 year degree focusing on early childhood development and has all required certifications. Tammy Silvers also serves as OSS and is present daily. She has served as OSS at other sites.

Program hours are 6:00am-7:45am and 3:15pm-6:00pm Monday through Thursday and Friday 6:00am-7:45am and 1:00pm-6:00pm. School age children are served at this program.

PTYC is governed by a board. The programs written statement is: Our goal is to provide a safe, caring, and enjoyable environment for any school-aged children needing care after the regular school day. This goal is achieved by the teamwork of our caring staff, helpful parents/guardians, and daily communication with the schools. The center website states: Our goal is to celebrate the uniqueness of each child in a caring, fun, enriching environment. The program is administered by the district's Community Programs department, with a director overseeing daily program operation.

OSS Tammy Silvers and Director Eaton and I met in person at the center during an unannounced off year visit on 4/8/25. At the time of the visit the staff was actively engaged in providing the school age child care program to the children. All program areas were observed at that time.

Program Observations:

The visit consisted of classroom and building area review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The program is held in various areas of the school building. It is available for students attending the school. The music/art room and gymnasium is also available. The room is arranged in an open manner, so that children can be supervised at all times. I observed staff and children during after school routines in the art room, restroom routines, snack routines and outdoor play. I observed routine for how parents pick up children as well as outdoor time and snack time.

Center Nutrition Practices Observed:

Afternoon snack is prepared by kitchen staff but served in the cafeteria/gymnasium. Posted menus indicate that some

minimum nutritional requirements are met. Fruit is served frequently.

CACFP guidelines are available so that the center may provide approved snacks to the children.

Center Health and Safety:

Regulations regarding staff and child hand washing, storage and maintenance of a first aid kit, emergency plans and drills for fire and tornado were reviewed. All kits should be labeled. The kit should be taken outdoors or to the gymnasium each time the children leave the room.

Every child occupied program room has adult supervision in the room. At least one staff is present in every room where children are resting. Ratio maintained during mealtimes. Ratio maintained during outdoor activities at the center. Two adults are present when 7 or more children over age three are on the premises. The Director may access Child Care Resource and Referral Consultant Karen Lauer regarding curriculum, staff training and general childcare questions and the Iowa Department of Public Health Child Care Nurse Consultant Mary M. for health and safety related issues.

HHS recommends staff break children into assigned groups so that staff my maintain safe supervision practices. This is occurring daily. Routines and a more detailed schedule was added last year after the HHS visits and the day of the visit supervision practices were good.

Regulations regarding safety and sanitation policies and procedures were reviewed. An adequate amount of natural light is provided by windows and other lighting available is overhead fluorescent lighting. Air quality, ventilation and lighting were adequate on both visit days.

I observed fire and tornado drills. They were completed as required.

We reviewed environmental testing and the maintenance of any necessary detection equipment.

Regulations regarding prescription and non-prescription medication, specifically regarding requirements of physician directions, and parental consent were present. The center was in compliance with this rule. An action plan and a medication form should be on file for emergency medications. Medication is kept out of the reach of children. The ill/injured area is located at the far end of the room away from other children until parents can arrive.

Center Playground:

The daycare outdoor play area is on the side of the school building. Surfacing material is of adequate depth. The area is fenced and has natural shade. I observed the play area and no safety hazards were noted.

Playground inspections were complete. The Child Care Weather Watch is utilized if outdoor play is questionable due to varying weather conditions.

Center Transportation Arrangements/Field Trips:

The center provides no transportation and does not take field trips. If walking field trips are taken this year parents must sign a field trip permission form.

Center Administrative Records:

Child misbehavior is addressed by discipline intended to be remedial and instructive in nature. Individual teachers are allowed to develop methods of dealing with misbehavior consistent with that philosophy and short of methods that employ corporal punishment. Required notices and postings and required written policies provided to parents in the form of a parent handbook were present. All mandatory postings including a No Smoking sign, mandatory reporter information, the center license and licensing consultant contact information were present and available for parent review.

Emergency evacuation plans/maps should be posted by each door. Emergency phone numbers are posted by the phone with posting adjacent for emergency numbers for police, fire and poison control center. It should include the center street address and phone number.

Staff and child files are mostly complete. Staff records required for licensing have been integrated into a single file for each staff member. Staff files were reviewed including updated physicals, CPR/First Aid, Iowa criminal/child abuse checks, mandatory reporting and continuing education courses on employees were up to date. Fingerprints are due every 4 years. Every staff member must be trained and have criminal background checks and fingerprints. The program may access Child Care Resource and Referral for training assistance.

Child files were reviewed including child health statements, dental, medical and hospital information, as well as emergency contacts and pick up authorizations. The center has 30 days from the beginning of enrollment to procure all child physicals/health statements.

Emergency evacuation plans/maps should be posted by each door. Emergency numbers are posted. Training has been conducted annually on the Emergency Preparedness Plan for this site.

Curriculum and schedules are present.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program serves a need in the community.

Routines and schedules are followed daily.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed. A few staff were behind on various trainings and one outdated physical.

The Director stated on 4/44/25 the physical had been updated. On 4/21/25 she stated, "Miles has the child abuse one done and I am waiting on 2 certificates for the essentials from him. Calista's CPR/First Aid has expired but she is done working at PTYC at the end of May. Everything else is done or updated." CORRECTED

V. SPECIAL NOTES/RECOMMENDATIONS:

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website regarding health forms and postings and other services offered by IDPH Child Care Nurse Consultants: http://idph.iowa.gov/hcci/consultants This program has access to Consultant Mary Mikulecky (office in Ottumwa) . She met with them last fall (October) to conduct a health and safety checklist and a file review. She covered the following on visits the past year:
Medication administration test outs (becky and bre and least one I KNOW for sure that is staffed at Eisenhower)
Special care needs review (ALL enrollments)- ALL care plans in place.
Immunization review (currently working on)- have no come across any that has not been fully vaccinated.
First aid bag donation for all groups

TA's-
Action care plans- all-
SDS sheets
Cleaning- appendix j and k
Diaper changing procedure
Supervising (methods of supervising children)
Child records- ensuring sibling files are separated not in same file together.

HHS encourages you to contact Child Care Resource and Referral Consultant Karen Lauer. They offer centers assistance with meeting the HHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. The center is aware they

may access CCNC and CCR&R Consultant on a consistent basis. CR&R Consultant Karen Lauer has made contact with the OSS and explained services the agency provides. She provided IQ4K consultation as well as vacancy updates on the program. Consultant Lauer visited on 10/15/24 to review staff files and made recommendations. She sends emails throughout the year on a variety of topics and resources.

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct violations listed above. They should continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be corrected/maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.