02/02/2023

LeeAnne Lamaak
501 E 12th ST PL N
Newton, IA 50208

Dear Child Care Provider:

This letter is in regards to the pre-inspection visit at your residence in which you are seeking child development home registration conducted on 01/20/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

| **441 IAC 110.8(1)** | **Facility Requirements** |
|---|---|
| 441 IAC 110.8(1)"b" | Electrical wiring shall be maintained, and all accessible electrical outlets shall be tamper-resistant outlets or shall be safely capped. Electrical cords shall be properly used. Improper use includes running cords under rugs, over hooks, through door openings, or other use that has been known to be hazardous |
| 441 IAC 110.8(1)"h" | The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes |
| 441 IAC 110.8(1)"n" | Providers shall inform parents of the presence of any pet in the home.<br>**1.** Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).<br>**2.** Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.<br>**3.** Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.<br>**4.** All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.<br>**5.** No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times |

**441 IAC 110.8(3)** **Medications and Hazardous Materials**

441 IAC 110.8(3) "d" The provider shall establish procedures related to infectious disease control and handling of any bodily excrement or discharge, or blood. Soiled diapers shall be stored in containers separate from other waste.

**441 IAC 110.8(4)** **Emergency Plans**

441 IAC 110.8(4) Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 110.8(4) "b" The provider must have procedures in place for the following:

**1.** evacuation to safely leave the facility
**2.** relocation to a common, safe location after the evacuation
**3.** shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
**4.** lock down protocol to protect children and providers from an external situation
**5.** communication plan and plans for reunification with families
**6.** continuity of operations plans
**7.** Procedures to address the needs of individual children, including those with functional or access needs

441 IAC 110.9 Files

**441 IAC 110.9(1)** **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)" a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

1. 110.8(1)b Provider needs to assure that all outlets are either capped or have tamper-resistant covers.

2. 110.8(1)h Provider needs to add smoke detectors to living room and 2 bedrooms (installed according to manufacturer's recommendations).

3. 110.8(1)n Provider needs annual exams on form 470-5153 Pet Health Examination Veterinary Health Certificate for 2 dogs.

4. 110.8(3) e Provider needs procedures in place for infectious disease and handling of bodily fluids including blood and a separate container for soiled diapers.

5. 110.8(4)a Provider needs emergency and disaster plans for fire, tornado and flood. The plan needs to clearly map the homes evacuation routes and safe places.

6. 110.8(4)b Provider needs to complete the Emergency Preparedness Plan.

7. 110.9(1)a Provider needs physicals for herself and any other household members over the age of 18 on form470-5152, Child Care Provider Physical Examination Report.

Suggestions/Recommendations:

Corrective Action Required:

It is recommended that the provide complete the above compliance issues and show proof to Compliance Worker Bailey either in person or by photo, within 15 days of receipt of this letter.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-800-4702 or hbailey@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Holly Bailey

**Social Worker II**

Kimberly Hahn

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).