

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Y's Kids at Kingsley **Enrollment:** 41 **License ID No. (Reapplications):** 46511

Street: 201 Sunset Road **City:** Waterloo **Iowa Zip:** 50701 **County:** Black Hawk

Mailing Address: 425 Lafayette St, Waterloo, IA, 50702

Director's Name: Rachel Scott & Mindy Sternhagen **Phone Number:** 319-610-4518

On-Site Supervisor(s): Sarah Davis **E-Mail:** ywcakids@ywcabhc.org

Date(s) of Visit: 11-14-2019

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** No NA **Date Signed:** 11-04-2019

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** No NA

Date Inspected: 09-11-2018

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	45	45
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 12-01-2019 to 12-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCAION of license

Licensing Consultant: Becky Frost

Date: 11-26-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 11/14/19 I made an unannounced licensing visit to Y’s Kids at Kingsley Elementary in Waterloo. I met with Sarah Davis, the on-site supervisor. Rachel Scott and Mindy Sternhagen are the co-directors for the program. Ms. Scott has been with the center since 2000 and has previous child care experience. Ms. Scott has a BA in biology and philosophy. Ms. Sternhagen has been with the program since 2002. She has a BA in Elementary Education and her CDA. The program has two employees present in the morning and two are present in the afternoon.

The program is located in Kingsley Elementary. They primarily operate out of the cafeteria and gym. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:40-6:00 pm. The program serves children who are in Kindergarten through fifth grade. There are currently 41 children enrolled.

The cafeteria and gym are open spaces that allow for free play and organized activities. There is some natural lighting in the cafeteria. Artificial lighting is used in the gym. The centers observed include art, library, blocks, games, table toys, and transportation. Centers are stored in a large closet in the gym.

I visited the program during the morning hours. The program was in ratio. The number of children at the program at any one time is changing constantly because of children arriving and leaving.

The children use two bathrooms in the hallway. The girl’s bathroom has two toilets and a birdbath sink and the boy’s bathroom has one toilet, one urinal and a birdbath sink. Handwashing procedures were posted. There are additional bathrooms located in the school.

The program has a cell phone they use and emergency numbers were programmed in the phone. The programs address and phone numbers were available in the staff binder. Emergency fire and tornado procedures were posted by the main program door in the cafeteria and gym. A daily schedule was posted.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school-age program located in a public school building. Outlets were protected. The fire marshal inspection occurred on 09/11/18.

The children are offered breakfast through the school. The YWCA offers an afternoon snack. Snack is provided by the school for the program. Snack menus were posted and were available for review. Disposable products are used so dishwashing is not necessary. Snacks are eaten in the cafeteria. Snacks are stored in the milk cooler in the cafeteria. A thermometer was present.

The center uses Sani-T-10 Plus to sanitize the food tables.

The parent information is located on a bulletin board inside the cafeteria. The mandatory reporter, child care consultant and

the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

I reviewed children files during the licensing visit. I reviewed ten files. One file did not provide any dental emergency contact information. Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and complete street address must be provided. There was not a pattern of disregard so this will not be cited.

I reviewed staff files on 11/21/19 at the YWCA administration office. I reviewed two files. They were in good condition.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program meets a need for parents who require care for their children before and after school.

The program serves a diverse population. They serve children with different ethnic backgrounds, abilities, economic status and social abilities.

Staff members were observed to have great interaction with the children. They have a good routine for the children. Ms. Davis was terrific. She was moving around the room the entire time and seemed well aware of what the children were doing.

The YWCA has a good working relationship with the school. They have good communication with one another.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

N/A

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to change the capacity to 45 children. An administrative change was also made to name Sarah Davis as the on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 319-292-2429; email rfrost@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.