



CHILD CARE ANNUAL EVALUATION

Business Name: Melissa Vargas

Provider Name: Melissa Vargas

Provider No.: 52378

Address: 1105 S Prospect DR APT 103, Toledo,
IA, 52342

E-Mail:

County: Tama

Phone Number: 8055884592

- ☐ Pre-Inspection Date:
- ☐ Approval Date:
- ☒ Annual Visit Date: 9/17/2025
-

Program Type:

- ☐ Registered Child Development Home A (guidelines for ratios on all categories)
- ☐ Registered Child Development Home B
- ☐ Registered Child Development Home C
- ☐ Registered Child Development Home C1
- ☒ Non Registered Child Care Homes accepting CCA

Program Population Served:

- ☐ Infant(0<24 mos)
- ☐ Toddler
- ☐ PreSchool
- ☐ School Age
- ☒ All Ages

1. Basic Overview

Melissa became a Non-Registered childcare provider approved to receive CCA in November of 2023. She currently has 5 children enrolled but they are all her grandchildren. She is not interested in caring for other children. Melissa does not participate in the IQ4K quality rating system and does not participate in the Food Program.

2. Identify Observed Strengths Of The Program

Melissa only had one of her grandchildren in care at the time of this visit. The other four children are school-aged. This worker did observe appropriate interactions between Melissa and the child in care. Melissa 's home was clean.



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3. Identify The Aspects That Fall Below The Standard

120.8 (1) g : Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

Melissa did have a fire extinguisher but it was not the appropriate size.

*Melissa needs obtain a size 2A-10BC rated fire extinguisher and she needs to send pictorial verification to this worker.

Each smoke detector has been installed according to manufacturer's recommendations.

Melissa had one smoke detector that was beeping and needs the battery replaced.

*Melissa needs to replace the batteries in the one smoke detector or obtain a new one.

120.8 (4) b : Procedures are in place for:

Evacuation to safely leave the facility

Relocation to a common, safe location after evacuation,

Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,

Lock down to protect children and providers from an external situation,

Communication and reunification with families,

Continuity of operations, and

Procedures to address the needs of individual children, including those with functional or access needs.

Melissa had her EPP partially filled out but it was not completed.

*Melissa needs to finalize the EPP. We did work on this while this worker was present, so this has been completed at this time.

120.9 (2) e : A statement of health signed by a physician submitted annually.

For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of admission physical.

All five children need an updated/annual physical or the statement of health signed by the parent for the school aged children.

*Melissa needs to work with the parent to obtain all the required documentation for the children's files.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check. Melissa needs to send pictorial verification of the items where noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:

Melissa does transport the childcare children. (her grandchildren)

Melissa shared that she does not ever use a swimming pool as it is not allowed at the apartment complex.

We did discuss safe sleep policies.

Recommendations:

Melissa did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this. We wrote up an appropriate statement while this worker was present and she agreed to get that signed off by the parent accordingly.



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Melissa's First Aid and CPR is current as of this date but it does expire in October. She needs to get this updated soon, before it expires.

6. ADDENDUMS:

- Addendum1: Melissa sent pictorial verification of the correct size fire extinguisher to this worker on 10/27/25.

This Addendum is approved by supervisor on 10/28/2025

HHS Child Development
Home Compliance Worker: Christine Weber

Date: 9/18/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Rachel Bonefas with Child Care Resource and Referral if you have any ongoing compliance or training needs. Rachel can be reached at 563-362-8225