Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Rivermont Collegiate **Enrollment:** 31 **License ID No. (Reapplications)** 21147

Street: 1821 Sunset Dr **City:** Bettendorf Iowa **Zip** 52722 **County:** Scott

Mailing Address: 1821 Sunset Dr, Bettendorf, IA, 52722

Director's Name: Christine Shepherd **Phone Number:** 563-359-1366

On-Site Supervisor(s): none **E-Mail:** rrice@rivermontcollegiate.org
cshepherd@rivermontcollegiate.org
tgreen@rivermontcollegiate.org

Date(s) of Visit: 02-13-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-22-2025

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited X NAEYC NSACA Other NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age
Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		10	50		60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 03-31-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 2/13/25. Present for this visit was the school administrator, Rebecca Rice, the center director, Christine Shepherd, and other staff. Christine also functions as the lead staff for the Montessori room, and she was engaged in that activity throughout the visit. The visit was reviewed with Rebecca Rice. This center is owned and operated by Rivermont Collegiate, a private school. The school has a well-defined organizational structure explained in detail in the Student-Parent Handbook. The center offers preschool for children age two through five. Child care is offered before and after preschool hours.

The center occupies three program rooms in the lower level of one of the school buildings and uses the school gymnasium, library, and computer lab space in the same building on occasion. The Prek room (left side room) includes the two through three year old children. The JrK room (middle room) includes four and five year old children. The Montessori room (right side room) includes children age three through five. After school care is provided in the JrK room, and before school care is provided in the Prek room. The rooms include a sufficient amount of accessible materials to meet program needs. The program rooms are connected by vestibule areas located at the back of the rooms. These vestibule areas are where the children's restrooms are located. The vestibule areas include outdoor exits that access the program's outdoor play area. Program rooms include two hand washing sinks within the program room. All program space was observed.

The center uses the school gymnasium for indoor large motor activities when available. The children use the school library once per week.

This center does not participate in the CACFP program. The center serves morning snack, lunch, and afternoon snack. Parents are required to supply the morning snack. The center provides the beverage for this snack. The center provides lunch and afternoon snack. Lunch and afternoon snack are prepared in the school kitchen on site. The kitchen is licensed by the IDPH. The center is reminded that all meals and snacks shall meet CACFP guidelines and the center is responsible to supplement any meals and/or snacks that do not meet those guidelines, including any snacks and/or lunches that are provided by the parents.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff were once again observed to be engaged in activities with the children. The center appears generally clean, organized, and materials are well maintained. The rooms and hallway areas display the children's interesting projects and creations. The rooms are bright, colorful, and provide ample space. The surrounding campus environment is pleasant and welcoming. Other required licensing documentation continues to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)a: All files contain statement signed by staff indicating whether they have a criminal conviction or founded

child/dependent adult abuse.
1. _1_ staff file reviewed did not have this signed statement as required. This has been updated subsequent the visit.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed staff physical was due in August 2024.

109.9(1)e All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse
training.
1. _1_ staff file reviewed first aid and cpr certification expired 2/2024. It was renewed subsequent this visit.

CHILD FILES:
109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
1. _2_ child files reviewed did not have the doctor, dentist, and/or hospital information.
2. _1_ child file reviewed did not have the emergency consent.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
1. _2_ immunization records reviewed were not valid (valid IDPH signed and dated certificate is required to be on site before the child can attend the center).

109.11(3)a Center shall ensure that: (10) Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce
transmission of disease.
1. Bleach solution used for sanitizing surfaces in the Montessori room is not mixed properly according to the manufacturer's instructions. Spray bottle indicates it is to be mixed at 1/4 teaspoon bleach, but there does not appear to be a 1/4 teaspoon measuring device available.
2. Children observed away from food table, and wiping noses during lunch activity without washing hands before returning to table in the Montessori room.

109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.
1. Some menu items are not CACFP credible and/or some meals do not meet CACFP requirements for required components, lunch served in one room did not include milk on the day of the visit. CACFP menu template has been provided to the center to help ensure that the meals and snacks have all required components. The center will need to ensure that components served are CACFP creditable.

V. SPECIAL NOTES/RECOMMENDATIONS:

Passing fire inspection report received on 5/2/25. Report can be completed.

The center is reminded, again, regarding the updated rules regarding combining different age groupings of children and what is allowed and when. Two year old children may not be combined with four year old children and three year old children may not be combined with six year old children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

1. The center is reminded that staff who work in the licensed portions of the program shall meet HHS qualifications, this includes any school staff who may be asked to fill in on occasion. The center shall maintain a compliant HHS staff file for any staff who who are asked to do this, and only those staff shall be utilized.
2. Ensure current activity plan is posted for all rooms (prek room plan was dated 1/21/25-1/31/25).
3. Ensure any menu changes/substitutions are noted on the posted menus.
4. Ensure all open food items are stored in a sealed container or ziploc and dated for freshness.
5. Ensure at least one staff remains at the food tables with the children when eating (staff should not be setting up cots or doing other things especially if there is only one staff in the room).

The center will continue with a full license. The center is directed to correct the items cited as well as the items of concern noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.