Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ADM Before and After School Program **Enrollment:** 33 **License ID No. (Reapplications)** 44960

Street: 1608 Grove ST **City:** Adel Iowa **Zip** 50003 **County:** Dallas

Mailing Address: 215 N 11th ST, Adel, IA, 50003

Director's Name: JoLynn Blair **Phone Number:** 515-993-4285

On-Site Supervisor(s): Sherry Forret and Emily Gard **E-Mail:** admchildcare@admschools.org rikki.kuhns@admschools.org

Date(s) of Visit: 01-31-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-26-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-03-2020

Comments : State Fire Marshal inspections are due every three years. This is due again in February, 2023.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	125	125
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2022 to 02-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 01-31-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 1/31/23. The director and the assistant business manager, Rikki Kuhns, were present for this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation (briefly and from afar because of weather and snow cover), field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

ADM Before and After School Program is a school-age program that was given permission to open under DHS (now called HHS) supervision on 10/26/15. Prior to this date, the center was overseen by the Department of Education. This center serves school-age children who attend this school as well as school-age children who attend school in DeSoto, IA. The center is open only when school is in session. If school is canceled or closed for any particular day, then the center is also closed. Typical hours are 6:30am - 8:00am and/or 3:30pm- 6:00pm, but the center is also open for early out days. The center utilizes their own learning curriculum with children.

The center director as of 7/12/17 is JoLynn Blair. JoLynn has a BA degree in Education and has past experience working with children in a school setting. The on-site supervisors of this program are Sherry Forret and Emily Gard. All individuals meet the qualifications for their positions.

The center uses primarily the multi-purpose room and a smaller room within this room. The gym and outdoor playground area are also used.

During the visit, children were observed in a the multi-purpose room playing in smaller groups. Later, children were observed lined up to go to another area for another activity. Staff were engaged in all child activities.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has a lot of tenured staff. Staff stated they believe they work well together.

The center meets a need in the community. Enrollment has increased again over the past year.

The center has a lot of storage space.

School custodial staff clean the center nightly. The center has a good working relationship with school personnel.

The center gives children an opportunity to complete homework daily. Staff also believed they provide a variety of activities for children to assist them in becoming more confident in themselves, speaking in front of others, etc.

The center has a website through the school.

Staff, if they work a certain amount of hours, are eligible for free health care through the school.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
One child epipen was expired and needs to be replaced.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is exempt from environmental testing because they are located in a school and only serve school-age children.

The center does not go on field trips and they do not transport children.

The January 2023monthly playground inspection form should be documented (it was noted the center has not been outside since November 2023 because of weather).

The center is again due for another State Fire Marshal inspection in 2/2023. These are due at least every three years for child care centers.

I-Power and IQ4K were discussed at the visit.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.